



Policy Type: Board

Category: Board Operations

Policy Name: Statement of Purpose - Board Policy 1.1

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1.1 STATEMENT OF PURPOSE (Adopted 6-13-95)

The Santa Clara County Board of Supervisors directed the preparation of this manual for the purpose of articulating ethical standards and administrative policies that the Board has adopted. The policies in this manual guide the Board in its conduct and interaction with the public, various County commissions and committees, and persons and entities that may do business with the County. Officials and employees who conduct the business of the County are acting on behalf of the Board of Supervisors and are so directed to abide by the policies in this manual.

These policies were adopted pursuant to the authority that is vested in the Board of Supervisors by the Constitution, State codes, and the County Charter. The manual is not set by ordinance, nor is it legally binding. The Board reserves the right and may opt to vary from one or more of the policies in this manual when and if the Board deems such action necessary and in the best interests of the County.

The Clerk of the Board of Supervisors is responsible for maintaining and distributing copies of this manual at the direction of the Board of Supervisors. Inquiries regarding the content, maintenance, modification, and distribution of the manual shall be directed to the Clerk of the Board of Supervisors.

Policy Resolution No. 95-01



WHEREAS, the Board of Supervisors wishes to give direction and set policy for such matters which, pursuant to the County Charter, State Code or specific ordinances, are within the policy-making authority of the Board of Supervisors; and

WHEREAS, the Board of Supervisors wishes to clearly state and compile policies and to provide for distribution of these policies to staff and affected decision makers; and

WHEREAS, this Policy Manual is not set by ordinance, is not legally binding, can be changed by adoption of a resolution approved by a majority of the Board of Supervisors, and is intended to give guidance to staff and future Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors does hereby formally adopt or ratify those policies contained in the proposed Policy Manual; and

BE IT FURTHER RESOLVED that the Clerk of the Board is responsible for maintaining, updating and distributing copies of said Policy Manual when additions, deletions or modifications are adopted by Resolution of the Board of Supervisors.

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Clara, State of California, on June 13, 1995, by the following vote:

AYES: Supervisors - Alvarado, Beall, Gonzales, Honda (Chairperson), McKenna

NOES: Supervisors – None

ABSENT: Supervisors - None



Related Policies

None.

Related Forms and Information

None.

History

Date	Changes Made
2/12/2014	Policy Uploaded. (Kyle Larson)
6/13/1995	Policy Adopted.