

City of Los Altos

**Household
Hazardous
Waste
Element**

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Household Hazardous Waste Element Table of Contents

Part I

Overview of HHW Problem	1
Introduction to HHW Element	2

Part II

Goals	6
Objectives	6
Existing Conditions	10
Methodology for Evaluation of HHW Management Alternatives	14
Evaluation of HHW Management Alternatives	17
Selection of HHW Program	34
Program Implementation	39
Cost of Programs	42
Monitoring and Evaluation	44
Education and Public Information	49
Funding	56

Attachment 1

Section 25117 of the Health and Safety Code

Attachment 2

HHW Collection Information (CIWMB—303)

Attachment 3

Santa Clara County Provision for Countywide HHW Program

Attachment 4

Agency Agreement for Countywide HHW Collection Program

Attachment 5

Education and Public Information Examples

Household Hazardous Waste Element Table of Contents Tables and Figures

Table 2.1	
HHW Disposed (1990)	11
Table 2.2	
Periodic Drop-off Events	12
Table 6.1	
HHW Implementation Schedule	40

Part I

Chapter 1

Overview of Household Hazardous Waste Problem

Hazardous substances are prevalent in modern society, not only in the commercial and industrial sectors, but in the residential sectors as well. Hazardous substances can be found throughout the home, garage, garden, and hobby shop as constituents in such products as cleaners, paints, pesticides and glue. Once these products are no longer needed by the consumer, the unused portion is considered household hazardous waste (HHW). Improper disposal of HHW can pose a risk to human health and the environment and thus requires special handling.

A substance is classified as a hazardous waste by the Department of Health Services (DHS), California Code of Regulations (CCR) Title 22, if it demonstrates one of the following characteristics:

- ignitable - flammable (e.g., lighter fluid, spot and paint removers);
- corrosive - eats away materials and can destroy human and animal tissue by chemical action (e.g., oven and toilet bowl cleaners);
- reactive - creates an explosion or produces deadly vapors (e.g., bleach mixed with ammonia-based cleaners); and
- toxic - capable of producing injury, illness, or damage to humans, domestic livestock, or wildlife through ingestion, inhalation, or absorption through any body surface (rat poison, cleaning fluids, pesticides, bleach).

Until the early 1980's, city and county-sponsored programs to properly manage HHW were virtually non-existent, thereby resulting in wastes being disposed in the garbage, down the sewer, into storm drains, or directly onto the ground. The improper disposal of hazardous wastes can result in contamination of ground and surface water and potentially hazardous leachate migration from solid waste landfills.

In response to the growing public awareness of the HHW issue, in 1986 the City of Los Altos began offering one-day collection programs for these wastes.

Los Altos residents have had three periodic drop-off events yearly for household hazardous waste. These events were shared with the cities of Mountain View and Cupertino. Approximately 20 tons of household hazardous waste were collected through these events from residents of Los Altos in 1990 (it's estimated that 40 percent of the material collected was recycled).

Since 1984 used motor oil has been collected via curbside recycling. In 1990, 19 tons of motor oil were recycled through the curbside program.

The City is currently participating in the development and implementation of a new, countywide pilot HHW management effort aimed at providing ongoing, convenient and cost-effective collection services and public education for all residents.

Chapter 2

Introduction to HHW Element

Household Hazardous Waste Element Requirements

Assembly Bill 2707 requires that each city and the County for the unincorporated area characterize and quantify its HHW stream and develop plans for safe collection, recycling, treatment, and disposal of hazardous wastes generated by its households.

The County of Santa Clara Solid Waste Program staff anticipates that it will submit the city and unincorporated area HHW Elements to the California Integrated Waste Management Board (CIWMB) in 1994. The CIWMB will review each HHW Element no less frequently than every two years. If the Board finds that the city or county has failed to implement its Elements, the Board shall issue an order of compliance with a specific schedule for achieving compliance.

In Santa Clara County, a number of cities and the County for the unincorporated area have already agreed upon HHW management goals and have developed plans for a pilot multi-jurisdictional HHW collection and source reduction system. However, the California Integrated Waste Management Board (CIWMB) requires that each city and County for the unincorporated area provide its own AB 2707 Household Hazardous Waste Element. The CIWMB will not accept a countywide plan in place of city-specific HHW plans.

HHW Planning Efforts in Santa Clara County

Background

With nearly 1.5 million residents, Santa Clara County ranks first in the Bay Area and fourth in the state in terms of population according to the Association of Bay Area Governments. The County covers 1320 square miles, making it the second largest county in the San Francisco Bay Area. It is a diverse county encompassing both highly urbanized and as well as rural-agricultural areas. The county has experienced rapid population growth since the 1950's, with corresponding growth in solid waste and household hazardous waste generation.

Located at the southern end of the San Francisco Bay, Santa Clara County has a number of landfills located in close proximity to the Bay and wetland ecosystems. This, coupled with the fact that groundwater supplies 50 percent of the drinking water in Santa Clara County, requires that special measures be taken to protect the environment and groundwater by keeping hazardous waste out of landfills.

Household hazardous waste is generated in almost all homes, and until recently, residents have not had access to proper disposal options for this waste on an ongoing basis. As a result, HHW may be improperly disposed in sanitary landfills.

Santa Clara County cities have been in the forefront in California and the nation in developing HHW management programs. Cities have sponsored one-or two day HHW collection events and have set up curbside motor oil collection programs for their residents. Some cities sponsor additional HHW disposal programs at their drop-off recycling centers. Cities and non-profit organizations have developed and distributed educational materials that alert residents to the proper disposal methods for HHW and suggest alternatives to household products that generate hazardous waste.

The county has co-sponsored collection events for the unincorporated area with neighboring cities. Reciprocal agreements that allow participation in another jurisdiction's event have been utilized on a limited basis.

The success of past HHW and other environmental programs has resulted in an increasing demand for services. However, because of the limited number of one-or two-day HHW events available in most jurisdictions, the hazardous waste disposal needs of many County residents have not been fully met. This is an acute problem for those with immediate disposal needs, such as residents who are moving.

This increasing demand, together with raising costs of HHW collection and disposal, led a number of local jurisdictions to the conclusion that one-or two-day collection events alone do not offer a viable solution for meeting future needs. Additionally, there was a recognition that the problems associated with improper disposal of HHW are a regional issue and may require regional solutions.

The Household Hazardous Waste Working Group of the Santa Clara County Tanner Advisory Committee developed a set of goals for management of household hazardous waste in the County. The Working Group is composed of household hazardous waste program coordinators from cities; county hazardous waste, solid waste, and environmental health staff; private and solid waste contractors; and community advisory members. The Working Group developed the following HHW goals for the county.

Tanner Plan Household Hazardous Waste Goals

- Keep household hazardous waste out of landfills; sanitary and storms sewers; and waterways
- Reduce potential adverse effects of household hazardous waste on public health and safety
- Prevent harmful exposures in the home and environment through coordinated public education
- Provide services to all residents in the county

The Working Group determined that while most jurisdictions hold one-day collection events, a number of unmet needs remain in the county.

Unmet Needs

- Access to household hazardous waste collection on an "immediate need" basis (residents who are moving or otherwise need to dispose of materials rapidly)
- Access to ongoing collection centers
- Public education materials and programs that are consistent for all jurisdictions in the county.

These conclusions are echoed in the county's Hazardous Waste Management Plan (Tanner Plan) of 1989 which states that:

"The county and cities shall coordinate the development of a program for the proper management and disposal of household hazardous waste on a county-wide basis in accordance with the waste management hierarchy and considering existing programs and conditions.

Under direction of staff to the Tanner Committee, a HHW Working Group began a planning effort to examine alternative program models and determine equitable and efficient methods of countywide service delivery. During the planning process, the group concluded that a countywide program might be more cost effective and provide greater access to service for county residents.

Countywide HHW Collection System

The Working Group recommended a HHW program to provide service via a mobile collection unit, with a permanent HHW facility to be added in the near future. The mobile unit will be located at neighborhood collection sites identified by the city HHW coordinators and will move to new locations throughout the county on a rotational basis. Residents of any participating jurisdiction will be eligible to use the mobile unit on an appointment-only basis at any of its scheduled stops throughout the county.

The mobile collection unit is expected to consist of a specially equipped vehicle and/or trailer, a portable chain link fence for security, and canopies for protection from the weather. The vehicle could contain an electric generator, a water system, as well as emergency and personal protective equipment and a small lab. A mobile trailer may provide storage space for supplies and equipment needed to conduct the mobile collections. The mobile unit would operate on an appointment basis.

The County Division of Environmental Health Services will serve as the lead agency for the administration and implementation of the countywide HHW program. Hazardous materials specialists and environmental health specialists will be utilized for development and initial implementation of the collection program. Health department in-house support services include an industrial hygienist, a toxicologist, and a chemist. A public health laboratory will be available to augment to the on-site chemical identification kits used for identifying unlabeled wastes. Health Department staff will contract for transportation and disposal of the waste in compliance with federal, state, and local regulations.

The Department of Planning and Development will serve as the lead agency for public education efforts. The planning department will coordinate with other agencies to maximize use of available resources and avoid duplication in the development of educational materials and programs. Educational projects will emphasize not only safe disposal practices, but also reduction in the use of potentially hazardous products.

A permanent HHW collection site is planned to begin operation in the near future. The permanent site will provide additional collection services and support the mobile collection program, by allowing expanded storage capabilities for more efficient consolidation of wastes prior to disposal. This may result in lower per unit disposal costs as well as additional opportunities to separate materials for reuse, treatment, or recycling. The permanent facility could also support a HHW pickup service for elderly and disabled residents.

(Please note: It is not possible at this time to state when the permanent facility will begin operation. The State is currently developing new regulations for permanent facilities. In addition, the initiation of the mobile collection program has been the focus of participating cities; the permanent facility will require additional planning. It is not known how long this process will take place. There will be opportunities to revise the Element before 1993, when the County must send all SRRE's and HHW Elements to the CIWMB.)

Participants

Thirteen jurisdictions are currently planning to participate in the Countywide pilot HHW program:

City of Campbell	City of Cupertino
City of Los Altos	Town of Los Altos Hills
Town of Los Gatos	City of Milpitas
City of Monte Sereno	City of Mountain View
City of San Jose	City of Santa Clara
City of Saratoga	City of Sunnyvale
County for the Unincorporated Areas	

The Countywide pilot HHW program began collection in late-1991. Some participating cities may rely entirely upon the Countywide program for collection of HHW. Other cities plan to use the Countywide program to augment existing HHW programs such as periodic drop-off events and curbside oil collection programs.

While the Countywide HHW Program will be operated as a pilot project in its first year, it is anticipated that it will continue into the short-term (1991-1995) and medium-term (1996-2000) planning periods. At the end of the first year of operation, the program will be evaluated. Participating cities will decide if and to what extent they wish to continue participation in the Countywide HHW program. Cities not currently participating in the pilot program in 1991-1992 may decide to join the Countywide HHW Program at some later date.

PART II

Household Hazardous Waste Element for City of Los Altos

Chapter 1

Goals

Improper disposal of household hazardous waste will be reduced or eliminated in the City of Los Altos in the short term and medium term planning periods. Generation of household hazardous waste will be reduced through source reduction efforts. Household hazardous waste generated by residents will be safely collected, recycled, treated or disposed.

Objectives

1.1 Objectives for Short-term Planning Period (1991-1995)

Objective #1

Provide residents of Los Altos access to convenient household hazardous waste collection services.

Mobile Collection Unit

Los Altos plans to participate in the Countywide HHW Program which will provide the residents with year round collection services. The mobile unit will operate in close proximity of most city residents one to two times per year. In addition, residents in need of immediate disposal services can deliver their HHW, by appointment, to the mobile collection unit at any location in the county.

Telephone Appointment and Information Telephone Service

The Countywide HHW Program will initially operate on an appointment-only basis. The County Division of Environmental Health Services will operate the telephone appointment and information line for the mobile collection unit and the permanent HHW facility.

Telephone Information Service

Telephone calls regarding household hazardous waste disposal or handling are answered by appropriate staff members. Staff is familiar with the programs offered as well as knowledgeable about basic handling of household hazardous material. In 1991 the HHW Guidelines notebook has become the standard resource throughout Santa Clara County for answering questions. With the beginning of the telephone appointment system, callers requesting disposal services will be referred to the county-wide program. Prerecorded messages with basic information and the county-wide phone number are used when staff members are not available to talk directly with a resident.

Permanent Facility

The City of Los Altos intends to participate in the Countywide HHW Program plan to develop and operate a permanent HHW collection facility in addition to the mobile collection unit.

Objective #2

Expand curbside motor oil collection programs, to the maximum extent possible, to include all single and multi-family dwellings in the city of Los Altos

Expand Collection

Existing curbside motor oil collection programs will be gradually expanded. For those dwellings where collection of motor oil is not practical, special public information efforts will notify residents of most convenient drop-off locations.

Increase Participation

In areas where participation is low, special publicity and educational efforts will be conducted to increase the percentage of residents using the curbside motor oil collection service and/or drop-off locations.

Objective #3

Minimize disposal of collected HHW through distribution of reusable materials and HHW recycling

Distribution to Agencies and Municipal Departments

When practical, usable materials such as paint and automotive maintenance products will be offered to non-profit agencies, and city and county departments.

Distribution at Collection Events

When practical, reuse tables will be operated at HHW collections events to allow residents to select usable products.

Recycling

To the maximum extent possible, HHW such as paint, motor oil, and automotive batteries will be separated from incoming waste and sent away for recycling.

Objective #4

Improve monitoring and evaluation of HHW programs

The City of Los Altos intends to participate in the development of county-wide standardized methods for measuring collected HHW.

Objective #5

Limit improper disposal of HHW at solid waste landfills by continuing state-mandated hazardous waste exclusion programs

Load Checking, Sign Posting, Training, and Customer Notification

Incoming solid waste at Newby landfill, which serves the City of Los Altos, will be monitored by load checking programs under the oversight of County Environmental Health, the local enforcement agency, as required by the Regional Water Quality Control Board. Landfill operators will carry out required sign posting, employee training and customer notification regarding the prohibition of HHW from landfill disposal.

Objective #6

Increase efficiency and effectiveness of HHW collection services and public education by coordinating programs with other jurisdictions and agencies whenever feasible

HHW Management in Santa Clara County

The Cities of Campbell, Cupertino, Los Altos, Milpitas, Monte Sereno, Mountain View, Sunnyvale, San Jose, Santa Clara, Saratoga; the Towns of Los Altos Hills and Los Gatos; and the County for the Unincorporated areas; County Hazardous Waste Management Program; County Environmental Health Services; County Solid Waste Program intend to participate in cooperative HHW management efforts. The Nonpoint Source Pollution Control Program; the wastewater treatment plants; community advisory persons; schools, and non-profit organizations will be included in this multi-jurisdictional effort.

Objective #7

Decrease potential short- and long-term liability risks by monitoring environmental compliance records and proof of insurance of contract waste haulers and contract treatment, storage and disposal facilities

Environmental Compliance

The past three years' environmental compliance records of all hazardous waste contractors will be examined by the Department of Environmental Health Services.

On-Site Audits

Audits of facilities under consideration will be conducted by Environmental Health Services to confirm safe waste management methods

Liability Insurance

Proof of adequate liability insurance will be required and be kept on file.

The verification of environmental compliance activities have been started by the Santa Clara County Department of Environmental Health Services.

Objective #8

Increase source reduction options for residents by supporting legislative efforts aimed at promoting development of safer products and safer HHW management methods

Legislative Efforts

The city will initiate, endorse, and support efforts to require manufacturers to market fewer hazardous or non-hazardous products. Increased recycling options for household hazardous wastes may also be encouraged through the support of legislation.

1.2 Objectives for Medium-Term Planning Period

Landfill disposal of household hazardous waste will be further reduced or eliminated in the City of Los Altos in the medium term planning period (1996-2000) by achievement of the following objectives:

Objective #1

Continue the objectives developed for the short-term planning period into the medium-term planning period

Objective #2

Increase Source Reduction Efforts

1.3 Targeted and Excluded Materials

Household materials that have the characteristics of hazardous waste, as defined by Section 25117 of the Health and Safety Code, have been targeted for collection by the City of Los Altos. See Attachment 1 for Section 25117 of the Health and Safety Code.

Several types of materials are excluded from HHW collection programs due to potential hazards to the public and collection program staff. Ammunition and explosives will not be accepted. Residents who request disposal services for ammunition or explosives will be referred to the police or fire department. Compressed gas cylinders; i.e., propane tanks; over 20 pounds., will not be accepted. Residents will be referred to dealers for disposal of gas cylinders.

Medical wastes will not be accepted. Residents requesting disposal services for medical wastes will be advised of proper disposal methods for specific types of waste materials. Radioactive waste will not be accepted. Smoke alarms, the common household product containing radioactive materials, is considered "Below Regulatory Concern" and may be discarded with household solid waste.

Chapter 2

Existing HHW Conditions

2.1 Quantity of Household Hazardous Waste Generated by the City of Los Altos

The 1991 waste characterization study done by Los Altos indicates that .2% of the city's landfill waste stream was identified as HHW. Therefore, approximately 55 tons of HHW is being improperly disposed in the landfill annually by City residents.

In 1990, X tons of HHW was collected by city-sponsored HHW collection programs and the curbside oil collection service. This figure was derived by converting amount of gallons collected to pounds and tons. The following conversion method is suggested for use at this time.

1 gallon of liquid (other than oil) = 8.6 pounds. (Source: Santa Clara County Department of Weights and Measures)

1 gallon of used motor oil = 7.6 pounds. (Sources: Santa Clara County Department of Weights and Measures, State Division of Measurement Standards, and Evergreen Oil, Inc.)

