

County of Santa Clara

Recycling and Waste Reduction Commission of Santa Clara County
Recycling and Waste Reduction Division

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TECHNICAL ADVISORY COMMITTEE MEETING MINUTES July 10, 2014

VOTING MEMBERS IN ATTENDANCE

ACTERRA	Maija McDonald
CALIFORNIA RESOURCE RECOVERY ASSN.	Alan Ha
CITY OF CUPERTINO	Cheri Donnelly
CITY OF GILROY	Tony Eulo
CITY OF LOS ALTOS	Aida Fairman
CITY OF MILPITAS	Elizabeth Koo
CITY OF MORGAN HILL	Tony Eulo
CITY OF MOUNTAIN VIEW	Lori Topley
CITY OF PALO ALTO	Matthew Krupp
CITY OF SAN JOSE	Anna Szabo
CITY OF SANTA CLARA	Dave Staub
CITY OF SUNNYVALE	Mark Bowers
COUNTY ENVIRONMENTAL HEALTH	Stan Chau
COUNTY UNINCORPORATED AREA	Joanne Yee
SANTA CLARA VALLEY WATER DISTRICT	Pat Showalter
TOWN OF LOS GATOS	Jim Harbin
WEST VALLEY CITIES	Marva Sheehan

Commissioners: James R. Griffith, Chair; Ronit Bryant, Kansen Chu, Thomas F. Kotowski, Linda J. LeZotte, Orrin Mahoney, Teresa O'Neill, Jan Pepper, Cat Tucker, Mike Wasserman

VOTING MEMBERS NOT IN ATTENDANCE

CITY OF CAMPBELL
 CITY OF MONTE SERENO
 CITY OF SARATOGA
 CLARA MATEO
 LEAGUE OF WOMEN VOTERS
 SAN JOSE STATE UNIVERSITY
 SIERRA CLUB
 SILICON VALLEY LEADERSHIP GROUP
 TOWN OF LOS ALTOS HILLS

OTHERS IN ATTENDANCE

Clifton Chew	SCC RWRD
Rob D’Arcy	SCC RWRD
Richard Gertman	4sustainability2
Karen Gissibl	City of Sunnyvale
Wendy Hediger	City of Palo Alto
Karin Hickey	City of Santa Clara
Sandy Jensen	City of Sunnyvale
Inna Kitaychik	HF&H Consultants
Jeff Krump	City of San Jose
Matt Lambert	City of San Jose
Stephanie Molloy	City of San Jose
Doug Muirhead	self
Lisa Rose	SCC RWRD
Monica Wilson	Global Alliance for Incinerator Alternatives

1. Call to Order

Matthew Krupp, Chair, called the meeting to order at 1:33 p.m. A quorum of 17 was present. Those present introduced themselves.

2. Approval of Minutes

Pat Showalter made a motion to approve the May 8, 2014 TAC meeting. The motion was seconded and all present voted to approve the minutes. Those not present at the May 8, 2014 TAC meeting abstained.

3. Public Presentations

There were no public comments.

4. Trends in Thermal Processes

Monica Wilson made a presentation on staged incineration

Stephanie Molloy made a presentation on San Jose's pilot program.

5. ZLI update and review of contract language/BMPs

Karen Gissibl said she serves on the Zero Litter Initiative Committee and back in May there was a workshop and a survey was conducted. A poster was also developed that shows the pathways of litter from the street to waterways. The workshop broke up into groups to focus on the 'right size, right service' campaign.

Cheri Donnelly noted that Cynthia Palacio (Chair of the Operations Subcommittee) had a great presentation and that Richard Gertman drafted the BMPs.

Possible future BayROC campaign.

6. Implementation Committee (IC) Update

Matthew Krupp said there was no meeting.

7. RWRC Update

Lisa Rose said the RWRC met last month but they did not have quorum. She said Matthew Krupp provided an update on the Ad Hoc Food Rescue subcommittee and thanked Anna Szbo for a great tour of the EIC.

8. Information sharing and Use of the TAC email distribution list

Matthew Krupp said was some concern over adequate sharing of public information with regards to: 1) obligation to share public information with the public; and 2) everyone involved in a project is getting the information. A suggestion was made to indicate which distribution list is used and asking if all TAC members were agreeable to their email addresses being made public and giving option to opt-in or opt-out. There was another concern with forwarding information from unknown sources to the TAC Distribution List. TAC members were also reminded that sharing information in small groups can be a violation of the Brown Act. This item will be added to the next TAC meeting.

