

Fictitious Business Name

Fictitious Business Names (FBN) Statement

(includes registration of one business name, one or two registrants / owners, and one certified copy) \$ 40.00

FBN Statement of Abandonment \$ 37.00

FBN Statement of Withdrawal
from Partnership \$ 37.00

Each additional business name and/or owner
(must have same business address and owners) **on the same statement** \$ 7.00

Business name research per name by staff \$ 30.00

Each additional certified copy \$ 10.00

Each additional plain copy \$ 7.00

Additional pages (per page) \$ 1.00

Standard Marketing Report \$ 15.00

Filing of Dissolution of Partnership
Publication Notice \$ 30.00

Power of Attorney - Surety Company
(Appointment or Revocation)
One Name \$ 16.00
Each Additional Name \$ 9.00

California Environmental Quality Act Documents

(Fees below include \$50.00 County Clerk Processing Fee)

Notice of Exemption \$50.00

Notice of Determination

Negative Declaration \$2,354.75

Environmental Impact Report \$3,271.00

The Fish & Wildlife Notice of Determination Fee may be reduced if proper fee exemption documentation is provided.

ParaProfessional Registration

The following registration fees are based on a one-page Bond:

- * *Additional Fee of \$75 per Title per Govt. Code § 27388.1 if no exemption cited.*
- * **Process Server Registration** \$152.00
- * **Legal Document Assistant Registration** \$207.00
- * **Unlawful Detainer Assistant Registration** .. \$207.00
- * **Professional Photocopier Registration** \$207.00
- * **Professional Photocopier Registration if also a Registered Process Server** \$132.00
Real Estate Fraud Fee Per Instrument Govt. Code § 27388 included in above fees
- Additional Identification Card, per card** \$10.00
- Revocation or Reinstatement of Bond, 1 page** .. \$22.00
- Each Additional Page Revocation or Reinstatement (including cover page is needed)** \$3.00

Notary

The following registration fees are based on a one-page Bond:

- * **Notary Public Registration** \$63.00
- Conformed Copy \$5.00
- Each additional bond page** (after the first)
for all of the above Registration \$3.00

Notary Signature Authentication

- 1st Signature, Per Notary \$38.00
- Each additional signature after the 1st
for the SAME Notary \$2.25

Signature Acknowledgement, Per Signature \$ 38.00

Notary Public Journal Search Fee

\$6.00 per name plus \$6.00 per year, per notary

Certificate of Fact \$ 12.00

Signature of Authentication of County Medical Officer

- First Signature \$ 13.00
- Each additional signature authentication,
at the same time and the same Medical
Health Officer \$ 2.25

Clerk-Recorder's Office

70 W. Hedding St., 1st Fl., E. Wing
San Jose, CA 95110
(408) 299-5688



Web Information

Info site: www.clerkrecorder.org
Search: www.clerkrecordersearch.org

Hours Fee Schedule

Effective January 1, 2019

OFFICIAL RECORDS PUBLIC SEARCH, COPIES

HOURS: 8:00 a.m. - 4:30 p.m.

Copies:

Certification - additional for each completed document	\$2.00
Copies , plain- first page	\$10.00
each additional page	\$3.00
Grantor / Grantee index - per page	\$1.75
(Cannot be Certified)	
Maps - copy, first page	\$10.00
each additional page	\$3.00
Map Reports - per page	\$1.75

ELECTRONIC DATA SALES

Official Records Image

Daily Subscription	\$28.00 per day
Weekly Subscription	\$42.00 per week
Monthly Subscription	\$100.00 per month
Yearly Subscription	\$1,206.00 per year

Grantor / Grantee Index

Daily Subscription	\$11.00 per day
Weekly Subscription	\$17.00 per week
Monthly Subscription	\$43.00 per month
Quarterly Subscription	\$121.00 per quarter
Yearly Subscription	\$446.00 per year

Maps

Weekly Subscription	\$23.00 per day
Monthly Subscription	\$35.00 per month
Quarterly Subscription	\$57.00 per quarter
Yearly Subscription	\$129.00 per year

FBN Email

Monthly	\$9.00 per month
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VITAL RECORDS

HOURS: 8:00 a.m. - 4:30 p.m.

