



For 18 years, the **Santa Clara County Registrar of Voters Office** has offered qualified high school students the opportunity to learn about and participate in our democratic process by serving as an Election Officer. While students may learn about democracy second hand from a book or in a classroom, the opportunity to serve as a **Student Election Officer** on Election Day is an invaluable, real life experience that will bring awareness to young Americans regarding the importance of voting as well as to help lay the groundwork for a lifetime of civic involvement and responsibility.

We are pleased to announce that we are now accepting applications from High School Students for the **November 8, Presidential General Election**.

### Qualifications

- ◆ 16 years of age on or before Election Day
- ◆ GPA of 2.5 or higher
- ◆ U.S. Citizen or Legal Permanent Resident
- ◆ Obtain written permission from parent/guardian and High School Official Coordinator

### Benefits

- ◆ Earn up to \$145.00 or
- ◆ Earn Community Service credits
- ◆ Valuable job experience for college admissions and potential employees
- ◆ Learn about the Election process first hand
- ◆ Be recognized and compensated for Bilingual skills

### Requirements

- ◆ **Submit an application with all required signatures by October 14, 2016.**
- ◆ **SPACE IS LIMITED—APPLY EARLY!!!**
- ◆ Expect a phone call or email with placement and training information
- ◆ Complete Training Class
- ◆ Arrive at the polling place November 8, 2016 at 6:00 am (for full day or half day AM shift) or at 2:00 pm (for half day PM shift).



### More Information or Questions?

**Website:** follow link to "Volunteer/Students" at [www.sccvote.org](http://www.sccvote.org)

**Email:** Student Election Officer Program Coordinator at [high.school@rov.sccgov.org](mailto:high.school@rov.sccgov.org)

Call: 408.282.3031

**This program is conducted on a first come first served basis. Applicants are not guaranteed placement.**



Student Contact Information (Please print clearly)

Title (circle one): Mr. Miss Ms. Date of birth (mm/dd/yy): \_\_\_\_\_

First name: \_\_\_\_\_ High School: \_\_\_\_\_

Middle name or initial: \_\_\_\_\_ GPA: \_\_\_\_\_

Last name: \_\_\_\_\_ Grade: \_\_\_\_\_

Street address and apt #: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Primary phone # ( ) \_\_\_\_\_ cell or home phone (circle one)

Alternative phone # ( ) \_\_\_\_\_ cell or home phone (circle one)

Email: [Grid for email address input]

Have you been an Election Officer before? (circle one) Yes No

Transportation (circle one): I drive I will get a ride Public Other (please explain)

Are you fluent in another language? (circle one):

No Cantonese Japanese Korean Mandarin Spanish Tagalog Vietnamese Hindi Other \_\_\_\_\_

I use this language: \_\_\_Daily \_\_\_Frequently \_\_\_Rarely I learned this language: \_\_\_Home \_\_\_School \_\_\_Native

Refer friends with contact info: \_\_\_\_\_

Requirements for Participation

- ◆ 16 years of age on or before Election Day
◆ Submit an application with all required signatures
◆ GPA of 2.5 or higher
◆ Work full or half day on Election Day
◆ U.S. Citizen/Legal Permanent Resident
◆ Complete Election Officer Training Class

Student Agreement and Signature

By submitting this application, I affirm that the information set forth in it is true and complete. I understand that if I am accepted, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

I prefer to work (circle one): Full Day (6am—9:30pm) Half Day AM (6am—2pm) Half Day PM (2pm—9:30pm)

Name (print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



School Principal/Coordinator Permission

Your student would like to serve the community as a volunteer Election Officer for the Tuesday, November 8, 2016 Presidential Election. Students are required to receive written permission from the Principal or a Principal appointed Coordinator to participate in this program. We maintain rigorous attendance records on all student Election Officers and furnish schools with a post-Election attendance list to monitor and verify participation.

Coordinator/Principal name: \_\_\_\_\_ Title: \_\_\_\_\_
Phone: ( ) \_\_\_\_\_ — \_\_\_\_\_ Email: \_\_\_\_\_
Student name: \_\_\_\_\_
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Permission

The Student Election Officer Program offers high school students the opportunity to work in a polling place on Election Day. Students provide invaluable service to their community, gain critical insight into the electoral process and can earn a stipend or community service credits for their efforts. Your son/daughter has expressed an interest and would like to volunteer. In order for us to assign a high school student under the age of 18, we must have the permission of the parent or guardian. The student's duties include completing a training class and assisting voters at the polling place throughout Election Day. The hours of participation on Election Day will be from 6am to approximately 9:30pm for a full day shift. Students also have the option of participating as a half day AM (6am to 2pm) or half day PM (2pm to 9:30pm) student. We endeavor to place students as close to home as possible, given availability. Students are responsible for their own transportation. If you would like for your son/daughter to participate, please fill out the information below and sign. If you have any questions, please contact the Student Election Officer Program Coordinator by email at high.school@rov.sccgov.org or by phone at 408.282.3031.

Student name: \_\_\_\_\_
Parent name: \_\_\_\_\_ Relationship: \_\_\_\_\_
Home address: \_\_\_\_\_
Home phone:( ) \_\_\_\_\_ — \_\_\_\_\_ Cell Phone:( ) \_\_\_\_\_ — \_\_\_\_\_
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

HOW TO SUBMIT THIS APPLICATION:

Email: high.school@rov.sccgov.org

Fax: 408.938.1133 Attention: Roxanne Tafua-Te'o

Mail: Registrar of Voters Office, P.O. Box 612350, San Jose, Ca 95161

ATTN: Roxanne Tafua-Te'o

DEADLINE: October 14, 2016