9. Division Manager's Report and Updates on Countywide Programs

A. Disposal Reporting System – in the TAC packet.

B. Green Business – in the TAC packet.

C. Home Composting Education Program – in the TAC packet.

D. Recycling Hotline – in the TAC packet.

- E. Other – Rob D’Arcy said they were in the packet and RWRD have moved towards fulfilling the MOA for the Letters of Agreement in terms of the structure of the Administrator/Contracting Agent/Fiscal Agent. It will be going to TAC members for review then county counsel.

10. Subcommittee Reports and Updates on Countywide Programs

- A. Enforcement – no report.
- B. Household Hazardous Waste – HHW did not meet.
- C. Legislation – Mark Bowers said the July report is in the packet. The bills highlighted in grey are dead.
- D. Operations – Lori Topley said the subcommittee report was heard earlier and does not have any current tasks.
- E. Public Education – Sandy Jensen said the subcommittee evaluated all the essays submitted for the CRRRA sponsorship 1-Day Passes (of which there were seven) and they asked MOA PARTY Members to submit names for the remaining three slots. Lisa Rose indicated that letters went out today to those recipients, with two on the wait list.

Sandy said TAC had not assigned or made a recommendation(s) on how the \$15K assigned to the School Conference were to be spent. Matthew Krupp confirmed Sandy’s statement and indicated that PubEd could review the allocation if there is a need to be specific.

- F. Source Reduction and Recycling – Lisa Rose spoke for Karen Gissibl. Lisa said the subcommittee discussed the HCEP RFP. She said proposals are due tomorrow at 3PM.

Rob D’Arcy said there was a request to expand the evaluation committee beyond the committee and to include one of the volunteers (a Master Composter) to provide an outside prospective.

- G. Ad Hoc Food Rescue – Matthew Krupp said were a couple of items with one action item. The Ad Hoc Subcommittee met the hour before TAC and talked about the scope of work. The goal is to have all comments by the end of next week (all members are welcome to comment) and TAC approve the scope at the next meeting. Karen Gissibl provided information about Food Shift out of Oakland conducting similar work. Michael Cervantes from the County Department of Environmental Health’s Consumer Protection Division gave some information regarding his relationship with food rescue organizations. He may provide a presentation at a future TAC meeting.

The action item: TAC allocated \$20K for the food rescue item. Jordan Figueiredo representing NCRA approached to sponsor Zero Food Waste Forum on October 16. The Ad Hoc subcommittee voted to approve \$1K to the event which would provide ten complimentary admissions for the first day and three complimentary admissions for the second day. TAC is the one authorized to approve the funding. Tony Eulo motioned that \$1K of the \$20K funds allocated to the Ad Hoc Food Rescue Subcommittee consulting project support the Zero Food Waste Forum. The motion was seconded and all present voted to approve. The next meeting will be before TAC next month if needed.

- H. Ad Hoc Zero Waste – There was no meeting.

11. Program Update

- A. Eco-Gardener – Karin Hickey said the subcommittee met May 21 and the webpage is evolving.

Also met with Steven Rosenthal, President of Native Plant Society, which will be joining the group. Will discuss a water calculator with the Water District and the addition of a mission statement. The next meeting is July 30 at San Jose City Hall at 2PM.

B. Recycling Hotline – report in TAC packet.

12. Future Agenda Items / Guest Speakers

Michael Cervantes – Food Program/Food Rescue

MOA revisions

Sharing TAC email list.

13. Informational Updates and Announcements

- Dave Staub had three items: 1) City of Santa Clara plastic bag ordinance initial study is out and public comment ends July 15. Plan to bring the ordinance forward on August 19; 2) Levi's Stadium opens August 2 with Earthquakes game and expect 48K people; and 3) update on the CRRA/SWANA Conference August 2-6 at the San Jose Fairmont, sold out the tradeshow.
- Mark Bowers said the legislative task force will have a meeting from 3PM to 5PM on August 5 at the CRRA/SWANA Conference.
- Pat Showalter said the Water District is holding a grand opening of the Advanced Water Purification Center from the waste water plant. Public can take a tour next month.
- Richard Gertman said he is moderating a storm water session at CRRA/SWANA conference at the same time as Mark.
- Joanne Yee said County buildings are taking advantage of the Water District's programs in replacing toilets.
- Tony Eulo related that Morgan Hill is replacing street signs which includes hardware. A suggestion was made to make an art project out of the material but was stopped by the city manager and the signs are piling up.
- Anna Szabo also indicated that she is moderating a panel on August 5 at 3PM at the CRRA/SWANA Conference.
- Matt Lambert said he is the new supervisor for San Jose's commercial solid waste group.
- Matthew Krupp said the compost facility RFP is out with a pre-proposal webinar on the July 16th at 9AM.
- Aida Fairman announced EPS ban went into effect in Los Altos on July 4.

14. Adjournment

The meeting adjourned at 3:42 p.m.

THE NEXT SCHEDULED TAC MEETING: August 14, 2014