1 automotive battery = 34 pounds. (Source: County Environmental Health)

55 gallon drum of lab-packed wastes = 20 gallons of liquid (Source: County Hazardous Waste Management Program) 1 gallon of paint weighs about 8 pounds (Source: Romic Chemical Corporation)

55 gallon drum of consolidated oil-based paint = 55 gallons of paint (Source: Palo Alto Public Works) 1 gallon of paint weighs about 8 pounds (Source: Romic Chemical Corporation)

It can therefore be estimated that XXX tons of HHW was generated in the city in 1990 (need to adjust for population difference between 1990 and 1991?), of which XX tons was improperly disposed and X tons waste disposed of properly. Table 2.1 below summarizes HHW disposed in the City of Los Altos.

(It is suggested that you use calendar year data, not fiscal year data. Waste characterization studies are generally done for a calendar year, so it will be easier in the longer run to discuss HHW generation and diversion for calendar years.)

**Table 2.1
HHW Disposed in City of Los Altos, 1990**

Total Tonnage Solid Waste	28,728
% Identified as HHW	0.2%
Tonnage HHW in Solid Waste Stream (Total Tonnage x %HHW) (improperly disposed)	55
Tonnage HHW Collected at Events in 1990 (properly managed)	20.46
Tonnage of Used Motor Oil Collected at Curbside in 1990 (properly managed)	16.12
Amount of HHW Discovered in Landfill Load Checking Program	Negligible
Total Tonnage Diverted in 1990 (properly managed)	36.58
Number of Households in 1990	10,117
Estimated HHW Properly Disposed per Household	7.23 pounds
Estimated Total HHW Generated per Household	18.10 pounds

2.2 Types and Amounts of HHW Diverted

The types of HHW and amounts collected by city-sponsored collection events and programs in the City of Los Altos in 1990 are shown on the CIWMB Form 303 "Household Hazardous Waste Collection Information" included as Attachment 2.

2.3 Existing Source Reduction, Collection, Recycling, Treatment and Disposal Programs

In 1990, Los Altos sponsored the following programs:

1. Periodic Drop-off Events (3 times per year)
2. Curbside Motor Oil Collection
3. Hazardous Waste Exclusion Program
4. Recycling at Drop-off Events

1. Periodic Drop-off Events

The City of Los Altos has sponsored 13 HHW periodic drop-off events between 1986 and 1990. As shown below in Table 2.2, in 1990 a total of 480 Los Altos residents participated and approximately 20.46 tons of waste were collected.

**Table 2.2
Periodic Drop-off Events in the City of Los Altos 1990**

<u>DATE</u>	<u># OF HOUSEHOLDS PARTICIPATING</u>	<u>AMOUNT COLLECTED (tons)</u>
April 21	288	15.48
July 14	37	2.29
Oct. 13	155	2.69

2. Curbside Motor Oil Collection

The City of Los Altos began curbside used oil collection in 1984. In 1990, 4,241 gallons (16.12 tons) of used motor oil were collected from residents (including multi-family).

3. Hazardous Waste Exclusion Program

The objective of the Hazardous Waste Exclusion Program is to discourage the improper disposal of hazardous waste at the solid waste disposal facility. Solid waste generated in the City of Los Altos is landfilled at the BFI Newby Island Landfill. All landfills are required to implement hazardous waste exclusion programs. The the Hazardous Waste Exclusion Program consists of the following components.

Load Checking at Newby Island Landfill

Load checking involves inspection of incoming solid waste, landfill employee training, state and county-mandated hazardous waste handling and reporting procedures.

Landfill Public Awareness Efforts

Landfill public awareness efforts include sign posting at landfill entrances and unloading areas, verbal instructions to residents using landfill, and answering phone inquiries regarding waste disposal.

4. Recycling at Drop-off Events

Household products judged to be legally recyclable are separated from the HHW waste stream at collection events. In 1990 an estimated 4,500 gallons (2.25 tons) of latex paint and motor oil brought to drop-off events by Los Altos residents were recycled. Approximately 100 car batteries (1.72 tons) were also recycled from drop-off events in 1990. In addition, a re-use table was on site for participants of the drop-off events to take home usable products previously brought to the event. Trained county health department employees selected appropriate materials and operated the re-use table.

2.4 Management of HHW Diverted from Landfill Disposal in 1990

The City of Los Altos ascribes to the disposal hierarchy "Reduce, Reuse, Recycle, Treat, Dispose" for management of collected household hazardous materials. The management methods for diverted HHW is included in Attachment 2. A total of 36.58 tons of HHW were collected, 55 percent recycled or reused, and 45 percent hazardous waste treated or disposed in 1990. A description of the recycling, treatment and disposal methods for HHW is included in Chapter 4, Section 4.9 and Chapter 5, Section 5.5. and on CIWMB Form 303 which is included in Form 303, included as Attachment 2.

2.5 Future Status of Existing Programs

During the first year of operation, the mobile collection unit will be available to residents of Los Altos 21 times per year (four will be within a ten minute drive). Los Altos intends to contribute \$60,000 for services of the countywide HHW program for the first 12 months. This level of commitment to the countywide program will provide 600 households with HHW collection services. The city will determine future level of service and financial commitment to the countywide HHW program on an annual basis in the short- and medium-term planning periods. In addition, the city will continue its curbside oil recycling program.

Residents will participate in the drop-off events on an appointment basis only. The county will make appointments on a first-come first-serve basis for approximately 600 Los Altos residents in the first year. County staff will screen callers to ensure that the allocated spaces are used by those who need the service. Callers with materials that can be handled through other programs (curbside collection for used motor oil for example) will be directed to the appropriate program.

Existing HHW public education activities will be incorporated into the countywide HHW program. Other regional public education efforts (Nonpoint Source Program, Non-profits, etc.) are expected to continue into the short- and medium-term planning periods. The curbside motor oil collection program will continue. The hazardous waste exclusion activities at the landfill are expected to continue into the short- and medium-term planning periods.

Chapter 3

Methodology for Evaluation of HHW Management Alternatives

The following evaluation methodology was developed by EMCON Associates. Additional criteria; "Availability of Service" and "Provides Immediate Disposal Services"; were added to reflect needs of other Santa Clara County communities. The evaluation criteria is consistent with the evaluation procedure outlined in Integrated Waste Management Board's Draft Planning Guidelines for Source Reduction and Recycling Elements.

3.1 Evaluation Criteria

The following twelve criteria have been rated using scale of high, medium, and low, with high being positive. Ten alternatives for managing HHW were evaluated. The evaluation was summarized in Table 4.1 which is located in the following chapter of this document.

3.1.1 Waste Diversion Potential

Waste diversion potential is the estimated ability of the alternative to reduce the amount of HHW improperly disposed in the landfill. Waste diversion potential measures the alternative's ability to accept, handle, recycle or properly dispose of HHW.

- Low: The alternative has low potential to divert HHW.
- Medium: The alternative is likely to divert some HHW.
- High: The alternative is likely to divert large amounts of HHW.

3.1.2 Absence of Hazard

Absence of hazard reflects the extent to which hazards result from the alternative. Hazards could include health risks, injury, fire, or other.

- Low: Potential hazards are not completely understood, or the alternative presents potential hazards.
- Medium: Potential hazards are known and controllable. Some impacts remain.
- High: There are few or no potential hazards or unmitigated impacts.

3.1.3 Flexibility

Flexibility measures the adaptability to changing economic, technological, and social conditions.

- Low: The alternative is limited in adaptability to changing conditions.
- Medium: The alternative is anticipated to have a moderate adaptability to changing conditions.
- High: The alternative can be readily adapted to meet changing conditions.

3.1.4 Availability of Service (Nearby and Frequent Services)

Availability of service is a consideration of travel distance for participants and frequency of service. Optimal travel distance was determined to be no more than a 20 minute commute from residents' homes. Optimal frequency of service was determined to be at least two disposal opportunities per year within the 20 minute commute distance.

- Low: The alternative does not provide services within a 20 minute commute. Cost or logistical barriers make frequent service with this alternative difficult.
- Medium: The alternative has potential to provide disposal services within a 20 minute commute. The alternative has the potential for frequent service.
- High: The alternative is designed to provide disposal services within a 20 minute commute and frequent service is not hindered by cost or logistical barriers, in comparison with other alternatives.

3.1.5 Provides Immediate Need Disposal Services

Provides immediate need disposal service refers to the alternative ability to provide disposal services within several days of a request. Residents who are moving often request HHW disposal services. If disposal services are not available, these residents may improperly dispose of their stored HHW.

- Low: The alternative does not accommodate needs of residents requesting immediate disposal services.
- Medium: The alternative may provide some immediate need services.
- High: The alternative has flexibility to accommodate residents requesting immediate disposal of HHW.

3.1.6 Limited Shift in Waste Type Generation

Limited shift in waste type generation measures the alternative's ability to limit consequences of diversion of one material at the expense of increased generation of another material.

- Low: The alternative would significantly shift waste production to generation of non-recyclable, non-marketable, or more hazardous materials.
- Medium: The alternative would result in the creation of little shift toward non-recyclable, non-marketable, or more hazardous wastes.
- High: The alternative would result in no shift toward non-recyclable, non-marketable, or more hazardous wastes.

3.1.7 Ease of Implementation

Ease of implementation measures the speed with which the alternative can be brought into service, i.e., whether it can be implemented in the short-term or medium-term planning periods.

- Low: Implementation of the alternative could not be completed until after 2000.
- Medium: Implementation of the alternative is anticipated to be completed between 1995 and 2000. This is the medium-term planning period
- High: Implementation of the alternative is anticipated to be completed by 1995. This is the short-term planning period.

3.1.8 Facility Need

Facility need measures the need to expand existing facilities or build new facilities to support the implementation of the alternative.

- Low: New facilities must be developed to accommodate the alternative.
- Medium: Existing facilities must be expanded or altered to accommodate the alternative.
- High: The alternative requires no new facilities or modification of facilities.

3.1.9 Consistency with Local Policies

Consistency with local policies measures the alternative's compatibility with existing local plans, policies, and ordinances.

- Low: The alternative would require major changes to existing local plans, policies, or ordinances.
- Medium: The alternative would require minor changes to existing local plans, policies, or ordinances.
- High: There are no existing local plans, policies or ordinances that would impede the implementation of the alternative.

3.1.10 Absence of Institutional Barriers

Absence of institutional barriers evaluates the extent to which institutional barriers, such as long-term franchise agreements or other contracts, or other barriers, may impact local implementation of the alternative.

- Low: The alternative is impacted by existing institutional barriers which are not under the control of the jurisdiction.
- Medium: The alternative is impacted by existing institutional barriers over which the jurisdiction maintains some control.
- High: There are no existing institutional barriers to the alternative.

3.1.11 Estimated Cost

Estimated cost evaluates the projected cost of the alternative, including capital costs and operating costs for the short-term and medium-term planning period.

3.1.12 End Uses (Recyclability and Redistribution Potential)

End uses measures the recycling or reuse potential of collected HHW products.

- Low: Recycling or redistribution activities are incompatible with the alternative.
- Medium: The alternative might allow for recycling/redistribution.
- High: Recycling or redistribution activities are compatible with the alternative.

Chapter 4

Evaluation of Household Hazardous Waste Management Alternatives

This section presents an evaluation of alternatives that were considered by the City of Los Altos to meet its HHW management objectives, using the criteria described above in Chapter 3. The following nine alternatives were evaluated. The results of the evaluation are summarized in Table 4.1. Alternative 2,3, 4,6,8,and 9 are based on county-wide programs. Los Altos has no industrial zoning to accommodate these alternatives as a single city.

Alternative 1	Periodic HHW Drop-off Events
Alternative 2	Five Permanent HHW Facilities
Alternative 3	Mobile Collection
Alternative 4	Combination - Mobile Unit Plus One Permanent Facility
Alternative 5	Curbside Motor Oil Collection
Alternative 6	Door-to-Door Pickup for Elderly and Disabled Residents
Alternative 7	Hazardous Waste Exclusion Program
Alternative 8	Household Hazardous Waste Recycling Component
Alternative 9	Household Hazardous Waste Exchange

An additional method of HHW management was considered: curbside HHW collection. This method was not included in the "Evaluation of Alternatives" due to unacceptably high potential public health risks. HHW set at the curbside could be blown over or rained upon, resulting in toxic run-off into the storm drain system. Children or pets could tamper with materials left at the curb, and waste haulers could be harmed if residents set out unacceptable types or amounts of wastes.

Curbside HHW collection programs that accept all types of HHW have not been implemented in California. Unlike programs that collect motor oil at the curb, it is not known if permits could be obtained to collect all types of HHW in this manner. The permitting process for curbside HHW collection was not explored as the alternative was deemed unfeasible due to potential health and safety hazards.

4.1 Evaluation of Alternative 1- Periodic Drop-Off Events

Los Altos sponsors three periodic events each year. One event is held each year in Los Altos, a second in Cupertino, a third in Mountain View. Total participation by Los Altos residents in 1990 was 480.

Waste Diversion Potential

Periodic events have proven to be effective in collecting large amounts of HHW. The City of Los Altos rated the waste diversion potential of periodic drop-off events as "high".

Absence of Hazard

Potential public health risks and safety hazards associated with any HHW collection method include spills, fires, leaks, or explosions resulting from improper collection, storage, handling, or transport of hazardous material. However, proper design, equipment, and health and safety training minimize potential hazards. Periodic drop-off events were rated as "medium" in absence of hazard.

Flexibility

Periodic drop-off events have a limited ability to respond to unanticipated conditions, such as an unexpectedly high turn-out. On the other hand, periodic events are flexible in the sense that, if funding permits, a city can decide to hold more frequent events to accommodate high demand in a safer, more orderly manner. A "medium" rating was assigned.

Availability of Service (Nearby and Frequent Service)

Availability of service refers to the alternative's ability to provide HHW disposal services within a 20 minute commute of residents' homes and at optimally, four times per year. The periodic drop-off event alternative was rated "medium" as these events are generally held in one centralized location and only one or two times per year. However, additional events and event locations could be added.

Provides Immediate Need Disposal Services

Periodic drop-off events have generally operated one or two days per year, although the possibility exists to hold such events more frequently. The periodic drop-off event alternative was rated "low" in its ability to provide immediate need disposal services.

Limited Shift in Waste Type Generation

Not applicable.

Ease of Implementation

The City of Los Altos has sponsored periodic drop-off events since 1986 and is familiar with the planning and implementation procedures. Should the city decide to continue operation of periodic drop-off events, it is anticipated that such events could be implemented within the short-term planning period (before 1995). Ease of implementation was therefore rated "high".

Facility Needs

Periodic drop-off events do not require expansion or development of facilities and were rated "high."

Consistency with Local Policies

The City of Los Altos has sponsored periodic events, indicating that this alternative is consistent with local policies and ordinances. However, the periodic events do not meet the needs of residents requesting immediate disposal services or provide ongoing collection services as recommended in the County Hazardous Waste Management (Tanner) Plan. A "medium" rating was assigned.

Absence of Institutional Barriers

No institutional barriers, such as existing contracts, would impede the City of Los Altos in implementing periodic drop-off events. A "high" rating was assigned.

Estimated Cost

In calendar year 1990, the City of Los Altos spent \$47,900 plus staff time and materials to operate three HHW collection events. This amount includes the contractor's fee for management of the events and disposal of collected waste. Additional costs for the program are city planning time, and volunteer labor. A total of 480 residents were served in 1990. The minimum average cost per participant was \$100. Actual costs for staff, advertising and materials are higher.

A preliminary cost analysis of past periodic events throughout the county indicates considerable variation in cost between city events. Factors contributing to the cost variations include amount of volunteer labor and other donated services used to plan and operate the events.

Costs for for HHW collection alternatives under consideration (periodic; mobile, five permanent facilities; and combination mobile and one permanent facility) are driven primarily by siting, waste disposal, event staffing, and capital expenditures. It was estimated that the cost per vehicle service at all four of these options would be within the \$90 - \$110 range.

End Uses (Recyclability and Redistribution Potential)

Periodic collection events divert latex paint, oil, and automotive batteries from landfill disposal for recycling. However, lacking storage space and permits to store materials, periodic events are limited in their ability to promote redistribution of usable products. A "medium" rating was assigned.

4.2 Evaluation of Alternative 2 - Five Permanent Facilities

In this alternative, five permanent HHW collection facilities would be located throughout the county to provide HHW collection services within a 20 minute commute for a majority of residents in participating communities. The program would be administered by the Countywide HHW Program. Each city would determine, on an annual basis, the desired level of HHW services for its residents.

Waste Diversion Potential

Five permanent facilities may process participants more efficiently than collection events because of the presence of more extensive equipment and greater storage capabilities. Permanent facilities can provide comprehensive, ongoing disposal services and was rated "high" for waste diversion potential.

Absence of Hazard

Permanent facilities can provide a safe means of collecting and properly disposing of HHW. Proper design, equipment, and permanent staff can minimize potential hazards associated with HHW collection. The permanent facilities alternative received a "high" rating.

Flexibility

Permanent facilities do not have the flexibility to operated in various location as do periodic collection events or a mobile collection unit. However, permanent facilities can accommodate changing social conditions, such as increasing demand for service, by adjusting the days of operation. A permanent facility can also serve as a "hub" for a mobile collects HHW from elderly and disabled resident. This alternative received a "high" rating.

Availability of Service (Nearby and Frequent Service)

The five permanent facilities alternative has the potential to provide frequent services, depending on the number of days the facility is open. Residents from any participating community could use the permanent facilities. Facilities could be located so that most residents would have a 20 minute or less commute to the nearest facility. The five permanent facilities alternative was rated "high."

Provides Immediate Need Services

The five permanent facilities alternative was rated "high" in its ability to provide immediate need services.

Limited Shift in Waste Type Generation

Not applicable.

Ease of Implementation

The implementation phase for permanent facilities requires site selection, environmental review, permitting, Board of Supervisors' approval, and construction. In addition, the siting of permanent facilities may be subject to the Tanner Plan review process. The implementation of five permanent facilities could extend beyond the short-term planning period (1991 to 1995) and therefore received a "medium" rating.

Facility Needs

This alternative requires the location or construction of collection and storage facilities. A HHW facility must meet local, state and federal safety and operating standards. A facility should have separate storage bays or bins to prevent spilled or leaked incompatible wastes from mixing. A collection and storage building may need explosion proofing; ground columns; proper containment; and sufficient ventilation. Adequate emergency response and safety equipment would be necessary. A permanent facility should be situated on an impervious surface and fenced for security. A "low" rating was assigned to this alternative due to the complexity of facility needs for five permanent facilities.

