

The Sheriff's Office will be introducing social visits to our jails beginning 06-29-2020. We would like to take a minute and thank you for being patient as we all work through these times. We believe maintaining contact with family and friends while incarcerated is important. With the introduction of social visits, you can expect to see some changes. For now, we feel these changes are necessary to ensure we are keeping all those in custody, working, and visiting as safe as we can.

**Due to COVID-19, some housing units may be placed on quarantine to limit the potential exposure within our facility. If this happens, any visits scheduled for this housing location will be cancelled.

**Any individual in custody under contact precautions related to COVID-19 will not be allowed to visit.

**We currently isolate all newly arrested individuals for their first 14 days in custody. It is not uncommon for this population to change housing locations more than once. Anytime housing locations are changed, your visit will automatically be cancelled by the visiting system. We apologize in advance but feel it is necessary in our efforts to keep all safe.

**The additional measures listed below are in addition to previous rules and guidelines. All previous visiting rules and dress codes are still in effect and will be enforced.

Visiting Safety Guidelines

In addition to normal visiting rules, please take a minute to review changes we have implemented to help keep you safe.

- All visitors will be required to wear a mask at all times while on grounds.
- All visitors will be expected to be aware and practice social distancing guidelines. You will also see posted signage as a reminder.
- All visitors will be screened for a temperature. Any person showing a temperature of 100.0 degrees or higher will be denied entry.
- The number of visiting slots have been reduced.
- Your visiting start time may be delayed up to 15 minutes to allow for social distancing. Your overall visiting time will not be impacted.
- Contactless check in. You will still be required to bring a valid government issued ID.
- All visiting booths/lobbies will be sanitized daily.
- All visiting booths/lobbies will have a spray bottle with cleaning solution, paper towels, and disposable gloves available for all visitors to clean their visiting area.

Additional cleaning

At the start of each shift, Visiting Deputies will ensure cleaning/sanitize all visiting booth phones/door handles.

Clean/sanitize all high touch areas in Lobby.

Each visiting lobby/floor will have a sanitation spray bottle, hand sanitizer, and paper towels present. This will allow visitors to clean phones between visits. Staff will monitor the cleaning supplies available to the visitors.

Visiting check-in Process:

- All visitors must wear a mask while inside the facility and during visit.
- Have their temperature taken. (100* or above results in cancellation of visit) Cancel any visit if visitor exhibits signs of being sick.
- Put up more signage to educate the public on the new guidelines and to remind families to maintain a safe social distance from other families.
- Some lobby chairs have been taped off to allow for social distancing.
- Social distancing markings on floor.
- Visitors will no longer fill out a visiting slip when they arrive.
- All visits must be pre-scheduled.
- Visitors will be instructed to wait in a designated area and will be checked in by housing unit.
- Visitors expected to maintain social distancing in line.
- Visitors will present a valid government ID to Deputy.
- Visiting Deputy will verify ID on visiting list and hold on to ID so we can monitor who is in the facility.
- Visiting Deputies will give visitor a copy of visiting form with their ID number slot on it so they can retrieve their ID as they leave the facility. (Elmwood Specific)
- Visiting Deputies will contact each housing unit upon completion of check-in to let them know what inmates have visits. This will result in limiting contact with the housing unit deputy and the visitor. (Elmwood Specific)
- Small, personal sized hand sanitizer bottles will be allowed to keep on their person.

Visitors will be reminded to maintain social distancing guidelines at all times while in the facility. Children must remain with their parents while in the West Gate Lobby and inside the facility gates.

Elmwood Housing Units:

Reduced number of visits allowed per time slot.

M4/M5

Allow up to (5) visiting slots max per time slot.

M2/M3

Allow up to (3) visiting slots max per time slot.

M8

Allow up to (6) Visitor slot per time slot.

Minimum Camp

Allow max of (10) visit per slot. Visits will remain on Saturday and Sundays only.

Visiting will be held on the outside patio of the visiting auditorium. The outside air movement will provide a safer environment. Tables with dedicated seating will ensure 6ft distancing. No contact will be allowed and strictly enforced. Any willful violation of safety guidelines (mask, social distancing etc) will result in visits being terminated.

Any intentional contact or attempts will result in your visit being terminated and a visiting restriction.

CCW

Minimum security will be (5) visiting slots.

Visiting will be held on the outside patio of the visiting auditorium. The outside air movement will provide a safer environment. Tables with dedicated seating will ensure 6ft distancing. No contact will be allowed and strictly enforced. Any willful violation of safety guidelines (mask, social distancing etc) will result in visits being terminated.

Any intentional contact or attempts will result in your visit being terminated and a visiting restriction.

All non-minimum will be reduced to (2) visiting slots.

Tape off some phones to allow for social distancing.

CCW Control Deputy will ensure cleaning/sanitize of all high touch areas prior to start of visiting.

CCW Control Deputy take temperature of visitor.

Visitors will report to CCW. Same check-in process and rules will apply. **(See above)**

Main Jail housing units

Reduced number of visits allowed per time slot. All Main Jail housed inmates will be allowed (1) visit per week. The visit will be for 1 hour. Only one adult will be allowed to visit per slot. Sharing visits is currently suspended.

Children - no limit on number. Only requirement is the children must be the inmates' or the visitors' biological children. Must have birth certificate.

2nd floor- (2) visiting slots per hour.

4th - 8th floors- (3) visiting slots per hour.

Main jail will limit the amount of visitors in the elevator to (4) at a time.