California Green Business Program

Checklist preview

Program: Santa Clara
Sector: Office/Retail

Waste

DESCRIPTION	YES	NO	N/A	Post
1. Purchase paper towels with 35% post-consumer waste.	☐	☐	☐	☐
2. Purchase copier/printer paper with at least 30% post consumer waste.	☐	☐	☐	☐

DESCRIPTION	YES	NO	N/A	Post
1. Eliminate individual bottles of water for employees and guests.	☐	☐	☐	☐
2. Purchase/lease all new copiers and printers with double sided copying capability or ensure that employees are printing on both sides of the page manually (print odd pages, return to printer, then print even pages).	☐	☐	☐	☐
3. Make two sided printing and copying standard practice in your business (set printers and copiers to default to duplex printing). Make single-sided the exception instead of the rule.	☐	☐	☐	☐

Water

DESCRIPTION	YES	NO	N/A	Post
1. Install low flow aerators with flow rates not to exceed 0.5 gpm on lavatory sinks.	☐	☐	☐	☐
2. Replace all urinals flushing at greater than 1.0 gallon with high efficiency urinals, flushing at less than 0.5 gallons, or waterless urinals. Your water utility may have a rebate program for high efficiency urinals.	☐	☐	☐	☐
3. Retrofit toilets flushing at higher than 1.6 gallons with high efficiency toilets (1.28 gallons or less per flush). Your water utility may have a rebate program for high efficiency toilets.	☐	☐	☐	☐

Pollution

DESCRIPTION	YES	NO	N/A	Post
1. Use no products with added antibacterial agents, such as triclosan. This includes products used for hand washing, dishwashing and cleaning.	☐	☐	☐	☐
2. Use low toxic cleaning products such as those that are SF Approved (www.sfapproved.org), Green Seal certified (www.greenseal.org), or receive at least an 8.1 rating on the GoodGuide (www.goodguide.com), in non-aerosol containers.	☐	☐	☐	☐
3. Replace all aerosols with pump dispensers.	☐	☐	☐	☐