Consistency with Local Policies

The five permanent facilities alternative appears to be consistent with the Tanner Plan recommendations to provide ongoing and immediate need disposal services for all residents. However, a land use decision may be required by the local planning commission. A "medium" rating was assigned.

Absence of Institutional Barriers

No contractual or other institutional barriers exist to implementing the five permanent facilities alternative. A "high" rating was assigned.

Estimated Cost

A preliminary cost analysis for the five permanent facilities indicates that the cost of this alternative is dependent, to a large extent, on two factors; availability of sites and facility design.

If appropriate sites could be located that did not require purchase of land, the cost of this alternative would be significantly lower. It might be possible to site permanent HHW facilities at existing landfills, transfer stations, materials recovery facilities, wastewater treatment plants, or public works facilities. However, if siting permanent facilities requires the purchase of property, or if residents opposed the siting of such facilities, a significant increase in cost would result.

The second factor that would affect the cost is the actual design of the facilities. A range of options exists for structural design and equipment for permanent HHW facilities. These factors

would greatly influence cost of implementing the five permanent facilities alternative. The cost estimates used here assume permanent facilities consisting of slightly modified existing structures and/or the use of roll-off bins for waste collection and storage.

It was estimated that it might be possible to implement the five permanent facilities alternative at a cost similar to costs for the other HHW collection alternatives under consideration (periodic; mobile; and combination mobile and one permanent facility). Costs of all options are driven primarily by siting, waste disposal, event staffing, and capital expenditures. It was estimated that the cost per vehicle service at all four of these options would be within the \$90 - \$110 range. However, the unknown factors regarding facility siting and design could significantly change this estimate.

End Uses (Recyclability and Redistribution Potential)

Valuable materials diverted from the incoming waste stream can be stored at a permanent facility, thereby making waste exchange or organized waste referral services feasible. The presence of permanent, trained staff enhances ability to carry out recycling and redistribution activities. The five permanent facilities alternative received a "high" rating for recycling/redistribution potential.

4.3 Evaluation of Alternative 3 - Mobile Collection

A mobile collection program consists of a modified collection vehicle or vehicles which may contain an electric generator, compressor, and water system; a fire response system; emergency equipment; and a lab for identification of unlabeled HHW. A mobile facility can be dismantled in a short time once a collection event is completed. This alternative assumes no permanent sites would be developed.

Waste Diversion Potential

A mobile collection program is an effective approach for HHW collection in a large geographical area. A "high" rating was assigned to this alternative.

Absence of Hazard

The mobile collection alternative involves more transportation of equipment and staff than a permanent facility and therefore, presents a slightly higher risk of hazard. Proper design, equipment, as well as safety training can minimize potential hazard. The potential for risks to the public health associated with mobile collection was rated as "medium."

Flexibility

A mobile collection unit is highly flexible as both location and frequency of operation can be readily changed to accommodate variations in demand or shifts in population density. However, because of location changes, sufficient advertising must be done to notify the public of the exact location. In addition, finding sites with adequate and safe accessibility might be difficult in some areas. The mobile unit received a "high" rating for its ability to accommodate changing conditions in a large geographical area.

Availability of Service (Nearby and Frequent Service)

The mobile unit would be scheduled to operate in approximately 20 locations throughout the county during the first year of operation. Most residents will have a maximum 20 minute drive to the unit. The mobile unit's operating schedule could be modified to include additional collection locations or more frequent service as needed. Additional locations and days of operation may be added annually throughout the short- and medium-term planning period. The mobile collection unit was rated "high" for availability of service.

Provides Immediate Need Disposal Services

The mobile unit would operate at the various locations in the county on a rotational basis. Residents in need of immediate disposal services will be able to deliver their HHW, by appointment, to the mobile unit at its next scheduled day of operation anywhere in the county. A "high" rating was assigned to this alternative for ability to provide immediate disposal services.

Limited Shift in Waste Type Generation

Not applicable.

Ease of Implementation

It appears likely that a mobile program could be permitted by the Department of Health Services under the Permit By Rule regulations for "temporary events". These regulations are currently under development and are expected to be finalized in mid-1991. Therefore, it is likely that a mobile program could be implemented in the short-term planning period (before 1995). A "high" rating was assigned to the mobile collection alternative.

Facility Needs

The mobile collection unit requires a modified vehicle or vehicles and equipment. However, no purchase of land or construction of facilities is required. The mobile collection alternative was rated "high" for facility needs.

Consistency with Local Policies

The mobile collection program was determined to be a HHW management technique best able to provide ongoing and immediate need services to residents in a large geographical area. This alternative is expected to require a less complex siting process due the temporary nature of the mobile unit stopovers. The mobile collection unit alternative was rated "high" in consistency with local policies that recommend countywide access to ongoing HHW collection services.

Absence of Institutional Barriers

No regulatory prohibitions or contractual barriers exist to implementing a mobile HHW collection program. A "high" rating was assigned.

Estimated Cost

A preliminary cost analysis for the mobile HHW collection alternative indicates that this alternative might be implemented at a cost similar to the periodic events alternative, five permanent facilities alternative, and the combination mobile unit plus one permanent site alternative. Costs of all options are driven primarily by siting, waste disposal, event staffing, and capital expenditures. Estimated cost per vehicle service at all four of these options would be in the \$90 - \$110 range.

End Uses (Recyclability and Redistribution Potential)

A mobile collection unit can divert materials for recycling and can include a HHW waste exchange component. However, limited space prevents storage of reusable products for distribution at future events. Therefore, this alternative was rated "medium" in recyclability/redistribution potential.

4.4 Evaluation of Alternative 4- Combination Program: Mobile Unit Plus Permanent Facility

The combination program consists of a mobile unit plus one permanent facility. The permanent facility would be located in a densely populated urban area and the mobile unit would operate in the cities and unincorporated area throughout the county on a rotating basis. The number of vehicles served will be adjusted in response to demand for services and availability of funds.

Waste Diversion Potential

The mobile unit plus permanent facility alternative could provide convenient, cost-effective service to both a densely populated area and large geographical region. A "high" rating was assigned to the combination alternative.

Absence of Hazard

The mobile unit involves more movement of equipment and materials than the permanent facility. The majority of collected HHW would be removed directly from the mobile unit by licensed waste haulers. To minimize waste disposal costs, partially-filled lab packed drums might be delivered to the permanent facility to await additional waste. Proper equipment, training, and operating procedures would minimize the potential hazards. A "medium/high" rating was assigned to the combination mobile plus one permanent facility alternative.

Flexibility

Depending on demand for services, days of operation of the mobile unit and permanent facility can be adjusted. The mobile unit's schedule can be modified to include additional locations as needed. A special effort to notify residents of changing location would be necessary. In addition, multilingual advertising and telephone appointment services may be necessary. The combination alternative received a "high" rating in its ability to respond to changing social conditions.

Availability of Service (Nearby and Frequent Service)

The combination alternative will provide HHW disposal services within a 20 minutes commute for most residents in the participating cities. Depending on demand for services, frequency of both of these collection services can be expanded in the short- and medium-term planning period. A "high" rating was assigned to the combination alternative.

Provides Immediate Need Service

A "high" rating was assigned, as residents from any of the participating cities could be able to deliver HHW, by appointment, to the next operating day of either the permanent facility or the mobile unit.

Limited Shift in Waste Type Generation

Not applicable.

Ease of Implementation

It appears likely that a mobile program could be permitted by the Department of Health Services under the Permit By Rule regulations for "temporary events". The Permit By Rule regulations are currently under development by the Department of Health Services and are expected to be finalized in mid-1991. Therefore, it is likely that a mobile program could be implemented in the short-term planning period (before 1995). A "high" rating was assigned to the mobile collection alternative.

The implementation phase for a permanent facility includes site selection, environmental review, permitting, Board of Supervisors' approval, and possibly, facility construction or modification of existing structures. Regulations for siting permanent HHW facilities are under development by the California Department of Health Services and are expected to be in place by late 1991. In addition, the siting of a permanent facility may be subject to the Tanner Plan review process. It appears likely that one permanent facility could be operational before the end of the short-term planning period (before 1995). A "high" rating was assigned.

Facility Needs

The mobile collection unit requires a waste collection and storage equipment. However, no purchase of land or construction of facilities is required.

The permanent facility will require either location of appropriate site for storage roll-off bins or the construction or modification of a collection and storage structure.

A "medium" rating was assigned to the combination mobile unit plus one permanent facility alternative.

Consistent with Local Policies

Countywide planning efforts have determined that the combination of a mobile unit and a permanent facility for HHW collection appears to be the alternative that best meets the needs of the

participating cities. This alternative appears to be consistent with the Tanner Plan recommendations for ongoing, convenient, and immediate need services.

The mobile collection unit requires siting a number of temporary locations and the process of siting a permanent facility may be complex. A "medium" rating was assigned to the combination alternative.

Absence of Institutional Barriers

No institutional barriers are known that would prevent the implementation of the combination alternative. A rating of "high" was assigned.

Estimated Cost

A preliminary cost analysis for the combination mobile unit plus one permanent facility alternative indicates that this alternative might be implemented at a cost similar to the cost of the periodic events alternative, the mobile collection program alternative, or the five permanent facility alternatives.

A preliminary cost analysis for a permanent facility indicates that the cost of this alternative is dependent, to a large extent, on two factors; availability of sites and facility design.

If an appropriate site could be located that did not require purchase of land, the cost of this alternative would be significantly lower. It might be possible to site a permanent HHW facility an existing landfill, wastewater treatment plant, or public works facility. However, if siting a permanent facility requires the purchase of property, or if residents opposed the siting of a facility, a significant increase in cost would result.

The second factor that would affect the cost is the actual design of the facility. A range of options exists for structural design and equipment for permanent HHW facilities. These factors would influence cost of implementing this alternative.

It was estimated that it might be possible to implement the mobile unit plus one permanent facility alternative at a cost similar to costs for the other HHW collection alternatives under consideration (periodic; mobile; and five permanent facilities). Costs of all options are driven primarily by siting, waste disposal, event staffing, and capital expenditures. It was estimated that the cost per vehicle service at all four of these options would be in the \$90 - \$110 range. However, the unknown factors regarding facility siting and design could significantly change this estimate.

End Uses (Recyclability and Redistribution Potential)

The permanent facility has the potential of facilitating waste exchange activities due to its ability to store valuable products found in the waste stream. The mobile unit has a similar redistribution potential but lacks storage capability of the permanent facility. A "high" rating was assigned to the combination alternative.

4.5 Evaluation of Alternative 5 - Curbside Motor Oil Collection

The City of Los Altos sponsors curbside pick-up every other week of used motor oil. Used motor oil is often disposed into storm sewers, drains, into the trash or onto the ground by residents who service their own cars. Therefore, motor oil collection is an effective means of reducing improper disposal of one type of HHW.

Waste Diversion Potential

The city's existing curbside oil collection program serves 10,117 households. Curbside motor oil collection was rated "high" in waste diversion potential.

Absence of Hazard

The potential exists that oil set on the curb for collection could be disturbed by children, pets, or vehicles. However, residents generally use the curbside oil collection program as directed and existing programs experience minimal problems. Curbside motor oil collection was rated "medium" for absence of hazard.

Flexibility

The curbside oil collection alternative can meet growing demand by expanding into previously unserved neighborhoods and multi-family dwellings. Curbside motor oil collection was rated "high" in flexibility.

Availability of Service (Nearby and Frequent Service)

This alternative requires no travel to a disposal event. In addition, the frequency of service can be adjusted to meet residents needs. Curbside motor oil collection was rated "high" for availability of service.

Provides Immediate Need Disposal Services

Curbside motor oil collection programs generally provide weekly service, thereby providing disposal services to residents preparing to move or otherwise in need of immediate disposal. A "high" rating was assigned.

Limited Shift in Waste Type Generation

Not applicable.

Ease of Implementation

Los Altos already sponsors a curbside collection program. Therefore this HHW management alternative was rate "high."

Facility Needs

Existing recycling trucks used for curbside collection of glass, paper, and metals also collect used motor oil. The waste oil collection tank is located at the LAGCo corporation yard in Mountain View. This HHW management alternative was rated "high" as it does not require additional facilities.

(If purchase of large amounts of equipment would be required to expand your program, the rating might drop to "medium".)

Consistency with Local Policies

Curbside motor oil collection is consistent with local and state policies that encourage HHW recycling. Effective January 1, 1991, pursuant to AB 2597, HHW collection agencies will no

longer need a hazardous waste permit if materials accepted are limited to latex paint, used oil, antifreeze, spent lead-acid batteries, and nickel-cadmium, alkaline, carbon-zinc and other small batteries.

Section 25250.11(a), Health and Safety Code, exempts from its HHW permit requirements "any person who receives used oil from consumers or other used oil generator," as long as no more than 20 gallons of used oil are received at a time, and containers hold no more than 5 gallons each.

Government Code Section 66798.9 (Statute, 1989) provides immunity for local agencies operating HHW programs unless the agencies act negligently. Additional immunity from state liability is provided in Health and Safety Code, Section 25366.5 for local governments or their contractors who are running HHW facilities and events. However, HHW programs would still be liable if disposal sites holding the program's HHW were declared a federal Superfund site. A "high" rating was assigned.

Absence of Institutional Barriers

There are no institutional barriers in this program.

Estimated Cost

Costs of operation of the program are part of the overall costs for curbside recycling. A separate cost for oil collection is not available. The costs for this program are low in comparison with other alternatives discussed in this document.

End Uses (Recyclability and Redistribution Potential)

Markets for used motor oil are well-established. Used oil from the City of Los Altos is to be picked up by Los Altos Garbage Company and taken to a tank at their Mountain View yard. Evergreen Oil of Newark, California re-refines the oil and then sells it for use again as a lubricating oil.

4.6 Evaluation of Alternative 6- Door-to-Door Pickup for Elderly and Disabled Residents

A door-to-door pickup program would provide HHW services to residents unable to participate in collection events. Door-to-door pickup would be available by appointment only and the service dates could be coordinated with upcoming mobile unit or periodic events; or a permanent facility in the area. The HHW would be picked up by a registered hazardous waste hauler using licensed hazardous waste transport vehicles that comply with the Department of Transportation (DOT) regulations. HHW collected from residents' homes would be transferred to a permanent HHW facility if the facility was permitted to receive such wastes; to an approved treatment, storage, or disposal (TSD) facility; or transported directly to a permitted hazardous waste disposal facility.

Waste Diversion Potential

A door-to-door HHW pickup service is designed to collect wastes from individuals who may otherwise not have the opportunity to properly dispose of their HHW. This target population, the elderly and disabled unable to participate in other HHW services, represents a relatively small percentage of households in the City of Los Altos. A "high" rating was assigned to this alternative for its potential to divert HHW from this target population.

Absence of Hazard

Proper program design, equipment, and health and safety training can minimize potential hazards associated with door-to-door HHW pickup. A "medium" rating was assigned.

Flexibility

Door-to-door collection services could be operated as an adjunct to periodic events, mobile unit or permanent facility. The service would operate on an appointment basis. The door-to-door service routing plan can be coordinated with other HHW events. A "high" rating for flexibility was assigned to this alternative as its operation schedule and route can be readily modified.

Availability of Service (Nearby and Frequent Service)

The door-to-door HHW pickup service would require no travel for elderly or disabled residents. The frequency of service would be determined by frequency of other HHW events in the area as this service would most likely operate as an adjunct to other HHW collection services. Frequency of service is also dependent upon the level of funding available. A "medium" rating was assigned to this alternative as costs for door-to-door services may be a serious limiting factor for frequency of service.

Provides Immediate Need Disposal Services

The door-to-door HHW pickup service is designed to operate on an appointment-only basis due to the cost of providing this service to a small number of residents. If the door-to-door HHW pickup service is operating as an adjunct to a permanent facility, with permanent staff, equipment, and storage space, the potential exists to provide immediate need services to elderly and disabled residents. A "medium" rating was assigned.

Limited Shift in Waste Type Generation

Not applicable.

Ease of Implementation

If a door-to-door service operated in conjunction with a permanent facility, the permanent facility would need a variance to accept waste collected by door-to-door service. Collected HHW delivered to the permanent facility could be sorted and stored to enhance recycling and reuse potential. In addition, waste could be bulked to reduce disposal costs. Another method of providing door-to-door service would be to contract with a licensed hazardous waste management company which would transport collected HHW directly to a disposal facility.

It is anticipated that a door-to-door HHW pickup services could be implemented in the short-term planning period (before 1995), either as an adjunct to other HHW collection services or by contracting for services of a private hazardous waste disposal company. A "high" rating was assigned to this alternative.

Facility Needs

Door-to-door HHW pickup services require trucks equipped to transport, handle, sort, and store hazardous materials. Space is also needed to store the collected materials unless the wastes are delivered directly to a disposal facility. It is possible that this service could be obtained on a contract basis from a licensed hazardous waste management company. A "medium" rating was assigned.

Consistency with Local Policies

Door-to-door HHW collection does not appear to be incompatible with local policies. The City of Los Altos supports the provision of services to its residents regardless of handicap or physical limitation. A "high" rating was assigned.

Absence of Institutional Barriers

There are no existing contracts or agreements that would prevent the implementation of a door-to-door HHW pickup service for elderly and disabled residents. A "high" rating was assigned.

Estimated Cost

Door-to-door HHW pickup services have been sponsored by the Cities of Burbank and San Diego. In Burbank, a licensed private waste hauler collected HHW from approximately 200 elderly and disabled residents. The service was operated in conjunction with a city-sponsored HHW drop-off event. The routing schedule was prepared by city staff. The collected HHW was delivered to the drop-off event. The cost for this service was \$8000. This cost includes only the actual collection of the HHW from the elderly and disabled residents, and does not include planning time or waste disposal costs which were included with the costs of operating the drop-off event.

