

COUNTY OF SANTA CLARA

Office of the Sheriff

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Laurie Smith
Sheriff

MEMORANDUM

TO: All Staff

FROM: COVID-19 Incident Command Center

SUBJECT: ICC Directive 20-09 (child care)

DATE: 04/06/2020

The Sheriff has been working with County leadership to ensure our agency receives the necessary resources to address all employee needs during this Covid-19 crisis. As of Friday, all Sheriff's Office employees have been approved to utilize the childcare services offered by the County. Please review the attached guidance that provides all necessary details and contact information to utilize this service.

Stay safe and remain healthy.

TO: County of Santa Clara Office of the Sheriff and Department of Correction Essential Employees

FROM: Leslie Crowell, Deputy County Executive

DATE: April 3, 2020

SUBJECT: No-cost Childcare Services Available through April 7, 2020, to be updated next week*

Thank you for all you're doing to support the County's response to the COVID-19 pandemic. We know how important it is for you to have peace of mind regarding your children's care. We want you to be able to deliver essential services to the public with minimal worry about childcare concerns. To support you during the school closure, the County has secured no cost childcare options with community providers.

The County began an initial trial with four childcare providers starting March 25, 2020, starting with healthcare essential workers. Currently, there are over 350 total childcare slots available for children, including infants/toddlers, preschoolers, and school-age children. As demand and utilization are better understood, and as changing conditions arise, the County may add additional providers. We are currently in the process of extending services beyond the original Public Health Order date of April 7.

Beginning at 7 a.m. on Monday, April 6, 2020, if you would like to be connected to a childcare provider during the school closure period, **please call 1-877-427-3631 and have your employee ID ready**. The Healthier Kids Foundation will staff the hotline and collect general information about you and your child in order to connect you to available childcare providers. Information about the childcare providers and available slots are included following this introduction.

Please note the following regarding the no cost childcare services being offered:

1. No cost childcare services will be provided on a first-come, first-served basis. There is no limit to the number of children you may enroll. **If you sign-up and then decide not to use the service, please cancel by calling 1-877-427-3631, so another County employee may use the service.**
2. Currently, childcare providers are not available to cover swing, night, or weekend shifts, as school closure impacts are the focus of this care provision.
3. Employees may be able to exclude some or all of the value of this benefit from their taxable income, depending on their personal circumstances, and should consult a tax professional for advice. If you reserve a slot without cancellation, you will still be subject to applicable taxes.
4. You will agree to comply with the appropriate screening guidelines and regulations as stipulated by the childcare provider that you select. **Providers are required to follow Public Health Guidelines and Mitigation Measures for COVID-19, including screening for symptoms, cleaning protocols and social distancing.**
5. You may opt out if you are dissatisfied with the provider.
6. If you have questions, the Healthier Kids Foundation will do their best to answer them for you.

*Will be adjusted to comply with any applicable Public Health Orders