

County of Santa Clara

Registrar of Voters

1555 Berger Drive, Bldg. 2
San Jose, CA 95112
Mailing Address: PO Box 611360, San Jose, CA 95161-1360
(408) 299-VOTE (8683) (866) 430-VOTE (8683) FAX: (408) 998-7314
www.sccvote.org



Language Accessibility Advisory Committee Meeting MINUTES

1400 Park Moor Ave., San Jose, CA 95126
Sobrato Center for Nonprofits, Mountain View Room
November 21, 2019- 1:30pm

Attendees: Shannon Bushey, Virginia Bloom, Darren Tan, Evelyn Mendez, Bob Nguyen, Mike Fong, Paulo Chang, Nina Reyes, Alfred Gonzales, Julia Saenz, April Bracamonte, Kellie Siegel

Members: Nicole Wong, Vishnu Karnataki, Jessica Ho (via Skype), Merryl Kravitz

Follow-up Items from previous meeting -

- I.
 - a. Review of minutes
 - Members reviewed and motioned to approve the previous meeting minutes
 - Introduction of ROV April Bracamonte (Election process supervisor), her and her staff handle all the vote centers/layouts and staff recruitment that work at the vote centers
 - ROV confirmed the last LAAC meeting is set for Thursday, December 19th at Sobrato
 - b. Job Fair Information to Sunnyvale Contacts (Nicole)
 - ROV thanked member for their support in sharing ROV Job Fair information
 - c. Recruitment of additional members: to be discussed during Outreach section
 - When we are on recess for the election planning, ROV to send out flyers and recruitment postings and emails to the group
 - ROV encouraged members to share and pass this along for additional recruitment of members
- II. Election Administration Plan update
 - ROV to post EAP English version today (11/21)
 - ROV will send an email out when the other languages are available and posted online. Most likely a week after Thanksgiving
 - Member asked if ROV would show what sections changed and post it up to members. ROV to discuss with EAP Team if we may do this
- III. Voting Equipment Demo
 - a. December demo of Ballot Marking Devices CONFIRMED
 - The Ballot Marking devices will be brought in and setup for demonstration on Dec. 19th
 - This device will allow anyone to use as an alternate way of voting other than paper ballots. It comes with a touch screen, audio ballot voting, etc.
 - b. Tour and demo of equipment of voting equipment at training facilities: January
 - ROV confirmed the demo will be available to show other people as available
 - The Mock Vote Center will be setup at the ROV office at 1555 Berger Drive in San Jose.
 - The next agenda will have the dates to schedule a demo.

IV. Outreach

a. Update

- ROV goal is to continue to setup more dates for outreach and to conduct more committee meetings

b. Staffing of Vote Centers

- Advertisement is on social media and next door for staffing at vote centers and the need for bilingual workers
- We are also hiring at our office and in need of people that speak and write in Khmer, Spanish, Japanese, Chinese, Hindi and Korean
- ROV confirmed the Election Aide position was approved by the County of Santa Clara Board of Supervisors
- We ask for members help and to spread the word of open positions at ROV

c. Recruitment of new members via social media

- Member suggested for LAAC recruitment to consider giving a small stipend to encourage others in communities to attend, or consider evening meetings and offer food

V. Vote Center and Ballot Drop off maps

- Map layouts were presented of the available drop off boxes and vote centers locations
- ROV to finalize vote center locations list and available in January 2020
- A layout of the Palo Alto center was shared as an example as ROV developed a layout for each of our vote centers of actual dimensions

VI. Language workshop strategy and brainstorming discussion (member requested)

- Member asked which workshops is ROV working with
- Suggests the type of flow to make the workshops more effective with a larger turnout and more interactions
- Member confirmed that the Vietnamese community center is opening up

VII. Agenda creation for next meeting

- Members would like to continue to hear about ROV employment and volunteer opportunities needed and the job responsibilities for each

VIII. Announcements

- PLA working on a few video's such as "How to vote?" "What to expect at a vote center?" "How to register to vote, accessibility, vote by mail, vote by polling place."
- Also, a tool kit to start disseminating information
- ROV confirmed its partnership with 49ers
- We are working on the Earthquakes and the Sharks
- Members are encouraged to email to add to the next meeting agenda

Conference call-in number: 1(844) 419-4706, access code: 4337593917#

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