End Uses (Recyclability and Redistribution Potential)

Recyclability and redistribution potential of HHW collected in a door-to-door service would depend on whether or not the service was associated with other HHW collection programs. If collected HHW was delivered to a permanent facility, recyclable and reusable materials could be retrieved. However, if the door-to-door service was operated independent of other HHW programs, the collected wastes were delivered directly to a hazardous waste disposal facility and all wastes would be disposed. A "medium" rating was assigned to this alternative.

4.7 Evaluation of Alternative 7 - Hazardous Waste Exclusion Program/Load Checking

The purpose of a load checking program is to detect and deter attempts to dispose of prohibited waste in landfills. It involves visual inspection for hazardous waste at the entrance to the landfill and at the working face. If prohibited waste is identified, the generator is notified and becomes responsible for removing the waste. If the generator cannot be found, the waste is removed and properly disposed. Other waste acceptance control activities include sign posting and employee training. In addition, some waste haulers notify customers about the prohibition on disposing of hazardous waste in the landfill by posting signs on dumpsters, including messages in utility billed and by training employees to inspect incoming waste for hazardous materials. (Cities need to find out if your waste hauler does this.)

Waste Diversion Potential

The load-checking program diverts a small amount of HHW from landfill disposal. However, load checking and the other hazardous waste exclusion programs educate generators, haulers, disposal facility personnel, and the public about the proper disposal of hazardous waste. An effective hazardous waste exclusion program reduces landfill disposal of HHW in landfills, and was therefore rated "medium."

Absence of Hazard

The potential hazards involved in a load checking program include the risk from exposure while inspecting and handling waste. Proper equipment, training and management of the load checking program can reduce hazards. Other waste acceptance control activities, such sign posting, training, and notification of proper HHW procedures pose minimal hazards. The overall hazardous waste exclusion program alternative was rated "medium."

Flexibility

The load checking program is mandated by the state. Additional inspections and notifications could be added to strengthen existing programs. Hazardous waste exclusion activities are judged to have "medium" flexibility

Availability of Service

Not Applicable.

Provides Immediate Need Services

Not Applicable.

Limited Shift in Waste Type Generation

A Hazardous Waste Exclusion Program might result in a desirable shift in waste type generation. By preventing illegal landfill disposal of hazardous waste, residents may be more likely to purchase and use less hazardous substitutes.

It is possible that load checking might deter landfill disposal of hazardous waste but at the same time result in an increase in illegal disposal elsewhere. It is anticipated, however, that illegal

disposal will decrease as legal disposal options become more widely available and awareness increases about environmental impacts of improper disposal. This alternative was rated "medium."

Ease of Implementation

The Hazardous Waste Exclusion Program was rated "high" as it is currently in place at all landfills in the County of Santa Clara.

Facility Needs

No new facilities are needed for the load checking program. Signs have been posted at the landfills. A "high" rating was assigned to this alternative.

Consistency with Local Policies

The Hazardous Waste Exclusion Program is consistent with local and state policies to keep prohibited wastes from entering the landfill. A load checking program is required in the State of California. The State Water Resources Control Board requires landfills to operate hazardous waste load checking programs (Section 2523, Title 23, California Code of Regulations (CCR)). The Department of Health Services and the California Integrated Waste Management Board require solid waste facilities to follow certain procedures regarding their load checking programs. The Department of Health Services requires a solid waste facility with a hazardous waste load checking program to obtain an identification number as a hazardous waste generator. Hazardous waste will be stored for less than 90 days in accordance with a hazardous waste permit issued by the Department of Health Services. If hazardous waste will be stored for more than 90 days, the solid waste facility must apply to the Department of Health Services for a hazardous waste facility permit or variance. Hazardous Waste Exclusion Programs were rated "high" for consistency with local policies.

Absence of Institutional Barriers

No contractual or other institutional barriers are known that would interfere with the continuation of Hazardous Waste Exclusion Programs. A "high" rating was assigned.

Estimated Cost

The costs of load checking are part of the regular Newby Island Landfill operations.

End Uses (Recyclability and Redistribution Potential)

It is unlikely that significant amounts of HHW in good condition would be retrieved in the load checking program. Efforts by waste haulers to identify and reject HHW might encourage residents to use proper disposal methods, including recycling materials such as automotive batteries, latex paint and motor oil. Landfill sign posting and utility bill notices also encourage residents to use the city-sponsored HHW collection system that will separate a number of materials for recycling and redistribution. The Hazardous Waste Exclusion Program was rated "low" in recyclability/redistribution potential.

4.8 Evaluation of Alternative 8 - HHW Recycling Component

A HHW Recycling Component would implement recycling procedures at all HHW collection programs. Oil, auto batteries and latex paint are currently recyclable. Solvent and antifreeze recycling may be implemented in the future.

Waste Diversion Potential

Markets are already established for waste oil, auto batteries, and latex paint. Strong community support exists for the concept of recycling. HHW recycling diverts wastes from both solid waste landfills and hazardous waste landfills. Therefore, the waste diversion potential of the HHW recycling component is rated "high."

Absence of Hazard

Some hazards are associated with collection and handling of latex paint. Latex paint that has been stored for many years may contain mercury and/or lead. Older latex paint, improperly labeled paint, paint not in its original container, and possibly contaminated paint should be disposed instead of recycled. Collection of used auto batteries may present hazards if batteries are cracked and leaking. Oil collection presents hazards of accidental spillage or exposure in a curbside collection program. However, recycling programs for latex paint, motor oil and auto batteries are well-established in some Santa Clara County communities and have operated safely. Proper staff training and operating procedures can reduce potential hazards. A "medium" rating was assigned.

Flexibility

As more residents use the HHW programs, additional collection opportunities and HHW handling space might be required. This alternative was rated "high" in flexibility. Increasing amounts of recyclable materials can be accommodated without major changes in the program.

Availability of Service

The HHW recycling component could be incorporated into mobile collection and/or the permanent facility. A "high" rating was assigned.

Provides Immediate Need Services

Recyclable HHW can be accepted at a mobile unit and/or permanent facility, both of which are able to accommodate residents requesting immediate HHW disposal service. A "high" rating was assigned.

Limited Shift in Waste Type Generation

Not applicable.

Ease of Implementation

Recycling of oil, auto batteries, and latex paint are well-established components of city-sponsored programs and will also be incorporated into the countywide HHW program. No obstacles are known that would hinder the continuation of existing HHW recycling programs or implementation of new recycling procedures. The HHW recycling component alternative was rated "high."

Facility Needs

A "high" rating was assigned, as no additional facilities are required to operate the recycling component of a HHW collection program.

Consistency with Local Policies

The City of Los Altos encourages recycling of solid and hazardous waste. The County Hazardous Waste Management (Tanner) Plan ascribes to the waste management hierarchy in which recycling is the most desirable management option. In addition, state regulations encourage the

collection and recycling of latex paint, used oil, antifreeze, and lead-acid batteries. HHW recycling was therefore rated "high" in consistency with local policies.

Absence of Institutional Barriers

There are no known long-term contracts or franchise agreements that would interfere with recycling of HHW. A "high" rating was assigned.

Estimated Cost

Recycling and reuse costs are included in the \$100 per vehicle cost of the mobile collection program.

End Uses (Recyclability and Redistribution Potential)

A "high" rating was assigned, as recycling options for motor oil, automotive batteries, and latex paint are well-established. Common uses of recyclable HHW include the following:

- *Latex paint* can be collected, sorted, consolidated, blended, repackaged, and sold or given to local public agencies and nonprofit groups. It is commonly used to cover graffiti. It can also be sent to a paint company to be re-manufactured.
- *Used oil* is a valuable resource. Recycling used oil saves energy and natural resources. Used oil can be refined into lubricating oil, reused as motor oil, or reprocessed and used as fuel in industrial burners and boilers. The Environmental Protection Agency estimates that only 1 gallon of used oil is needed to make 2.5 quarts of lubricating oil, compared to 42 gallons of raw crude oil.
- *Lead-acid batteries* - According to the CIWMB, 70 percent of spent lead-acid batteries are recycled nationwide. In California, state law requires retailers to accept trade-in of used batteries. Consumers can also deliver batteries to lead-acid battery recyclers or to HHW programs.

The average lead-acid battery contains 17.5 pounds of lead and 1.5 pounds of sulfuric acid. After the lead is separated from the non-metallic components of the battery, it is then smelted to produce soft lead and lead alloys. The non-metallic materials include sulfuric acid, which is neutralized and released into the sewer; and other non-recyclable, non-hazardous materials are disposed. (*Household Hazardous Waste, Lead-Acid Batteries, CIWMB, September, 1990*).

- *Small Household Batteries* - Recycling options for small household batteries are very limited at this time. Silver oxide button batteries may be recycled, but substantial obstacles exist to collecting and sorting these batteries. Consumer nickel cadmium battery recycling may be available in the near future. Recycling options for small household batteries are currently under study by the CIWMB. Results of this study and related research will be monitored and resulting recommendations will be considered for implementation.
- *Antifreeze* - Used antifreeze can be recycled for use by the mining and glycol industries. Antifreeze is sprayed on coal to inhibit sticking. Antifreeze can also be used for airplane deicing solution, cement grinding and brake fluid. (*Household Hazardous Waste, Antifreeze, CIWMB, September, 1990*).

4.9 Evaluation of Alternative 9 - HHW Waste Exchange Component

A waste exchange program recovers valuable materials from the HHW waste stream and makes these materials available for use. The County Division of Environmental Health Services

estimates that approximately 5 percent of incoming waste can be diverted for use. Waste exchange activities can take place at period events, mobile collection units, and permanent facilities. A permanent facility allows for storage of valuable products thereby enhancing waste exchange activities.

Waste Diversion Potential

Usable materials can be diverted from disposal and made available to participating residents, voluntary organizations and public agencies. A HHW waste exchange program has a "high" waste diversion potential in that a high percentage of usable materials found in the incoming waste stream could be diverted from disposal by this program.

Absence of Hazard

Waste exchange takes place under the supervision of HHW program staff, thereby limiting hazard. However, care must be taken that outdated or contaminated products are not redistributed. In addition, residents should be required to sign a waiver of liability before accepting reusable products. Waste exchange was rated "medium" in absence of hazard.

Flexibility

A HHW waste exchange component can be implemented or eliminated depending on available space, staff, and demand. Waste exchange was rated "high" in flexibility.

Availability of Service

The HHW waste exchange activities can be added to periodic events, mobile collection or a permanent facility. A "high" rating was assigned.

Provides Immediate Need Disposal Services

Not applicable.

Limited Shift in Waste Type Generation

Not applicable.

Ease of Implementation

A HHW waste exchange component involves examination of incoming waste and segregation of usable materials for distribution to residents or public agencies. The implementation of waste exchange activities is tied to the operation of periodic, mobile, or permanent facility, all of which can implemented in the short-term planning period (before 1995). A "high" rating was assigned.

Facility Needs

No new facilities would be required to implement a HHW waste exchange component. However, the ability to store valuable products between events at the permanent facility will increase the program's ability to redistribute valuable products. A "high" rating was assigned.

Consistent with Local Policies

The City of Los Altos supports efforts to reduce volume and toxicity of the waste stream. Waste exchange efforts were therefore rated "high."

Absence of Institutional Barriers

There are no known institutional barriers, such as contracts or franchise agreements, that would interfere with implementation of a waste exchange activities as a component of HHW collection programs. A "high" rating was assigned.

Estimated Cost

Waste exchange activities are not expected to add to the cost of HHW collection. In fact, this

alternative has the potential to reduce waste disposal costs by distributing valuable products to residents and agencies.

End Uses (Recyclability and Redistribution Potential)

A HHW waste exchange component was rated "high" in recyclability/redistribution potential as the purpose of this component is to redistribution of usable products.

Chapter 5

Selection of HHW Program

5.1 Alternatives Selected

The selection of HHW management alternatives was based on the evaluation described above in Chapter 4 and summarized in Table 4.1. as well as the results of the solid waste generation study.

5.1.1 Short-Term Planning Period

The following alternatives were selected to properly manage HHW during the short-term planning period (1991-1995) in the City of Los Altos.

Alternative 4	Combination Mobile Unit Plus One Permanent Facility
Alternative 5	Curbside Motor Oil Collection
Alternative 7	Hazardous Waste Exclusion Program
Alternative 8	Household Hazardous Waste Recycling Component
Alternative 9	Household Hazardous Waste Exchange Component

Alternative 4, the combination program which includes both a mobile collection unit and one permanent facility, was selected. The countywide mobile collection unit has the ability to provide convenient, cost-effective services to a large geographical area. The unit will operated within a 20 minute commute of most residents in participating cities. A mobile collection unit is highly flexible as both location and frequency of operation can be readily changed to accommodate variations in demand or shifts in population density. Residents requesting immediate disposal services can be accommodated at the mobile unit. The mobile unit will operated on an appointment basis. Residents arriving at the mobile unit without an appointment will be accommodated when possible. It is anticipated that the mobile unit will be operational in late-1991.

The permanent collection facility has the ability to provide convenient, cost-effective services for a large, centralized portion of the county. The permanent facility can also meet the needs of residents throughout the county who are moving and request immediate disposal services.

A permanent facility can process participants efficiently and safely due to the presence of permanent, trained staff; proper equipment; and storage capabilities. Options for reuse and recycling of collected materials are enhanced due to space for storage. A permanent facility is flexible in that the hours of operation can increase as demand for HHW disposal services increases.

Depending on the complexity of the siting, environmental review, and permitting process, the facility should be operational by the end of the short-term planning period (before 1995). The planning process is already underway for the permanent facility and it is anticipated that the facility could be operational in one to two years.

Additional advantages of this alternative over the periodic events alternative are as follows. It would relieve cities of the burden of planning and staffing HHW events. Waste disposal and planning costs may be lower due to the advantage of an economy of scale for a countywide

program. The combination of these two methods of HHW collection (a mobile unit plus one permanent facility) has advantages in the location and frequency of service, ease of implementation, and ability to provide immediate need service in a cost effective manner.

Alternative 5, curbside motor oil collection, was selected due to its potential to divert large quantities of one of the most prevalent types of HHW. This alternative does not require the development of a new program, rather, existing programs will be continued and expanded.

Alternative 7, the hazardous waste exclusion program, has the potential to divert incoming HHW from disposal at the landfill. This alternative can also help to educate residents and waste haulers about proper disposal of HHW. Hazardous waste exclusion programs are mandated by the state, and are already in place at all landfills in Santa Clara County.

Alternative 8, the HHW recycling component, was selected for inclusion in the permanent facility and mobile collection unit. Materials such as latex paint, motor oil, and automotive batteries can be easily separated from the incoming HHW and sent for recycling instead of disposal. The recycling component has the potential of reducing the costs of the HHW collection program as there will be a reduction in the amount of HHW sent for more expensive hazardous waste disposal. Recyclable HHW materials will be sent only to permitted facilities and environmental compliance records will be maintained on file for all waste haulers and treatment, storage, and disposal companies.

Alternative 9, a HHW waste exchange component, was selected due to its ability to divert usable HHW from disposal by making it available for redistribution to residents, public agencies, and non-profit organizations. Waste exchange activities can take place at both the mobile collection unit and the permanent facility. The HHW waste exchange component is not expected to add to program cost, and in fact, may reduce costs by reducing the amount of HHW sent for disposal.

5.1.2 Medium-Term Planning Period

The following programs were selected to manage HHW during the medium-term planning period (1995-2000)

Alternative 4	Combination Mobile Unit Plus Permanent Facility
Alternative 5	Curbside Motor Oil Collection
Alternative 7	Hazardous Waste Exclusion Program
Alternative 8	Household Hazardous Waste Recycling Component
Alternative 9	Household Hazardous Waste Exchange Component

All alternatives chosen for the short-term planning period will be continued into the medium-term planning period. Additional source reduction options will be explored during the medium-term planning period.

5.2 Types and Quantities of HHW Anticipated to be Collected, Recycled, and/or Disposed

The amount of HHW to be collected, recycled or disposed from 1991 to 2000 in the City of Los Altos is dependent on several factors: convenience, accessibility, and efficiency of the collection services; funding available to operate the services, and the success of source reduction efforts. It is anticipated that demand for HHW services will grow as more residents become aware of proper disposal procedures and as the population of the city increases. The population of the City of Los Altos is expected to remain the same or decrease slightly. At the same time, public

education efforts should result in changes in buying habits that result in a decrease in HHW generation. Using 1990 as the baseline year, the city anticipates that implementation of the programs described in this element will result in annually increasing diversion of HHW from the municipal waste stream in the City of Los Altos.

Each year, the city will evaluate participation rates and demand for services. In addition, the amount of HHW diverted and the amount of HHW remaining in the municipal waste stream will be monitored periodically by waste characterization studies. Based on these evaluations, additional HHW services may be provided as funds become available. Potential sources of additional funds include surcharges on garbage collection fees and advanced disposal fees added to product purchase prices.

Table 5.2 below shows the estimated amounts of HHW to be collected, recycled and/or disposed through the existing and proposed programs in the 1991-92 fiscal year in the City of Los Altos.

Los Altos estimates that HHW to be collected, recycled, and disposed in 1991-1992 through a countywide mobile collection program will be 20 percent higher than 1990. The increase is estimated based on a budgeted participation of 600 households versus the actual 1990 participation of 480. Other quantities, such as collection of curbside collection of motor oil is not expected to increase.

The end uses for diverted materials are described in this Element in Chapter 4, Sections 4.5, 4.7, 4.8 and 4.9.

At present, it is not possible to determine the amount of HHW that will be diverted by source reduction education efforts. Methods for evaluating the success of source reduction activities are currently under development. Possible methods include monitoring of changes in purchasing habits using industry marketing data; random telephone surveys; and questionnaires at collection events. Programs should not be evaluated using only self-reported data from surveys. Survey results can be easily biased by the wording of the questions, respondents' inability to recall details about past purchasing habits, and a tendency to report the desired behavior. The linguistic and cultural diversity of the community would further complicate use of survey tools to accurately measure source reduction.

