

INSTRUCTIONS ON HOW TO FILL OUT THE INVENTORY SHEET

Today's Date: Please fill in today's date

Type of Business: Indicate type of business. (Ex. Paint Contractor, Automotive, Computer, etc.)

Business Name & Business Address: Provide address (including city and zip code) where the waste was generated or where it is currently stored.

Mailing Address: Fill in complete mailing address including city and zip code. If mailing address is the same as the business address, please write "same".

EPA ID Number: Any business that generates, stores, transports, or disposes of hazardous waste must have an EPA ID number according to State Law. Please call 1(800) 618-6942 or go to www.dtsc.ca.gov to obtain one. Please note if you are only disposing of Universal Waste such as fluorescent lighting or batteries, you do not need an EPA ID number.

Contact Person: Please fill in name of person whom I am to speak to.

Telephone Number: Provide a telephone number including area code and any extensions.

Fax Number: Fill in fax number including area code.

Waste Description: Provide a description of waste in as much detail as possible. Using paint as an example, Latex Paint and/or Oil Paint are acceptable when describing it (please do not indicate color and/or brand). Other examples of waste descriptions include motor oil, machining oil, antifreeze, latex paint, oil paint, paint thinner, muriatic acid, fixer, developer, etc. *Please note that our program does not accept Biohazardous waste such as sharps or lancets.*

Hazard Category: Indicate category if possible. Examples include Flammable, Corrosive, Toxic, Oxidizer, Reactive.

Liquid Amount: Fill in the amount of liquid or solids in containers. (Liquid in gallons & solids in pounds)

Number of containers & Size of containers: Examples: 1 quart, 1 pint, 1 gal, 5 gal, etc.

-If you have different sizes of containers for the same item, list all sizes of containers and number of containers separately.

-If you have batteries, please provide the total weight of the batteries.

-If you have fluorescent tubes, please provide the length and the number of tubes. All tubes must be boxed and labeled with quantity and size of tubes within. Please do not mix compact, U-shape, or circular bulbs with straight tubes.

-If you have ballasts, please provide the total weight of the ballasts.

-If you have asbestos, please provide the total weight of the asbestos. (Please double bag the asbestos.)

Generator Certification: Print name, sign and date.

When completed please call 800-207-8222 and follow the instructions. Thank you.