



**Policy Type:** Board

**Category:** Board Operations

**Policy Name:** Approval of Ceremonial Commendations and Proclamations -  
Board Policy 2.5

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## **2.5 APPROVAL OF CEREMONIAL COMMENDATIONS AND PROCLAMATIONS (Adopted 8-26-14)**

- (A) The Board of Supervisors may adopt ceremonial commendations or proclamations acknowledging individuals, organizations, or events.
- (B) Ceremonial commendations or proclamations become official commendations or proclamations of the Board of Supervisors only upon their approval by a majority of the Board in an open and public meeting of the Board in accordance with Government Code section 54950 et seq.
- (C) A majority of the members of a legislative body shall not, outside an open and public meeting as described in subdivision (B), use a series of communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any ceremonial commendation or proclamation.
- (D) To facilitate the timely presentation of a ceremonial commendation or proclamation approved by the Board of Supervisors at an open and public meeting as described in subdivision (B), members of the Board may sign the commendation or proclamation before that meeting. Any signature by a member on a ceremonial commendation or



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proclamation before the Board has considered that commendation or proclamation at such a meeting does not communicate any comments or position of the Board member with respect to the commendation or proclamation. Instead, the signature shall be deemed to be equivalent to "attendance at a purely social or ceremonial occasion" until and unless a majority of the Board has approved the ceremonial commendation or proclamation at an open and public meeting as described in subdivision (B).

This section of the Board Policy Manual, in its original format, can be found at <http://www.sccgov.org/sites/bos/Legislation/BOS-Policy-Manual/Documents/BOSPolicyCHAP2.pdf>.

### Related Policies

None.

### Related Forms and Information

None.

### History

Date	Changes Made
9/8/2014	Policy uploaded. (John Myers)
8/26/2014	Policy adopted. <a href="#">View legislative file.</a>