The city intends to support legislative efforts, as described in the County Hazardous Waste Management (Tanner) Plan, to encourage the development of less- or non-hazardous products. As such products become available to replace currently marketed products that generate HHW, it may be possible to quantify the resulting reduction in HHW generation for specific products or materials.

5.3 Facilities Needed for Implementation

The permanent facility could be a lower-cost operation utilizing roll-off bins, fencing, and spill/run-off containment structures. Other options include the used of a modified existing structure or in a specially designed and constructed building. A permanent facility should have separate storage bays or bins, explosion proofing, ground columns, proper containment, sufficient ventilation and adequate emergency response and safety equipment. It should be situated on an impervious surface and be fenced for security.

5.4 Handling and Disposal Methods

Handling and disposal methods are regulated by local, state and federal agencies. The mobile unit and permanent facility will be staffed by professionals trained to handle hazardous materials.

Regulations will be monitored for changes and HHW programs modified accordingly.

Anti-freeze collected by the Countywide HHW program will be sent for fuel blending, along with the oil-based paints and solvents; or sent for recycling. Disposal method will depend upon amount of antifreeze collected and costs of disposal options.

Latex paint, automotive batteries, and motor oil will be sent for recycling. Acids and bases will be sent for incineration. Pesticides will be sent to a hazardous waste incineration.

Contractors who will haul and dispose of waste collected by the program must be licensed hazardous waste haulers. Environmental compliance of treatment, storage and disposal facilities will be monitored by the Santa Clara County Department of Environmental Health Services. To the maximum extent feasible, collected HHW will be diverted from disposal for recycling or reuse.

5.5 Multi-jurisdictional HHW Efforts

As described in Part 1, Chapter 2.2, the City of Los Altos intends to participate in the the countywide HHW program for collection services. Multi-jurisdictional public education programs are described in detail in Chapter 8. This multi-jurisdictional effort is expected to provide convenient, accessible, and cost-effective services for residents of Los Altos.

Representatives from all cities and the county participated in the Household Hazardous Materials Working Group planning process which developed the countywide HHW program. The program has been reviewed and endorsed by the Solid Waste Technical Advisory Committee (TAC), the Inter-governmental Council (IGC) Solid Waste Committees, and the IGC. County departments have received the approval to administer the program from the Board of Supervisors. The Board Transmittal authorizing the program is included as Attachment 3.

Implementing the Countywide Program will promote regional cooperation and expand services available to residents of all participating jurisdictions. Providing convenient, year-round access to service on a countywide basis will maximize the amount of HHW diverted from the municipal waste stream and meet the demands for ongoing HHW disposal services.

Los Altos may continue to participate cooperatively in HHW events using the mobile unit with the cities of Mountain View and Cupertino.

5.6 Reuse, Recycling, and End Uses for Diverted Materials

In 1990, 40 percent of the HHW collected in the City of Los Altos was sent for disposal and 55 percent was sent for recycling. This includes 16.12 tons of motor oil collected by the curbside program and 3.97 tons of oil, paint and automotive batteries collected at HHW events. An estimated 5 percent of collected HHW was distributed to residents or agencies in the HHW waste exchange program.

It is anticipated that the countywide HHW Program and the city curbside oil collection program will continue to recycle at least 60 percent of total HHW collected in the city. New recycling options may become available for materials such as oil-based paints and solvents in the future and should result in a greater percentage of HHW sent for recycling. For recycling methods for specific wastes, see Chapter 4, section 8 of this Element.

A HHW waste exchange component will be included at the mobile collection unit and permanent facility to further divert reusable materials from disposal. The material should be in its original container, and, if opened, the program staff must judge the contents to be sound and uncontaminated. The party accepting material for reuse should be required to sign a liability waiver releasing the facility operator from responsibility.

End uses for materials diverted through HHW recycling or reuse efforts were described in Chapter 4, Evaluation of HHW Management Alternatives under the "End Uses" criteria.

Chapter 6

Program Implementation

This section describes the responsible parties, necessary tasks, estimated costs, and sources of funding for the implementation of the selected HHW program.

6.1 Government Agencies Responsible for the Implementation

The Public Works Department is responsible for oversight of the HHW management in the City of Los Altos. The Community Programs Coordinator will be the liaison between the city and the countywide HHW program and will participate in planning and evaluating the HHW collection and education activities as they pertain to the city.

The countywide HHW program will be implemented by the County of Santa Clara Division of Environmental Health Services and the Department of Planning and Development. The Division of Environmental Health Services will serve as the lead agency for the administration and implementation of the HHW collection program. Hazardous materials specialists and environmental health specialists will be utilized for development and initial implementation of the collection program. Health Department in-house support services including an industrial hygienist, a toxicologist, and a chemist. A public health laboratory is available. Health Department staff will contract for transportation and disposal of the HHW in compliance with federal, state, and local regulations.

The Department of Planning and Development will serve as the lead agency for public education. The Planning Department will coordinate the educational efforts with participating cities, County Environmental Health, Santa Clara Valley Water District, the wastewater treatment facilities, schools, and non-profit agencies.

6.2 Implementation Tasks and Schedule for Short-Term and Medium-Term Planning Periods

The schedules for implementation for the selected HHW programs are included in Table 6.1. Once established, it is anticipated that these programs will continue during the short- and medium-term planning periods. However, each program will undergo an annual evaluation and may be modified to meet the needs of the residents of Los Altos. The completion dates included in Table 6.1 are estimates and may be modified.

Table 6.1 Implementation Tasks and Schedule for Short-Term and Medium-Term Planning Periods

Task	Completion Date	
Mobile Collection Unit		
• Formalize Inter-Jurisdictional Relationships for HHW Services	July	1991
• Select Mobile Sites	July	1991
• Obtain Permits	Aug	1991, ongoing
• Purchase Equipment and Supplies	Aug	1991, ongoing
• Recruit and Train Staff	Sept	1991, ongoing
• Develop Collection Program Schedule	Aug	1991, annually
• Develop Record Keeping System	Sept	1991
• Evaluate Environmental Compliance of Contractors	Sept	1991, ongoing
• Contract for Waste Transportation, Recycling and Disposal Services	Oct	1991
• Develop and Advertise Telephone Appointment Line	Oct	1991, ongoing
• Develop and Advertise Telephone Information Line	Oct	1991, ongoing
• Advertise Mobile Unit Schedule	Oct	1991, ongoing
• Conduct Mobile Collection Events	Nov	1991, ongoing
• Conduct Annual Evaluation of Mobile Unit Program	July	1992, annually
• Adjust Program and Service Based on Cities' Desired Level of Participation and Feedback from Cities and Residents		annually
Permanent Facility		
• Identify Potential Sites	Jan	1992
• Evaluate Staffing and Operational Alternatives	Dec	1992
• Identify Permit Requirements	June	1993
• Select Site	June	1993
• Obtain Permits, Variances	Sept	1993
• Develop Agreement Between County and Site Location	Oct	1993
• Construct/Modify the Facility	Jan	1994
• Obtain Equipment and Supplies	March	1994
• Evaluate Environmental Compliance of Contractors	April	1994
• Contract for Waste Transportation, Recycling, and Disposal Service	May	1994
• Recruit and Train Staff	June	1994, ongoing
• Develop Record Keeping System	June	1994
• Advertise Permanent Site Location and Hours	June	1994, ongoing
• Open Permanent Facility	July	1994
• Conduct Annual Evaluation of Permanent Facility	Sept	annually
• Adjust Program and Service Based on Cities' Desired Level of Participation and Feedback From Cities and Residents	June	annually

Table 6.1 Implementation Tasks and Schedule for Short-Term and Medium-Term Planning Periods (continued)

Curbside Motor Oil Collection

- Continue operation of curbside motor oil collection Oct 1984, ongoing

Hazardous Waste Exclusion Program

- Continue Operation of Hazardous Waste Exclusion Program 1991, ongoing
- Include Report on Hazardous Waste Exclusion Program in Annual Evaluations annually

HHW Recycling Component

- Evaluate Environmental Compliance Records of HHW Recycling Contractors Aug 1991, ongoing
- Contract for Recycling Services for Collected HHW Aug 1991, ongoing
- Re-evaluate and Update Recycling Options Annually July 1991, annually

Table 6.1

HHW Waste Exchange Component

- Include HHW Waste Exchange Procedures in Staff Training Oct 1991, ongoing
- Develop Waiver for Residents to Sign Before Accepting Materials Oct 1991
- Include Additional Table and Storage at Mobile Unit and Permanent Facility Nov 1991, ongoing

Monitoring and Evaluation of HHW Program

- Obtain Records from Mobile Unit and Permanent Facility Administrator July 1992, annually
- Obtain Records from Hazardous Waste Exclusion Programs 1992, annually
- Conduct Survey of Residents Sept 1993, biannually
- Analyze Participation Data for under-representation Nov 1993, annually
- Analyze Adequacy of Services Nov 1993, annually
- Write and Distribute Annual Report Dec 1993, annually
- Modify Programs as Necessary July 1994, annually

6.3 Cost of Programs

The City of Los Altos' estimated annual costs for 1991 for HHW programs are summarized in Table 6.2. below. Each year, the city will review its HHW services, both service provided through countywide HHW program as well as the city-sponsored programs such as curbside oil collection, additional city HHW collection programs, and waste acceptance control at the landfill.

Table 6.2 Costs for Selected Programs, 1991

Program	Estimated Annual Costs	Source of Funding
Alternative 4		
Combination: Mobile Plus Permanent	\$1,000,000**	All Participating Cities
City of Los Altos	\$60,000 for 600 vehicles	User Fees
Alternative 5 Curbside Oil Collection (existing)	Included in cost of garbage collection	Garbage Rates
Alternative 7 Hazardous Waste Exclusion Program (existing)	Landfill operator's cost	Tipping Fees
Alternative 8 HHW Recycling	Included in \$100 per vehicle cost for Combination: Permanent	
Alternative 9 HHW Waste Exchange Program	No additional cost anticipated	

***The above estimate was derived by multiplying the anticipated 10,000 vehicles to be served countywide by an estimated \$100 per vehicle cost. The 10,000 vehicles figure is based on participating cities' commitment as of March 15, 1990. The \$100 per car is the estimated cost for operating the pilot program in fiscal '91-'92. Each city should add its own data regarding number of vehicles and cost. The \$100 per vehicle cost can be estimated as follows: Labor: \$24, Disposal/Hauling: \$39, Supplies, \$7 Training, Advertising, Equipment and Administrative : \$30.*

6.4 Sources of Funding for Implementation of HHW Program

The Countywide HHW Program has several sources of funding, as described below.

- Each city participating in the program will pay for services of the countywide program on a per-car basis.
- Funds for serving residents will come from garbage surcharge fees.
- The County Solid Waste Program staff may assist in preparation of annual reports.

The city's HHW programs (curbside oil collection, etc.) will be funded by user's fees. These fees are charged to all users of garbage and refuse services in Los Altos.

Chapter 7

Monitoring and Evaluation

7.1 Methods to Quantify and Monitor Achievement of Short-Term Planning and Period Objectives

Objective #1

Provide Residents of Los Altos with Access to Convenient Household Hazardous Waste Collection Services

Evaluation Method 1 - Participation records will be kept at all events and programs. Results will be compiled for inclusion in biannual reports.

Evaluation Method 2 - Analyses will be done of the geographical distribution of collection event participants. Neighborhoods are found to be under-represented, the causes of the under-representation will be analyzed and appropriate steps will be taken to address this problem. This data will be included in biannual reports.

Evaluation Method 3 - Progress on siting, permitting, and constructing a permanent HHW collection facility will be monitored by the County Health Services Administrator every 3 months to assure the project is progressing on schedule. A progress report on the development and operation of the permanent facility will be included in biannual reports.

Evaluation Method 4 - A survey of participants will be done annually to determine level of satisfaction and identify problems. Participants will be queried regarding: ease in obtaining information about the program; length of wait for appointment; convenience of location; length of wait at collection site; the service provided by the collection event staff; convenience of operating hours.

Evaluation Method 5 - The HHW program records will be periodically monitored including the types and volumes of HHW collected. This data will be compiled and included in annual reviews and biannual reports.

It should be noted that the *total waste* collected figures can be misleading for use as a program evaluation criterion. A number of factors can affect these figures, making year-to-year comparisons difficult. For example, successful source reduction efforts will reduce the amount of HHW generated per household. Furthermore, many households' first drop-off is likely to be larger than subsequent drop-offs because it includes the items that have been stored for extended periods of time. Therefore, while HHW collection programs will become more accessible and efficient, the amount of HHW collected per household may actually decline over time. These effects may be particularly noticeable during the medium-term planning period (1995-2000).

Despite these limitations, the total amount collected is an important element in evaluating the success of the program. Every effort will be made to collect accurate data on amounts of HHW collected. The Countywide HHW Program's efforts to standardize HHW measurement methods will increase the accuracy of these evaluation efforts.

Evaluation Method 6 - The baseline waste characterization study data will be compared to subsequent waste characterization studies to evaluate the amount of HHW entering the landfill.

This type of comparison should be used with caution. In addition to the limitations described above, the percentage of the waste stream that is HHW in future waste characterization studies may not be an accurate means of evaluating the HHW program. The solid waste recycling, composting and source reduction programs will substantially reduce the overall amount of solid waste in the short-term planning period. The amount of HHW entering the landfill is expected to decline, but may not decline at the same rate as solid waste. This may result in an increase in the percentage of HHW in the solid waste stream, while the amount of HHW may actually be decreasing. Adjustments should be made to account for these factors.

Objective #2

Expand Curbside Motor Oil Collection Programs, to the Maximum Extent Possible, to Include All Single and Multi-family Dwellings in the City of Los Altos

Evaluation Method 1 - The amount of motor oil collected by the curbside collection program will be included in annual reviews. The number of households eligible and number of households participating in curbside oil collection will be included.

Evaluation Method 2 - The city's curbside motor oil collection expansion plans and expansion progress will be included in the biannual reports.

Objective #3

Minimize Disposal of Collected HHW Through Distribution of Reusable Materials and HHW Recycling

Evaluation Method 1 - Each type of HHW diverted for recycling will be tracked to determine the total amount of waste recycled. The data will be included in biannual reports.

Evaluation Method 2 - The types and amounts of HHW redistributed to non-profit groups and public agencies will be recorded for inclusion in biannual reports.

Evaluation Method 3 - The amount of HHW redistributed to residents at HHW events will be recorded for inclusion in biannual reports.

Objective #4

Improve Monitoring and Evaluation of HHW Programs

Evaluation Method 1 - At the end of the first year of operation, the new measurement method will be evaluated by participating cities and agencies.

Objective #5

Limit Improper Disposal of Hazardous Waste at Solid Waste Landfills by Continuing State-Mandated Hazardous Waste Exclusion Programs

Evaluation Method 1 - The Department of Environmental Health Services' annual reports on the hazardous waste exclusion program will be included in the annual HHW program reports.

Evaluation Method 2 - The quantities of HHW discovered in the load checking program will be charted in order to monitor increases or decreases from previous years.

Objective #6

Increase Efficiency and Effectiveness of HHW Collection Services and Public Education by Coordinating Programs with Other Jurisdictions and Agencies Whenever Feasible

Evaluation Method 1 - Annual surveys of participating city officials will be done to determine overall level of satisfaction and to identify problems in the collection and public education programs.

Evaluation Method 2 - Annual surveys of agencies and organizations involved in the countywide HHW program will be done to assess satisfaction with the cooperative HHW collection and public education efforts.

Objective #7

Decrease Potential Short- and Long-Term Liability Risks by Monitoring Environmental Compliance Records and Proof of Insurance of Contract Waste Haulers and Contract Treatment, Storage and Disposal Facilities

Evaluation Method 1 - An environmental compliance file will be maintained for each hazardous waste management and recycling firm utilized by the program. The file will be reviewed and updated annually to include environmental compliance records, results of on-site audits; and proof of liability insurance. A summary of these activities will be included in biannual reports.

Objective #8

Increase Source Reduction Options for Residents by Supporting Legislative Efforts Aimed at Development of Safer Products and Safer HHW Management Methods

Evaluation Method 1 - The annual HHW management reviews will include a summary of legislative efforts sponsored or endorsed by participating cities and the county.

7.2 Methods to Quantify and Monitor Achievement of Medium-Term Planning Period Objectives

Objective #1

Continue the Objectives Developed for Short-Term Planning Period into the Medium-Term Planning Period

Evaluation Method 1 - The evaluation methods described above for the short-term planning period objectives will be continued into the medium-term planning period.

Objective #2

Increase Source Reduction Efforts

Evaluation Method 1 - At the beginning of the medium-term planning period, additional strategies for promoting source reduction will be considered.

7.3 Written Criteria for Evaluating Program's Effectiveness

The county HHW program will prepare annual reports describing the findings of the evaluation outlined above. Also included in the reports will be city-specific data for each jurisdiction participating in the program. For each city, the total amount of HHW diverted; amount recycled; number of residents utilizing the programs; amount recycled; and cost per ton, yard, or drum to divert HHW; will be included. When future waste characterization studies are done, the amount of HHW remaining in the waste stream will be included.

Additional information describing the markets for recyclable HHW materials will be included in the annual report. The markets for recyclable materials will be monitored to determine if additional markets are necessary or if additional materials can be sent for recycling.

The annual report will also include an overall evaluation of the adequacy of the HHW collection services. Increases in demand for services and increases in population will warrant adjustments in the operating schedule of the mobile collection unit and the permanent facility. In addition, under-utilization in specific communities or neighborhoods will be examined and addressed.

7.4 Responsible Parties for Monitoring, Evaluation, and Reporting

The City of Los Altos' Public Works Department, the Santa Clara County Solid Waste Program, the County Department of Environmental Health Services will monitor and evaluate the HHW program previously described. In the City of Los Altos, the Public Works Department will oversee city HHW collection programs, and will participate in the countywide HHW planning, implementation, monitoring, and reporting activities. The County Solid Waste Program intends to assist in preparation of annual reports on the countywide HHW program. The Department of Environmental Health Services will implement and monitor the mobile and permanent facility collection activities as well as the landfill load checking programs.