FAX: (408) 609-5999

Birth Certificate.....	\$28.00
Death Certificate.....	\$21.00
Marriage Certificate.....	\$15.00

PASSPORT ACCEPTANCE OFFICE

HOURS: 8:30 a.m. - 2:30 p.m.

Passport: Adults age 16 & over -

Passport Book.....	\$110.00
Passport Card.....	\$30.00

Passport: Children - 15 and under

Passport Book.....	\$80.00
Passport Card.....	\$15.00

All passports

Acceptance Agency Fee (required)	\$35.00
Passport Photos.....	\$12.00
Expedite Fee (Additional).....	\$60.00
Express Mail	
to customer	\$16.48
to Passport Agency if expedited	\$25.50

MARRIAGE

HOURS: 8:00 a.m. - 4:30 p.m.

Note: Couples should arrive by 4:15 PM for processing

Standard Marriage License	\$80.00
Confidential Marriage License	\$83.00
Marriage Ceremony	\$80.00
Credible Witness Fee (2 signatures for marriage license applicants lacking proper identification)	\$20.00
Witness Fee	
For couples lacking a witness (which is required at all standard marriage ceremonies)	\$10.00
Certified Copy of Marriage Certificate	\$15.00
One-Day Deputy Marriage Commission	\$80.00
Chapel Usage Fee (per 10 minutes)	\$40.00

OTHER SERVICES

Humane Officer Registration	\$5.00
Translation Certification	\$10.00

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RECORDING

HOURS: 8:00 a.m. - 4:30 p.m.

Recording Fees

First page - standard size 8.5" x 11" (Govt. Code 27361 et seq.) Standard Fee.....	\$15.00
Each additional page (Each printed side of a sheet is counted as one page.) Standard Fee.....	\$3.00
Non-standard size document penalty (for every page of a document containing a page which is NOT 8.5" x 11")	
Maximum sheet size is 8.5" x 14" (Govt. Code 27361 & 27361.5).....	\$3.00
Charge for each requested conformed copy.....	\$5.00
Real Estate Fraud Fee Per Instrument (Govt. Code 27388).....	\$10.00
Building Homes & Jobs Act Fee for every real estate instrument, paper, or notice (Govt. Code 27388.1)	
Minimum	\$75.00
Maximum	\$225.00
Penalty Print (More than 9 lines per vertical inch or 22 characters per horizontal inch), per page.....	\$1.00
Documents referring to previously recorded documents (Govt. Code 27361.2) A fee of \$1.00 is charged for each reference to a previously recorded document other than the first reference, i.e., Blanket Assignment of Deed of Trust, Blanket Substitution of Trustee (Govt. Code 27361, et seq.)	
Combined documents.....	\$15.00
Involuntary lien notification (in addition to regular fee), per debtor.....	\$4.00
Documents requiring additional indexing:	
Each group of 10 names or fractional portion thereof after the initial group of 10 names	\$1.00
Release of lien by Political Subdivision (state, county, city, except federal)	\$8.00
Releases of Lien by Federal Agency..... as Standard Fees Above	
Reconveyance by a Political Subdivision (state, county, city, etc.).....	\$8.00
Recording of a document evidencing a change of ownership without concurrent filing of a Preliminary Change of Ownership Report (Revenue & Taxation Code 480.3).....	
Survey Monument Preservation Fund (Santa Clara County Ord. A-14) A fee of \$10.00 is charged if the property description on a Grant Deed refers to:.....	\$10.00
* A portion of a lot created by a recorded Tract Map	
* A lot or parcel created by recording of a Survey Map or Parcel Map	
* U. S. Government Survey (Township and Range)	
* Metes and Bounds	
* Street Address	
UCC Filings: For one or two pages	\$10.00
For three or more pages	\$20.00
Filing Fees:	
Preliminary 20-day Notice (Notices are filed only for private work).....	\$50.00
Maps, first page (Govt. Code 27372).....	\$8.00
Each additional page	\$2.00
Building Contracts (Civil Code 3258).....	\$15.00

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HOURS OF OPERATION

**All divisions are open 8:00 AM - 4:30 PM
with the exception of:
PASSPORTS 8:30 AM - 2:30 PM
ENVIRONMENTAL FILING (CEQA) and
PROFESSIONAL AGENTS 8:00 AM - 4:00 PM**

Note:
This office accepts payments via debit cards with additional transaction fee of \$2.50.