Sheriff’s IU (SIU) Workflow

Agency Representative Delivers Latents to SO Evidence Room, or South County or West Valley Substations; Evidence Technician Logs & Maintains Chain of Custody [Universal evidence envelope to be developed by SO and provided to agencies]

Cases Retrieved Each Shift By SIU – Examiners available 24/7

[Receipt Provided via Designated Email]

SO Evidence Notify SIU of High Priority Cases (According to Agency Need)

Cases Triaged for Suitability

No Value

Automatable

Usable (Manual Comparison Only)

Identified

Not Identified

REPORT Sent Via Email

NOTICE Sent Via Email

Cases Retained for Discovery, Testimony, POI Comparison Requests

Cases Retained for Discovery, Testimony, POI Comparison Requests, Report Requests

Latents Stored in Unsolved AFIS Database(s)

[POI(s) Compared if Requested]

Searches in AFIS System(s)

POI Provided

No POI Provided

Comparison(s) Made

[Receipt Provided via Designated Email]

[Contingency plan in place in case of high priority case requiring submission & immediate examination outside of SO Evidence Room hours]

Cases Retained for Discovery, Testimony, POI Comparison Requests, Report Requests