7.5 Funding Requirements for Monitoring and Evaluation

Monitoring and evaluation of HHW management in the City of Los Altos will be funded through Solid Waste Program. The County Solid Waste Program budget includes funding for administrative activities such as record keeping, monitoring recyclable materials markets, tracking the demographics of participants utilizing the program, and biannual report-writing. The County Environmental Health Department's HHW and landfill load checking programs included recording keeping and reporting procedures.

7.6 Contingency Measures

If the programs described above fail to meet the goal of diverting HHW from landfill disposal, the following tasks can be implemented:

- Analyze existing programs for obstacles to successful implementation
- Increase or improve education and advertising efforts
- Increase the number of sites for the mobile collection unit
- Increase the hours of operation at the permanent facility and mobile collection unit
- Increase funding and staff
- Modify objectives
- Revise the implementation schedule for permanent facility
- Increase enforcement efforts
- Increase penalties for improper disposal
- Increase frequency of program monitoring and review
- Modification of program to increase its effectiveness

Chapter 8

Education and Public Information

8.1 Objectives for Short and Medium Term Planning Period

Objective #1

Increase Residents' Awareness of Source Reduction, Safer Use and Proper Disposal of HHW

Multi-jurisdictional Education and Public Information Program

The City of Los Altos will participate in public education programs which will be coordinated by the Countywide HHW program. The countywide HHW program will coordinate public education efforts with the Nonpoint Source Pollution Control Program, the wastewater treatment plants' source reduction programs, the school science education curriculums, and non-profit educational organizations.

City Public Education and Information Programs

The City of Los Altos will continue to provide information to residents regarding the city-sponsored HHW programs.

Source Reduction

Residents will be informed of the availability of less or non-hazardous substitutes. The need for public support for development of products which do not result in the generation of household hazardous waste will be included in public education materials.

Proper Use and Storage

Residents will be informed about the hazardous nature of some products and methods for proper use and storage of such products.

Proper Disposal

Residents will be informed of the environmental hazards associated with improper disposal of HHW, and will receive guidance on proper disposal methods.

Objective #2

Increase the Accuracy and Uniformity of HHW Source Reduction and Disposal Public Information Disseminated by Public Agencies

Use of Guidebook

Employees of public agencies and organizations in Santa Clara County who respond to public inquiries regarding HHW will participate in training on the use of the *Guidebook for Proper Management of Household Waste for the Protection of Our Local Environment*. The Guidebook was distributed to approximately 250 agencies and organizations in the fall of 1991.

The County Hazardous Waste Planning staff will oversee updates/supplements of the manual as necessary.

8.2 Existing Education and Public Information Programs

City-sponsored Education Efforts

The City of Los Altos has sponsored numerous educational efforts to inform residents of proper disposal methods of HHW. In addition, residents have received guidance on how to generate less hazardous waste by using less- and non-hazardous alternatives. These efforts include:

- Publication and distribution of the *Take Me Shopping-A Consumer Guide To Safer Alternatives For Household Hazardous Products*
- Phone inquiries from residents regarding HHW disposal and alternative products are answered by city staff. In 1990, approximately 500 calls were handled.
- Promotional Literature for upcoming collection events included:

Messages in utility bills every quarter
Advertisements in local newspapers
Flyers in city newsletter (Communique) for all residences and businesses
Notices on government access channel of cable television system
Regular curbside recycling brochures
Newspaper articles

- Panel on HHW program included in city exhibit at annual art and wine festival
- Presentations to community groups

Non-profit and Volunteer Organization Efforts

League of Women Voters -- In 1990, the League of Women Voters sponsored the production and distribution of a video entitled *Cleaning Up Toxics at Home*. The League distributed copies of the video to 16 libraries, 15 city governments, the County Hazardous Waste Management Program, 7 junior colleges, 3 universities, and 8 parental education groups in Santa Clara County.

The League also printed and distributed 4000 copies of *Take Me Shopping*, as well as a flyer entitled "Cleaning Up Toxics", in 1990.

Public Agency-Sponsored Programs with Participation of City of Los Altos

Nonpoint Source Pollution Control Program -- Los Altos participates in the Nonpoint Source Pollution Control Program, a project of the Santa Clara Valley Water District. Nonpoint source water pollution refers to pollutants which run-off from broad area of land rather than enter the water through a discrete pipe or conduit. The purpose of the Nonpoint Source Program is to reduce stormwater-borne pollutants entering the southern San Francisco Bay. Specific pollutants of concern, in order of priority, are heavy metals (cadmium, copper, lead, mercury, nickel, silver, and selenium); hydrocarbons (contained in oil and grease); pesticides and herbicides; suspended sediments; and organic pollutants.

The Nonpoint Source Program Public Information/Participation Plan aims to inform the public about the causes and origins of nonpoint source pollution, explain the correct practices for controlling pollutants at their source, and involve the active support of the public in implementing these practices. The Nonpoint Source Program aims to reduce improper disposal of HHW into nonpoint pathways and at the same time discourage disposal of HHW into the solid wastestream.

In 1991, the Nonpoint Source Program began its public educational efforts with publication of a brochure entitled "The Bay Begins at Your Front Door!" The brochure explains how residents can prevent pollution of the San Francisco Bay by keeping hazardous materials from entering the storm drain system. The Nonpoint Source Control Program plans to distribute this brochure and several pollutant specific brochures focussing on motor oil and pesticides. Additional educational programs are under development.

Wastewater Treatment Plants -- The Palo Alto Regional Water Quality Control Plant, located in the City of Palo Alto and serves the Cities of Palo Alto, East Palo Alto, Mountain View, Los Altos, the Town of Los Altos Hills, as well as Stanford University in the unincorporated area of the County. Beginning in 1990, the Plant has sponsored a special public education effort aimed at reducing the accumulation of silver in the San Francisco Bay. Residents are urged to deliver spent photographic fixer and other HHW to a household hazardous waste collection event.

Santa Clara County Office of Education -- The County Office of Education oversees the implementation of the State Department of Education's mandated Science Framework in the 37 school districts in Santa Clara County. A revised science curriculum is being phased into the schools in 1990 and 1991 and contains lessons on hazardous materials for grades K-12.

Santa Clara County Hazardous Waste Management Plan (Tanner Plan) -- The Santa Clara County Tanner Committee developed the following three public education policies for management of HHW. The Plan was formally approved by the City of Los Altos and will be adopted by the City upon approval of the Plan by the State Department of Health Services.

Public Education Policy #1 - "The county and cities shall coordinate the development of a program for the proper management and disposal of household hazardous waste on a countywide basis in accordance with the waste management hierarchy and considering existing programs and conditions."

This policy resulted in the formation of the Household Hazardous Materials Working Group. The Working Group is composed of representatives from each of the cities; County hazardous waste, solid waste and environmental health staff; private solid waste contractors; and community advisory members. The Working Group conducted a thorough evaluation of HHW management alternatives. This evaluation resulted in a decision to implement a pilot countywide HHW collection and public education program in fiscal year 1991-1992. The evaluation of HHW management alternatives and a description of the selected program are included in this document.

Public Education Policy #2 -- "The county, in coordination with the cities, shall initiate a public education campaign which will inform all county residents about the potential hazards associated with household products, how to dispose of them safely, and safe substitute products and practices that can be used in place of hazardous substances."

Several educational publications have been produced: *Take Me Shopping - A Consumer Guide To Safer Alternatives For Household Hazardous Products* and *The Guidebook for Proper Management of Hazardous Wastes*. Additional countywide educational activities are currently under development and are described in detail in this document.

Public Education Policy #3 -- "The county, in coordination with the cities and industry, shall engage in direct public education concerning hazardous waste reduction and management such as workshops, utilization of the media, school programs, and information dissemination."

As a result of this policy, industry-specific waste minimization workshops have been held in the county. Workshops for the metal finishing industry and the automotive service industry

provided up-to-date waste minimization and regulatory compliance information to over 500 local businesses as of March 15, 1991. In addition, one jurisdiction is working with its local industry in developing a pilot educational program to provide waste minimization information to all types of hazardous waste generators. Business and industry associations are also participating in these efforts. In addition, an effort to coordinate hazardous waste public education programs with local schools is underway, and includes the participation of several local community colleges.

8.3 Implementation of Education and Public Information Program in the Short and Medium-Term Planning Periods

8.3.1 Program Description

Countywide Efforts

The City of Los Altos plans to participate in the educational efforts coordinated by the countywide HHW program. Residents will be informed about how to use, store, and dispose of household hazardous waste properly. An aggressive source reduction component will be included to promote less hazardous alternatives and thereby reduce generation of HHW.

The countywide HHW program will coordinate educational efforts with participating cities, non-profit organizations, and public agencies such as the Nonpoint Source Control Program, wastewater treatment plants, and local schools.

City Efforts

The public education efforts currently underway in the City are described above under "Existing Conditions". It is anticipated that these city-sponsored programs will be continued into the short- and medium-term planning periods. A summary of public education activities to be carried out in the short- and medium-term planning period follows.

- HHW appointment/information telephone line
- Printing and Distribution of *Take Me Shopping* at HHW events and upon request
- Use of *The Guidebook for Proper Management of Hazardous Wastes*
- Advertising in local papers and on the radio, public service announcements
- School Programs
- Non-Point Source Public Education brochures

8.3.2 Community Audiences to be Targeted

Los Altos intends to provide HHW collection services and source reduction public information for all residents. However, in order to achieve this goal, it may be useful to identify the various "publics" or audiences that exist within the population of the city. When preparing and disseminating educational materials designed to promote source reduction and proper disposal factors such as potential language barriers will be taken into account.

8.3.3 Agencies Responsible for Implementation of Education and Public Information Program

The Public Works Department is responsible for oversight of the HHW education and public information programs in the City of Los Altos. The Community Programs Manager will be the liaison between the City and the Countywide HHW Program and will participate in education and public information activities as they pertain to the city.

The County Department of Planning and Development will serve as the lead agency for public education. The Planning Department will coordinate the educational efforts with participating cities, County Environmental Health, Santa Clara Valley Water District, the wastewater treatment facilities, schools, and non-profit agencies.

8.3.4 Implementation Tasks

Public Education

- Develop and Distribute Event Advertising Notices 1991, ongoing
- Develop and Distribute *The Guidebook* to Public Agencies 1991
- Provide Training for Staff Using *The Guidebook* 1991-1992
- Review and, If Needed, Update *The Guidebook* annually
- Reproduce and Distribute the *Take Me Shopping* booklet 1992, ongoing
- Establish County HHW Telephone Information/Appointment Line 1991
- Establish City HHW Telephone Information Line 1991
- Participate in Ongoing Multi-agency HHW Public Education Efforts 1991, ongoing
- Develop and Disseminate Source Reduction and Product-Specific Information Messages 1991, ongoing

8.3.5 Costs and Sources of Funding for Implementation of Education and Public Information Programs

Public Information

Each city participating in the Countywide HHW Program will pay for services on a per-vehicle basis. The cost of publicizing the mobile and permanent facility services was included in the \$90 to \$100 per vehicle cost. Funds for serving county unincorporated residents will come from garbage surcharge fees. In addition Los Altos had budgeted through FY 1993, \$1,500 a year for HHW public awareness activities.

Education

The budget for implementing education programs is currently under development. The Countywide HHW Program is coordinating its educational efforts with participating cities, public agencies, and non-profit organizations.

The City's HHW education and public information programs are anticipated to cost between \$4,500 and \$5,000 each year. Funding sources for these programs are user fees.

8.4 Monitoring and Evaluation

8.4.1 Evaluation Methods

The methods described below will be used to measure achievement of the education and public information objectives.

Objective #1

Increase Residents' Awareness of Source Reduction, Safer Use, and Proper Disposal of HHW

Evaluation Method 1 - Annual surveys of residents will be done to determine the extent to which buying habits have changed to reduce generation of HHW; and the percent of residents aware of safe use and disposal practices. Results of the surveys will be reviewed annually. When possible, changes purchasing behavior may also be monitored using locally obtained retail sales data or regional marketing data.

Evaluation Method 2 - The evaluations of number of participants and geographic distribution of participants will be analyzed to determine the adequacy of HHW program advertising efforts.

Evaluation Method 3 - An annual survey of retail businesses will be done to monitor availability of less-hazardous alternatives to specific products.

Objective #2

Increase the Accuracy and Uniformity of HHW Source Reduction and Disposal Public Information Disseminated by Public Agencies

Evaluation Method 1 - Annual surveys of public and non-profit agencies using the *Guidebook for Proper Management of Household Waste for the Protection of Our Local Environment* will be done to determine level of satisfaction and need for changes.

Evaluation Method 2 - Periodic updates of *The Guidebook* will be done to accommodate changes in HHW management.

8.4.2 Written Criteria for Evaluating Program Effectiveness

The county HHW program, in conjunction with the City of Los Altos will conduct annual reviews evaluating HHW reduction efforts. Education and public information programs will be evaluated to determine changes in purchasing habits, level of awareness of proper use and disposal, level and distribution of participation, and changes in availability of less hazardous products. Criteria for evaluating the Guidebook include level of satisfaction among users and a determination regarding the need for revision.

8.4.3 Agencies Responsible for Monitoring, Evaluation and Reporting

The agencies responsible for monitoring, evaluation and reporting include the Public Works Department of the City of Los Altos, the County Division of Environmental Health Services, and the County Department of Planning and Development.

8.4.4 Funding Requirements and Sources for Monitoring and Evaluation

Monitoring and evaluation of HHW management in the City of Los Altos will be funded through Solid Waste Programs. The County Solid Waste Program budget includes funding for

administrative activities such as record keeping, monitoring recyclable materials markets, tracking the demographics of participants utilizing the program, and annual report-writing. The County Environmental Health Department's HHW include record keeping and reporting procedures.

8.4.5 Contingency Measures

In the event that the annual evaluations indicate a shortfall in attainment of the education and public information objectives, the following measures may be implemented.

- Analyze existing programs for obstacles to successful implementation
- Increase or improve education and advertising efforts
- Increase funding and staff
- Modify objectives
- Increase frequency of program monitoring and review

8.4.6 Program Monitoring and Reporting Schedule

Annual reviews will be conducted each 12 months of operation. It is anticipated that the first review will be in October, 1992.

Chapter 9

Funding

9.1 Program Costs and Allocation of Resources

The City of Los Altos must demonstrate that there is sufficient funding and allocation of resources for program planning and development and implementation of required programs.

Cost estimates for programs scheduled for implementation, as well as revenue sources to support these programs, are contained in Table 6.2 in Chapter 6 of this element. In addition, more detailed descriptions of estimated program costs are contained in Chapter 4, Evaluation of Household Hazardous Waste Management Alternatives.

9.2 Contingency Funding

In the event that adequate funding is not available from the revenue sources identified in Table 6.2, the City of Los Altos may consider new or additional garbage surcharge fees, landfill tipping fees, or advance disposal fees.

Attachment 1

Section 25117 of the Health and Safety Code

Attachment 1 Section 25117 of the Health and Safety Code

permit or operated a hazardous waste facility under interim status pursuant to Section 25200 or 25200.5 since January 1, 1984.

(Added by Stats. 1989, Ch. 1257.)

25113. (a) "Disposal" means either of the following:

(1) The discharge, deposit, injection, dumping, spilling, leaking, or placing of any waste so that the waste or any constituent of the waste is or may be emitted into the air or discharged into or on any land or waters, including groundwaters, or may otherwise enter the environment.

(2) The abandonment of any waste.

(b) The amendment of the section made at the 1989-90 Regular Session of the Legislature does not constitute a change in, but is declaratory of, the existing law.

(Amended by Stats. 1989, Ch. 1436.)

25114. "Disposal site" means the location where any final deposition of hazardous waste occurs.

(Amended by Stats. 1977, Ch. 1039.)

25115. "Extremely hazardous waste" means any hazardous waste or mixture of hazardous wastes which, if human exposure should occur, may likely result in death, disabling personal injury or serious illness caused by the hazardous waste or mixture of hazardous wastes because of its quantity, concentration, or chemical characteristics.

(Amended by Stats. 1977, Ch. 1039.)

25115.1. "Federal act" means the Resource Conservation and Recovery Act of 1976, as amended (42 U.S.C. Sec. 6901 et seq.).

(Added by Stats. 1988, Ch. 1061.)

25116. "Handling" means the transporting or transferring from one place to another, or pumping, processing, storing, or packaging of hazardous waste, but does not include the handling of any substance before it becomes a waste.

(Amended by Stats. 1980, Ch. 878.)

25116.5. (Repealed by Stats. 1986, Ch. 1187.)

25117. (a) "Hazardous waste" means either of the following:

(1) A waste, or combination of wastes, which because of its quantity, concentration, or physical, chemical, or infectious characteristics may either:

(A) Cause, or significantly contribute to an increase in mortality or an increase in serious irreversible, or incapacitating reversible, illness.

(B) Pose a substantial present or potential hazard to human health or environment when improperly treated, stored, transported, or disposed of, or otherwise managed.

(2) A waste which meets any of the criteria for the identification of a hazardous waste adopted by the department pursuant to Section 25141.

(b) "Hazardous waste" includes, but is not limited to, RCRA hazardous waste.

