

COUNTY OF SANTA CLARA

Office of the Sheriff

55 West Younger Avenue
San Jose, California 95110-1721
(408) 808-4605



Laurie Smith
Sheriff

MEMORANDUM

TO: All Staff

FROM: COVID-19 Incident Command Center

SUBJECT: ICC Directive 20-21 (Virus Response Team)

DATE: 5/22/2020

Sheriff's Office Personnel,

As part of the Sheriff's Office response to the COVID-19 pandemic, the department created the Virus Response Team (VRT) to ensure our Deputies work in a safe environment, limit unreasonable exposures, build morale and provide additional resources to patrol and allied agencies. The department is constantly evaluating the frequency of use and overall staffing allocation for all COVID-19 specialized units such as VRT. Due to the decline in calls for service for this unit and to maximize productivity of Sheriff's Office personnel, we will be transitioning the VRT unit to an on-call basis with the new hours, job functions, and new request procedure effective 5/25/2020.

VRT OBJECTIVES:

VRT objectives will be modified as personnel will be available to respond for **decontamination of persons and vehicles only** (both Sheriff's Office and allied agency employees). The assigned personnel will be working back at their home divisions, but are on-call for VRT purposes. The on-call personnel will need to be notified through County Communications (408-299-2505) or the Ops Desk (408-808-4401), not the requestor. **The on-call hours for VRT will be 0500-2200 daily.**

VRT SCHEDULE:

Week of 5/25/2020		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
0700-1700	1F10 (Sgt.)	Fernandes	Fernandes	Fernandes	Fernandes			
0500-1500	1F47	Geenen	Geenen	Geenen				Geenen
0500-1500	1F48			Cheney	Cheney	Cheney	Cheney	
1200-2200	1F49	Weyhrauch	Weyhrauch	Weyhrauch				Weyhrauch
1200-2200	1F50			Amaya	Amaya	Amaya	Amaya	

Week of 6/1/2020		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
0700-1700	1F10 (Sgt.)	Fernandes	Fernandes	Fernandes	Fernandes			
0500-1500	1F47	Proctor	Proctor	Proctor				Proctor
0500-1500	1F48			Shanks	Shanks	Shanks	Shanks	
1200-2200	1F49	Guajardo	Guajardo	Guajardo				Guajardo
1200-2200	1F50			Wells	Wells	Wells	Wells	

Week of 6/8/2020		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
0700-1700	1F10 (Sgt.)	Fernandes	Fernandes	Fernandes	Fernandes			
0500-1500	1F47	Geenen	Geenen	Geenen				Geenen
0500-1500	1F48			Cheney	Cheney	Cheney	Cheney	
1200-2200	1F49	Weyhrauch	Weyhrauch	Weyhrauch				Weyhrauch
1200-2200	1F50			Amaya	Amaya	Amaya	Amaya	

Week of 6/15/2020		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
0700-1700	1F10 (Sgt.)	Fernandes	Fernandes	Fernandes	Fernandes			
0500-1500	1F47	Proctor	Proctor	Proctor				Proctor
0500-1500	1F48			Shanks	Shanks	Shanks	Shanks	
1200-2200	1F49	Guajardo	Guajardo	Guajardo				Guajardo
1200-2200	1F50			Wells	Wells	Wells	Wells	

Week of 6/22/2020		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
0700-1700	1F10 (Sgt.)	Fernandes	Fernandes	Fernandes	Fernandes			
0500-1500	1F47	Geenen	Geenen	Geenen				Geenen
0500-1500	1F48			Cheney	Cheney	Cheney	Cheney	
1200-2200	1F49	Weyhrauch	Weyhrauch	Weyhrauch				Weyhrauch
1200-2200	1F50			Amaya	Amaya	Amaya	Amaya	

Week of 6/29/2020		Monday	Tuesday
0700-1700	1F10 (Sgt.)	Fernandes	Fernandes
0500-1500	1F47	Proctor	Proctor
0500-1500	1F48		
1200-2200	1F49	Guajardo	Guajardo
1200-2200	1F50		

NOTE: This Directive will remain in effect through 6/30/20 unless otherwise modified or extended.