MEETING AGENDA

DATE: Wednesday, October 14, 2015
TIME: 11:30 a.m. – 1:30 p.m.

CHANGE OF LOCATION: City of San Jose
200 East Santa Clara Street, 6th Floor
City Hall Tower - Room 644
San Jose, CA 95113

(** Denotes item on which action may be taken)

1. Call to Order and Introductions**

2. Public Presentations
   At this time persons may address the Committee on any matter not on this agenda. All statements that require a response will be referred to staff for a reply in writing.

3. Forum/Summit/Conference/Exchange Planning
   a. Naming the event
   b. Determine goals we want to achieve
   c. Topics to include
      i. What platforms exist?
      ii. Identify other needs of stakeholders
      iii. Transportation
      iv. Other?
   d. How should event be structured?
      i. Speakers
      ii. Discussions
      iii. Break-out groups
      iv. Reporting back
   e. Determine who can do what?
      i. Venue
      ii. Advertising/getting stakeholders there
      iii. Food (rescued?)
      iv. Facilitation
      v. Other
   f. How to measure success of event and next steps

Commissioners: James R. Griffith, Chair; Michael F. Kotowski, Linda J. LeZotte, Margie Matthews, Teresa O’Neill, Greg Scharff, Rod Sinks, Jan Pepper, Cat Tucker, Mike Wasserman
4. Adjourn**

CALL-IN OPTION
Toll-free Call in number is (877) 336-1831
Participant Code is 802898

Next Meeting: TBD