Attachment 2

HHW Collection Information (CIWMB—303)

HOUSEHOLD HAZARDOUS WASTE COLLECTION INFORMATION

CIWMB-303 (1/90)

Name of Local Agency:

CITY OF LOS ALTOS

Phone:

(415) 948-1491

Address:

City:

County:

State:

Zip:

1 North San Antonio Road, Los Altos, Santa Clara, California

94022

1990

(Please Use Applicable Units of Measurement)

Waste Category	Gallons	Pounds	Number of Containers	Number of Drums (55 gal)	Management Method
A. Flammable					
1. Used Oil	<u>215</u>	<u>1,634</u>	<u>4</u>	<u> </u>	<u>RC</u>
2. Paints					
a. Latex	<u>468</u>	<u>3,744</u>	<u>9</u>	<u> </u>	<u>RC</u>
b. Oil Base	<u>766</u>	<u>6,587</u>	<u> </u>	<u>51</u>	<u>D/Bf</u>
3. Solvents, thinners, and stains	<u>380</u>	<u>3,264</u>	<u> </u>	<u>25</u>	<u>D/Bf</u>
4. Gasoline and oil (mixed)	<u>52</u>	<u>414</u>	<u> </u>	<u>3</u>	<u>D</u>
5. Aerosols (excluding pesticides/herbicides)	<u>83</u>	<u>712</u>	<u> </u>	<u>6</u>	<u>D</u>
6. Other	<u>31</u>	<u>267</u>	<u> </u>	<u>2</u>	<u>T-1</u>
FLAMMABLE SUBTOTAL	<u>1,994</u>	<u>16,622</u>	<u>13</u>	<u>87</u>	<u>RC/D/Bf/T-1</u>

Management Methods					
Ru	Re-used	Tr	Transfer Station	T-3	Stabilization
Rc	Recycled	T-1	Incinerator	D	Land Disposal
Bf	Blended Fuel	T-2	Aqueous Treatment	Other	

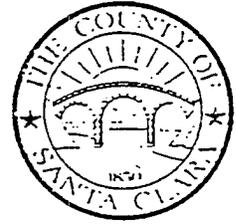
Waste Category	Gallons	Pounds	Number of Containers	Number of Drums (55 gal)	Management Method
B. Pesticides					
Such as herbicides, insecticides, fungicides, etc.	<u>204</u>	<u>1,751</u>	<u> </u>	<u>14</u>	<u>D</u>
PESTICIDE SUBTOTAL	<u>204</u>	<u>1,751</u>	<u> </u>	<u>14</u>	<u>D</u>
C. Corrosives					
1. Acids					
a. Oxidizing	<u>41</u>	<u>356</u>	<u> </u>	<u>3</u>	<u>D</u>
b. Non-Oxidizing	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
2. Alkaline	<u>62</u>	<u>534</u>	<u> </u>	<u>4</u>	<u>D</u>
CORROSIVES SUBTOTAL	<u>103</u>	<u>890</u>	<u> </u>	<u>7</u>	<u>D</u>
D. Oxidizers					
Excluding acids	<u>21</u>	<u>178</u>	<u> </u>	<u>1</u>	<u>D</u>
OXIDIZERS SUBTOTAL	<u>21</u>	<u>178</u>	<u> </u>	<u>1</u>	<u>D</u>
E. Miscellaneous					
1. Car Batteries	<u> </u>	<u>2,870</u>	<u>84</u>	<u> </u>	<u>RC</u>
2. Dry Cells	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
3. Mercury	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
4. Other	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
MISC. SUBTOTAL	<u>376</u>	<u>3,008</u>	<u> </u>	<u>25</u>	<u>D/RC</u>
TOTAL WASTE COLLECTED	<u>2,698</u>	<u>22,449</u>	<u>12</u>	<u>13</u>	<u>RC/D/Bf/T-1</u>

Attachment 3

Santa Clara County Provision for Countywide HHW Program

County of Santa Clara
Health Department

RECEIVED
FEB 11 1991



2220 Moorpark Avenue
San Jose, California 95128

COUNTY OF SANTA CLARA
OFFICE OF TOXICS AND SOLID WASTE
MANAGEMENT

Prepared by: Isao Kobashi (IK)
Erwin Koehler (EK)

Reviewed by: Lee Esquibel (LE)
Delia B. Alvarez

Submitted by: J. Kennedy Bartholet

February 7, 1991

TO: Sally Reed, County Executive

FROM: J. Kennedy Bartholet, Health Services Administrator

SUBJECT: Countywide Household Hazardous Waste Collection Program

RECOMMENDED ACTION

It is recommended that the Board of Supervisors:

Approve the concept of a Countywide Household Hazardous Waste Collection Program, including provision of services to unincorporated residents.

Authorize the County Division of Environmental Health Services to administer a Countywide Household Hazardous Waste (HHW) Pilot Collection Program for the first year of operations and to administer any on-going Program resulting from the Pilot Countywide HHW Program.

FISCAL IMPLICATIONS

- No monies from the County General Fund would be required.
- Participating cities would pay their proportional share of Program costs based on the services provided to their residents.
- Funds for serving county unincorporated residents would come from garbage surcharge fees.

Attachment 4

Agency Agreement for Countywide HHW Collection Program

**AGENCY AGREEMENT FOR COUNTYWIDE
HOUSEHOLD HAZARDOUS WASTE COLLECTION PROGRAM**

This Agreement is made by and between the City of Los Altos
(City) and County of Santa Clara (County) on the 22nd day
of October, 1991.

RECITALS

A. The County Board of Supervisors has approved a one year pilot Countywide Household Hazardous Waste Collection Program whereby residents of the county and participating jurisdictions will have an opportunity to safely dispose of household hazardous wastes on an appointment or emergency basis regardless of the specific location at which an event has been scheduled.

B. The participating jurisdictions desire to provide residents with convenient opportunities to safely dispose of their household hazardous waste in order to encourage the proper disposal of toxic products and avoid unauthorized or improper disposal in the garbage, sanitary sewer, storm drain system, or on the ground, in a manner which creates a health or environmental hazard.

C. The participating jurisdictions desire to provide a safe, convenient, and economical means for the residents of Los Altos, and residents of unincorporated County areas to dispose of household hazardous wastes. These wastes include, but are not limited to, common household products such as household cleaning products, spot remover, furniture polish, solvents, oven cleaner, insecticides, oil base paints, motor oil, antifreeze and car batteries. Residents of the areas listed above will be eligible to bring household hazardous wastes to a household hazardous waste collection event where these wastes will be accepted for proper disposal as described below.

D. The participating jurisdictions desire to schedule Household Hazardous Waste Collection Events during fiscal year 91-92.

NOW, THEREFORE, THE CITY OF LOS ALTOS and COUNTY OF SANTA CLARA AGREE AS FOLLOWS:

1. PURPOSE

The purpose of this Agreement is to state the terms and conditions under which each of the jurisdictions will participate in the Household Hazardous Waste Collection Program (Program) available to the residents of the City of Los Altos, residents of County unincorporated areas, and residents of other participating jurisdictions.

2. SERVICES PROVIDED BY COUNTY

The County shall conduct Household Hazardous Waste Collection Events (Events) at various sites located in Santa Clara County. The County shall obtain all necessary permits and licenses and shall provide or secure the services of properly trained personnel, hazardous waste haulers, equipment, and supplies to properly receive, package, label, haul, recycle and dispose of the residential hazardous wastes collected at Events. Insurance requirements for transporters and hazardous waste treatment or disposal services shall have the following minimum limits: General Comprehensive--\$1 million per occurrence, \$2 million aggregate; Auto--\$1 million; workers comp.--statutory limits established by law; and environmental impairment liability --\$1 million per occurrence, \$2 million aggregate. Other services to be provided by the County include establishing and operating a telephone hotline to schedule appointments for the Events and to provide information about household hazardous materials. The telephone hotline shall be operated 5 days a week, Monday through Friday, from the hours of 8:30 a.m. to 4:30 p.m., excluding holidays.

County intends to schedule Events during four collection periods as indicated in Attachment A, "Preliminary Schedule For Mobile HHW Collection Events".

3. ROLE OF CITY

A. Scheduling: The City shall work with the County to determine the date(s) of the Events. Although every effort will be made to accommodate City requests to schedule an Event on specified dates, County shall determine the final dates if there are conflicting requests from Cities participating in the Program.

B. Site Selection: The City shall coordinate with the County in locating and securing sites for the Events. It is recognized that

some of the cities participating in the Program may not have appropriate sites available.

4. WASTES NOT ACCEPTED

Certain hazardous waste materials shall not be accepted for collection and disposal. These include compressed gas cylinders, radioactive materials, and explosives. Other wastes not accepted are wastes produced in the course of operating a business, including a business operated out of a house.

5. TRACKING OF WASTES ACCEPTED

Following each collection period, the County will provide a report to the City regarding the types and quantities of Household Hazardous Waste accepted by the Program. The report will include the amount of waste diverted for reuse or recycling, the waste management method for each waste stream and associated costs for transportation and disposal.

It will be assumed for billing and reporting purposes that each city is contributing to the waste stream proportional to the number of residents served. The County will sample the types and quantities of waste contributed by residents of each jurisdiction to study the equity of sharing program costs based on an average per vehicle fee. A report on the results of the sampling will be provided to each city as part of a final Program report.

6. ADVERTISING/PUBLIC INFORMATION

The parties shall cooperate to inform the public of the Program and schedule. Each party shall be primarily responsible for advertising the availability of the Program within its jurisdiction.

7. COLLECTION APPOINTMENT SYSTEM

A. Scheduling Options: The County shall establish a "Hotline" to schedule appointments for Events. Three options are available for scheduling:

1. All applicants screened by city representatives prior to scheduling a Program appointment;
2. Allotted appointment evenly distributed throughout the year and County makes all appointments;
3. Appointment scheduled as residents call "Hotline", City notified when indicated participation limit is approached.

City elects option 3 as its choice in utilizing the "Hotline" services for scheduling appointments.

B. Reservation of Appointments for City residents: Each city or combination of cities that have previously sponsored household hazardous waste collection events shall have 75% of the planned appointments reserved for residents of the area in which the Event is scheduled. The appointments will be reserved by the County for up to three (3) weeks before the Event. After this time all remaining appointments may be filled by residents of other jurisdictions.

8. CITY FUNDING COMMITMENT

City agrees to commit up to \$ 60,000 (sixty thousand dollars) to the Program during FY91-92 to enable the County to serve 600 households from City at an average cost of \$100 per car.

9. COST OF PROGRAM

A. Start-Up Costs: Start Up Costs are defined as the cost of equipment purchases needed to begin the Program. Start-Up Costs to each of the participating jurisdictions shall be a one time fee of \$.025 per-household within its jurisdiction. For non-census years, household population shall be determined by the State Department of Finance, Demographic Research Unit. Any city that joins the Program after the first year shall be required to pay a start-up cost of \$.025 (annually adjusted for inflation) per household within the city. The Start-Up cost per household shall be adjusted as of July 1, 1992 and annually thereafter to reflect changes in the San Francisco-Oakland-San Jose Metropolitan Area Consumer Price Index (All Urban Consumers; 1982-84 = 100) compiled and published by the United States Department of Labor, Bureau of Labor Statistics.

City Start-Up Costs are \$ 240.00

B. Event Costs (permits, licenses, service and supplies, transportation and disposal): The Event Costs shall be initially set at a flat per vehicle fee of \$100 per household that shows up at an event regardless of the quantity, volume, quality, or character of the hazardous waste collected from a resident, within the limits set forth herein. The Program will accept household hazardous wastes, within the limits set forth herein, from households who come to an

event without an appointment. The jurisdiction from which the households who come to an event without an appointment will be charged the same per vehicle rate as regular appointments.

C. Actual Average Cost: The County will provide City with interim cost reports following each collection period (October-December, January-February, March-April, May-June). If the interim cost reports show Event Costs are greater than projected, future Event Costs shall be adjusted to reflect this higher cost and fewer households will be served or City may elect to increase its financial commitment to the Program. If costs are less than projected, the City may elect to receive credit for a continuing program or a refund after final program costs have been computed. At the end of the fiscal year, actual costs of providing service will be used to calculate the final average per vehicle cost.

10. PAYMENT TO COUNTY

The City shall pay County for Start-up Costs and Event Costs as follows:

A. Start-Up Costs: County will compute each participating city's Start-Up Costs. Start-Up Costs are due within 30 days from the date of this Agreement.

B. Event Costs: Payments for Event Costs are due in four (4) equal installments. Each jurisdiction will be billed 25% of its total financial commitment to the Program as identified in Paragraph 8 (A) of this document. Payment for the first collection period is due within 30 days from the date of this Agreement. The County will invoice the City 30 days before each of the subsequent collection periods. Payment for subsequent collection periods will be due on January 1, 1992, March 1, 1992, and May 1, 1992.

11. ACCOUNTING

The County shall employ means to verify the place of residence of all participants in the Program and provide a record to the City of its participating residents within two weeks following the collection period.

12. TERM OF AGREEMENT

This Agreement shall be effective upon signing by both City and County and shall remain in full force and effect until terminated by any party hereto upon thirty (30) days written notice to each of the other parties or until midnight June 30, 1992, whichever comes

first. This Agreement may be extended from year to year upon written agreement of County and City.

13. HOLD HARMLESS AND INDEMNIFICATION

County shall indemnify, hold harmless, and defend City, its officers, agents, and employees with respect to any loss, damage, liability, cost or expenses, including attorney's fees, arising from failure to comply with any provision of this Agreement by County and/or its subcontractors or arising from performance of any of the work or providing any of the services under this Agreement, including negligent acts, except as required by the special provisions in the following paragraph.

City shall indemnify County for its apportioned share of any liability incurred and attributed to the Program for the transportation, treatment, or disposal of the household hazardous waste, once the waste has been accepted by a licensed hazardous waste hauler. Apportionment for disposal liability shall be determined by the City's pro rata proportion of household participation in the Program. Apportionment for transportation and treatment liability shall be determined by the City's pro rata household participation at the event where the waste was generated. Unless there is no primarily responsible party, no liability shall be apportioned to the City unless the resources (including insurance) of any primary responsible hauler or responsible disposal facility operator are insufficient or unavailable to pay the necessary cost of remediation.

14. NOTICES

All notices and communications herein required shall be in writing to the other party as follows, unless expressly changed in writing:

City of Los Altos

City Manager
City of Los Altos

Santa Clara County

Lee Esquibel, Director
Environmental Health
Department of Public Health
County of Santa Clara
2220 Moorpark Avenue
San Jose, CA 95128

IN WITNESS WHEREOF, the parties have executed this Agreement.

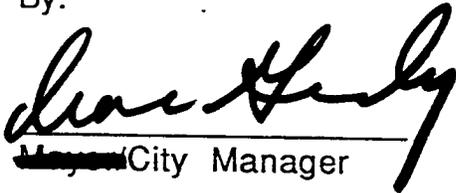
"CITY"

"COUNTY"

CITY OF LOS ALTOS,
a municipal corporation.

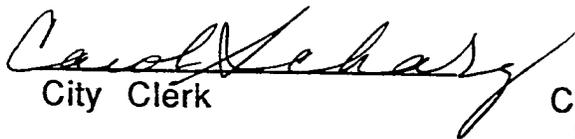
COUNTY OF SANTA CLARA, a political
subdivision of the State of California.

By:

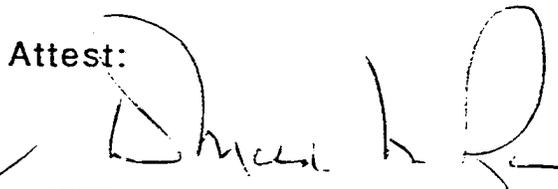

City Manager


Chairperson, Board of Supervisors
Dianne McKenna

Attest:


City Clerk

Attest:


Clerk, Board of Supervisors
DONALD M. RAIN^S

APPROVED AS TO FORM:

APPROVED AS TO FORM AND LEGALITY:


City Attorney


Deputy County Counsel

ATTACHMENT A

ENVIRONMENTAL HEALTH OFFICE OF TOXICS ENFORCEMENT
PRELIMINARY SCHEDULE FOR MOBILE HHW COLLECTION EVENTS*

JURISDICTION	(400 CAR EVENTS) Oct-Dec	(400 CAR EVENTS) Jan-Feb	(600 CAR EVENTS) Mar-Apr	(600 CAR EVENTS) May-Jun	Total
West Valley (1260) Campbell (250) Los Gatos (400) Monte Sereno (110) Saratoga (500)	1	1	1	0	3
North County (2000) Cupertino (300) Los Altos (600) Los Altos Hills (100) Mountain View (1000)	1	1	1	1	4
San Jose (3900)	1	2	2	3	8
Milpitas, Sunnyvale, Santa Clara (1200) Milpitas (500) Santa Clara (100) Sunnyvale (600)	0	1	1	1	3
Unincorporated (1000)	0	0	0	1	1
TOTAL EVENTS	3	5	5	6	19
CARS X EVENTS	(400 X 3) + (400 X 5) + (600 X 5) + (600 X 6) = 9,800				

* A mobile collection event may be have appointments scheduled for two consecutive days in accordance with the proposed Permit by Rule Regulations.

ENVIRONMENTAL ASSESSMENT: CP.91-10
HOUSEHOLD HAZARDOUS WASTE PROGRAM

Background and Project Description:

The County proposes to establish a County-wide Household Hazardous Waste Program to be operated by the County Health Department. This program will integrate efforts by individual cities, and will serve all residents of the County.

To date, the existing household hazardous waste programs have been run by cities for residents within their city limits, and have consisted of occasional collection days at central drop-off points. The County-wide plan will be available to all residents of the County who live in both incorporated and unincorporated areas. Mobile collection points will be located at neighborhood sites, and the facilities will be rotated to new sites on a regular basis.

Service for the drop-off collections will be available on an appointment-only basis to avoid unnecessary waiting time for customers, and residents will have a choice of using either the most convenient date or the most convenient location for their drop-off collections. To encourage residents to use the service, the program aims to schedule at least three mobile drop-off collections at a site located within a 20 minute commute distance of all residents' homes during the one-year pilot program.

The household hazardous waste will be sorted, and material suitable for reuse or recycling will be separated and taken out of the waste stream. This material will be made available to local non-profit organizations and agencies, and to qualified recycling contractors.

Environmental Assessment:

1. Availability of drop-off collection points will reduce the amount of toxic substances dumped in landfills, storm drains, sewers and vacant land.
2. A re-use program will reduce the volume of material sent for disposal by 15%. Re-useable material will be made available to nonprofit groups and public agencies.
3. A recycling program will divert an additional 30% of the household hazardous material from the waste stream.
3. The program will be under the jurisdiction of the County Environmental Health Service who will ensure that the program management methods provide for environmentally sound treatment and disposal.
4. An associated public education component of the program will aim to increase awareness of the safe use and disposal of toxic household products, and availability of the service.

