

Santa Clara County Office of the Sheriff
Surveillance Use Policy for the Command Vehicle Camera

1. Purpose

The Pelco CC3770 Series Day/Night Camera (“Command Vehicle Camera”) is affixed to the Sheriff’s Tactical Command Vehicle and is utilized to monitor the perimeter of the Command Vehicle for security purposes in real time. A search warrant is not required for operation of the Command Vehicle Camera.

2. Authorized and Prohibited Uses

The Command Vehicle Camera shall be used only in real time to monitor the perimeter of the Tactical Command Vehicle during tactical operations, training exercises, or any other official use of the command vehicle.

The Command Vehicle Camera shall not be used for personal or non-law enforcement uses.

3. Data Collection

The Command Vehicle Camera shall provide only real-time video footage and shall not record or store footage.

4. Data Access

Access to real-time video shall be limited to members of the Sheriff’s Emergency Response Team (SERT) or other Sheriff’s representatives assigned to the incident or training exercise, including Sheriff’s Office Command Staff members.

5. Data Protection

There is no recorded data to be secured, nor shall it be recorded.

6. Data Retention

The Command Vehicle Camera shall not record or store data.

7. Public Access

The public shall not have access to real-time video from the Command Vehicle Camera.

8. Third-Party Data-Sharing

For joint law enforcement operations including exercises, employees from other law enforcement agencies inside of the Sheriff’s Tactical Command Vehicle may be provided access to view live streaming video from the Command Vehicle Camera.

Approved: 08/14/2018

9. Training

Training for the operation of the Command Vehicle Camera shall be provided by Sheriff's Office personnel to authorized users.

10. Oversight

The SERT Commander or Tactical Vehicle Commander shall oversee the operation of the Command Vehicle Camera, as well as compliance with this Surveillance Use Policy. An audit log shall be kept for use of the camera to ensure compliance with this policy. Sheriff's administration shall review the audit log as it deems necessary, and at least annually.

Approved as to Form and Legality

 4/30/18

Rob Coelho
Office of the County Counsel