Attachment 5

HHW Public Awareness Examples

HOUSEHOLD TOXICS DROP-OFF DAY

Saturday April 6, 1991

10:00 a.m. to 3:00 p.m.

(please do not arrive before 10 a.m.)

St. Simons Church

1860 Grant Road • Los Altos

- ✓ Expect a wait of 15-45 minutes
- ✓ You must be in an automobile, truck or van
- ✓ Do not arrive before 10 a.m. or after 3 p.m.

Materials brought before or after the event will not be accepted



◆ All toxic products must be in *tightly closed*, labeled containers. Open or unlabeled containers will not be accepted.

◆ State law limits transportation of household materials to five gallons or 50 pounds. You could be turned away or charged for bringing excess quantities.

◆ This program is for residential use only. Proof of residence will be required for cities of Los Altos, Mountain View, Cupertino, Los Altos Hills and their unincorporated county areas.

◆ Products that will not be accepted include firearms, compressed gas cylinders, radioactive materials and explosives.

◆ Please do not bring used motor oil or latex paint (see shaded box to right).

◆ Laundry products are not hazardous materials. Generally, products used in drains and medicines should not be brought to the drop-off. Follow manufacturer's instructions for use and disposal.

Household materials are considered hazardous with improper use, storage or when they require disposal.

Important Tips

Use this drop-off day wisely

- ✓ Set out used motor oil for curbside recycling — for more information call Los Altos Garbage Company at 961-8040
- ✓ Latex (water based) paint does not need to be dropped off — dry out and place in regular trash
- ✓ Pour dribs and dabs of oil based paint into one paint can — dry and throw empties away
- ✓ Buy only what you need and use it up according to directions — better still, use non-toxic substitutes
- ✓ Be prepared to identify materials being brought for drop-off

Disposal of hazardous materials can cost as much as five to ten times what you paid to bring it into your house.

All empty containers may go in the trash

For more information about the drop-off day, call Los Altos City Hall at 948-1491.

HOUSEHOLD HAZARDOUS WASTE DISPOSAL CHART

The following chart is based on material prepared by the Water Pollution Control Federation to help you establish the most effective means of disposing of typical hazardous wastes used around your house or garden.

Drain indicates products which can be poured down the drain or toilet with plenty of water. *Do not use storm drains or gutters.* If you have a septic tank, additional caution should be exercised, read labels to determine if a product could damage the septic tank.

Trash indicates materials which cannot be poured down the drain, but can be safely disposed of in the trash that goes to the sanitary landfill. Be certain the material is properly contained before it is put out for collection or carried to the landfill.

Hazardous wastes should be saved for a collection day or given to a licensed hazardous waste contractor listed under waste haulers in the Yellow Pages.

Before bringing partially used products to the drop-off, check with friends or non-profit organizations that might be able to make use of these products.

Kitchen

Aerosol cans (empty) Trash
 Aluminum cleaners Hazardous
 Ammonia based cleaners Hazardous
 Bug Sprays Hazardous
 Drain cleaners Drain
 Floor care products Hazardous
 Furniture polish Trash
 Metal polish Hazardous
 Window cleaner Drain
 Oven cleaner (lye based) Hazardous
 Powdered Cleansers Drain

Bathroom

Alcohol based lotions (aftershave, perfumes) Drain
 Bathroom cleaners Drain
 Disinfectants Drain
 Permanent Lotions Drain
 Medicine (expired) Drain
 Nail polish Trash
 Nail polish remover Hazardous
 Toilet bowl cleaner Drain
 Tub and tile cleaner Drain
 Prescription drugs Drain

Garage

Antifreeze Hazardous
 Auto transmission fluid Hazardous
 Auto body repair products Trash
 Battery acid or battery Hazardous
 Brake fluid Hazardous
 Car wax: Trash
 Solid Hazardous
 Liquid Hazardous
 Diesel fuel Hazardous
 Fuel oil Hazardous
 Gasoline Hazardous
 Kerosene Hazardous
 Motor oil Hazardous
 (Los Altos may use curbside recycling for oil)
 Windshield wash solution Drain

Gardening

Fertilizer Hazardous
 Fungicide Hazardous
 Insecticide Hazardous
 Rat Poison Hazardous
 Weed killer Hazardous

Workshop

Paint brush cleaner/solvent Hazardous
 Paint brush cleaner (TSP) Trash
 Aerosol cans (empty) Trash
 Cutting oil Hazardous
 Glue (solvent based) Hazardous
 Paint - latex Trash -let dry out
 Paint - oil/solvent based Hazardous
 (pour "dabs" into one can for drop-off - put empty cans in the trash)
 Paint thinner Hazardous
 Paint stripper Hazardous
 Paint stripper (lye based) Hazardous
 Rust remover Hazardous
 Turpentine Hazardous
 Varnish Hazardous
 Wood preservative Hazardous

Miscellaneous

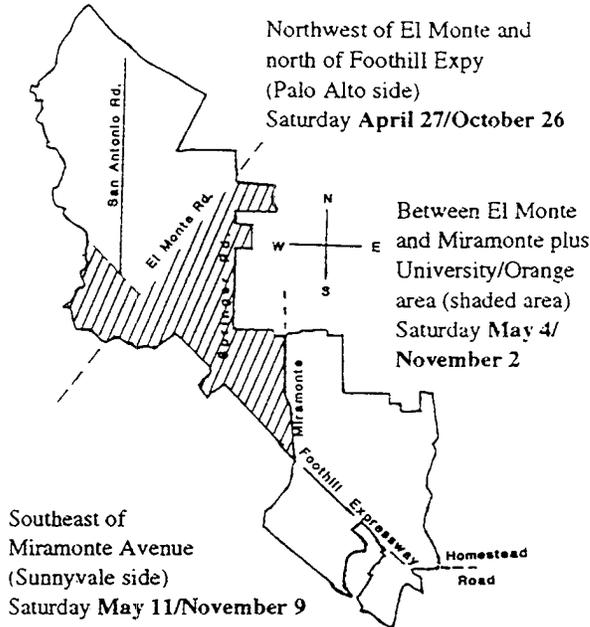
Artists' paints, mediums Hazardous
 Dry cleaning solvents Hazardous
 Dry cell batteries Hazardous
 Fiberglass epoxy Hazardous
 Gun cleaning solvents Hazardous
 Lighter fluid Hazardous
 Mercury batteries Hazardous
 Moth balls Hazardous
 Photographic chemicals Hazardous
 Shoe polish Trash
 Swimming pool acid Hazardous

All empty containers may go in the trash

The best way to dispose of toxic products is to use them up according to the packaged directions, or give them to friends and organizations that could utilize them. Better still, buy and use non-toxic substitutes whenever possible.

Los Altos 1991 Cleanup Dates

Cleanup service is limited to
City of Los Altos residential can
service customers only!
No Loose Trash Accepted!



Watch for more information and revised rules to be mailed to you in early April.

For more information, please call the Los Altos Garbage Company at 961-8040.

Remember— no loose trash!

The City of Los Altos 2/91

Information for 1991 Mark Your Calendar

- ❖ **Household Toxic Dropoff Days**
- ❖ **Spring and Fall Cleanup Days**

Watch for inserts in your quarterly garbage bill. They contain important information.

Curbside recycling is a service of Los Altos Garbage Company. For information, route calendars and burlap bags call 961-8040.

This information is provided by the City of Los Altos as a service for its residents

**Reduce
Reuse
Recycle**

4 PAGES - FINISHED SIZE 3x6"

Household Toxic Drop-off Days

Saturday April 6, 1991
St. Simons Church
1860 Grant Road, Los Altos

Saturday July 13, 1991
DeAnza College/McClellan Road
Cupertino

10 a.m. to 3 p.m.

- ❖ Expect a wait of 15-45 minutes
- ❖ You must be in an automobile, truck or van
- ❖ Do not arrive before 10 a.m. or after 3 p.m.

❖ State law prohibits transportation of more than 5 gallons or 50 pounds by a householder. You could be turned away or charged for the excess quantity.

❖ This is for household materials only — no businesses will be allowed.

❖ Latex (water based) paint does not need to be dropped off — dry out and place in regular trash

❖ Pour dribs and dabs of oil based paint into one paint can — dry out and throw empties away

❖ Materials must be labeled

❖ Set out used motor oil for curbside recycling

All empty containers may go in the trash

Not Hazardous
Laundry Products, Medicines,
Furniture Polish, Empty Aerosol Cans,
Bathroom Cleaners
Read Labels for Disposal Instructions

Home Darkroom Users

❖ Spent fixer and bleach fix contain silver and it is illegal to pour into the sewer system. For more information call 379-2598

Household Hazardous Waste

Changes are underway in the city's residential household hazardous waste program (HHW). The thrice yearly drop-off days are discontinued. Santa Clara County is working with cities to establish a countywide program that will provide drop-off opportunities every two to three weeks. This new program with increased drop-off opportunities is expected to begin this October.

Watch for information on the new countywide program this fall.

- ❖ Set out used motor oil for curbside recycling — for more information call LAGCo at 961-8040
- ❖ Latex (water based) paint may be dried out and placed in regular trash
- ❖ Pour dribs and dabs of oil based paint into one paint can — dry and through empties away

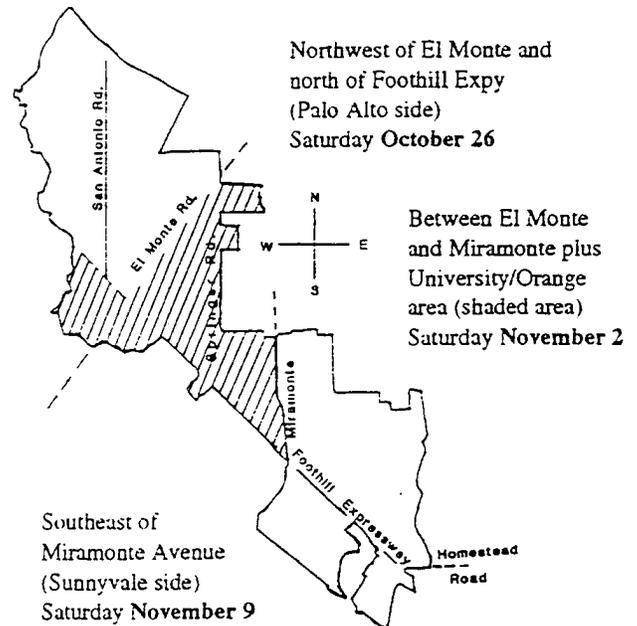
All empty containers may go in the trash

It is illegal to place hazardous materials on public or private property or into sewers or storm drains. According to federal CERCLA law property owners are responsible for the proper disposal of hazardous materials. Licensed hazardous waste specialists are listed in the yellow pages under "waste haulers".

If you see anyone improperly disposing or dumping waste of any type, call the police department. With a vehicle license number and a description, they will be prosecuted.

Los Altos Fall Cleanup Dates

Cleanup service is limited to
City of Los Altos residential can
service customers only!
No Loose Trash Accepted!



These items will not be accepted: rock, dirt, concrete, asphalt, construction materials, lumber, hazardous materials, explosives or automotive parts.

For more information, please call the Los Altos Garbage Company at 961-8040.

Please remember— no loose trash!

Use Home Fire Extinguishers

Those who have lived through a fire in their home know the full value of household fire extinguishers. An extinguisher can be your best weapon during a fire's most crucial stage — the first few seconds it takes hold before leaping out of control. The cost of an extinguisher is small compared to the potential fire loss.

It's important to choose the right one according to the City of Los Altos Fire Department. Any unit you buy should be labeled by Underwriters Laboratories.

The UL label classifies the extinguisher (A, BC, or ABC) and rates relative effectiveness with a number. You should buy an extinguisher with at least a 2A-15B:C rating. This size and type is suitable for use on all types of fires (wood/paper, grease and electrical). The small "toy" type is not large enough to extinguish even a very small fire. They give a false sense of security and should not be purchased.

Keep extinguishers near doorways of danger areas (kitchen/garage) to allow yourself the choice of fighting the fire or escaping. Guard against injury by not reaching for an extinguisher kept too near a potential hazard (such as over the stove). Mount it on the wall using an easily released clamp bracket. Do not store it in a cabinet — it could be out of reach, if you remember where it is. The Fire Department can advise you on extinguisher locations.

In the event of a fire:

- 1) evacuate the house
- 2) call 911 for the Fire Department so they'll be on the way if your efforts fail
- 3) fight the fire only if it's safe to do so

Volume and Monthly Costs of Solid Waste Handling

Averaged for Three Months of July to September 1990

Average Monthly	
Tons disposed in landfill	2,270
Tons diverted by recycling	242
Percentage diverted*	9.6%

Cost \$222,321

*Diversion goal by 1995 is 25%

Reduce Household Hazardous Waste at the Source

Preserving and improving our environment is becoming increasingly important as we enter the 90's. Disposing of hazardous household materials is getting a lot of attention lately. We are more aware of our personal responsibilities in protecting our water, land and air. Advice and ideas about what to do abound.

Los Altos provides drop-off collection days three times a year for residents. Last spring 33 tons of potentially harmful materials were diverted from the local landfill through one such event at a cost of \$80,000. At this time, it is not only very expensive but the demand for safe disposal options exceeds the availability.

Santa Clara County is working with cities to develop year-round opportunities for residents to get rid of these materials. A program is being proposed and could be operational in the next year or two.

In the meantime Los Altos will continue to hold three yearly drop-off events for its homeowners. The next Toxics Drop-off Day is Saturday April 6 from 9 a.m. to 3 p.m. at St. Simon's Church, 1860 Grant Road. State law allows only five gallons or 50 pounds of household material to be transported by a resident.



• Probably the most important thing a householder can do is buy only what is needed and use up "leftovers" according to directions.

• Find someone else who will use the product to eliminate waste disposal.
• Small amounts of latex paint can be air dried — solid paint in the can may go into trash.

• Any empty cans (including aerosols) may go in the regular trash.
• Don't allow painting or building contractors to leave materials behind.

• Hobbyists should be especially careful about labeling and disposing of hazardous materials that are no longer used. Recently a widow had a very difficult time identifying and disposing of a highly toxic substance after her husband died.

• A limited quantity of booklets, *Take Me Shopping*, are available at City Hall that provide advice for using non-toxic alternatives.

Take the time to have your voice heard. The Civic Soapbox reply form is on page 4. Feel free to make any comments or suggestions. Clip the form and fold it in half. Be sure the Business Reply Mail side (below) is on the outside. The U.S. Postal Service would prefer it secured at the bottom with a small piece of tape.

Fold Here

NO POSTAGE
NECESSARY
IF MAILED
IN THE
UNITED STATES

BUSINESS REPLY MAIL

FIRST CLASS PERMIT NO. 916 LOS ALTOS, CA

POSTAGE WILL BE PAID BY ADDRESSEE

CITY OF LOS ALTOS

1 North San Antonio Road
Los Altos, CA 94022

Only for residents of Cupertino, Los Altos, Mountain View,
Los Altos Hills and the unincorporated County areas
surrounding these communities and Stanford
• Proof of residency will be required •

Please remain in your vehicle until
you are past the unloading area

Next Household Toxics Drop-off Day

July 14

10 a.m. to 3 p.m.

De Anza College • Cupertino
Mc Clellan Road Entrance

Helpful Hints

Use harmless alternatives whenever possible. For example: use cedar chips or scented flowers instead of mothballs. Use water based paint (latex) instead of oil based paints. Instead of furniture polish use lemon juice and vegetable oil.

Buy only the amount you think will do the job. Then use it all, according to directions.

All EMPTY and dry containers may go into your regular trash.

The county agricultural department will take any yard and garden pesticides if they are in original labeled containers. For more information call (408) 299-6930.

If you can not wait until the next drop-off day for your city, look in the phone book yellow pages under "waste disposal". For a fee, these companies will pick up your materials.

Dried out properly, latex (water based) paint can be thrown into your regular trash. For small amounts, let the paint dry solid and with the lid off put into the trash. With fuller cans, use kitty litter as an absorbant to help dry and solidify the paint before putting into the trash.

Use up small amounts of oil based paint by painting old boards, cardboard or plastic. The dried boards and dry can with the lid off can go in the trash.

Donate unused products to friends or organizations who could use them. For instance, community theatres might need paint.

Residents of Mountain View, Cupertino and Los Altos can put used motor oil out for curbside recycling. Call your garbage company for more information.

Thank you

Recycle Pickup Table

Materials that are often brought to Drop-off Days such as this could be used by someone else. Selected products (chemicals) that would otherwise require costly special handling and disposal will be recycled. These commodities will be made available to the public for reuse at no charge. The recycle tables are located after the unloading area before exiting the site. If you wish to pickup recycled chemicals, please complete the Release and Indemnity agreement below. To keep the flow of traffic safe and moving, please take only a few minutes at the recycle tables.

Release and Indemnity Agreement

The County of Santa Clara, the City of Los Altos, Mountain View, Cupertino and the Town of Los Altos Hills (the Agencies) are jointly conducting a Household Hazardous Waste Collection Project. Residents of these cities and unincorporated county residents may dispose of certain hazardous materials through this project. Selected chemicals which would otherwise require special handling and disposal will be recycled. These commodities will be made available to the public for reuse at no charge.

The Agencies have not characterized the Hazardous Materials offered for reuse, and make no express or implied representations concerning:

- 1) the physical or chemical characteristics of the materials including the purity, color texture, or age of the material;
- 2) the manner in which the materials may be safely transported, stored, treated, disposed of, used, or otherwise managed;
- 3) any adverse effects on human health and the environment.

The undersigned also agrees to indemnify and hold harmless the Agencies from any and all liability, damages, costs, claims, demands, and expenses of whatever type or nature, that may arise out of, or in any manner be connected with the Hazardous Materials.

The undersigned has read and understands this Release and Indemnity Agreement and agrees to comply with all of its terms.

Name (Please Print)

Address

Signature

Date

Please list the type and quantity of materials taken for use

Quantity	Size	Type of Material