



LINDA M. PENNER
Chair

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Executive Director

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Governor

July 18, 2018

Laurie Smith, Sheriff
Santa Clara County Office of the Sheriff
55 West Younger Avenue
San Jose, CA 95110-1721

2016-2018 BIENNIAL INSPECTION – PENAL CODE SECTION 6031

Dear Sheriff Smith:

On February 26 through March 6, 2018, the Board of State and Community Corrections (BSCC) conducted the biennial inspection of the Santa Clara Detention Facilities. To prepare staff for the inspection, a pre-inspection briefing was held on December 10, 2017.

Detention Facility	BSCC #	Courthouse Facility	BSCC #
Main Jail	5120	Hall of Justice	5206
Elmwood (Men)	5140	Family Justice Center	5200
Elmwood (Female)	5180	South County	5208

Scope of Inspection

The inspection was preceded by a desk audit of the Corrections Division’s Policy and Procedures Manual along with applicable post orders governing the operation of each facility. The inspection assessed compliance with adult regulations in Titles 15 and 24, Minimum Standards for Local Detention Facilities, California Code of Regulations (CCR). It consisted of a “walk-through” of each physical plant, review of policies and procedures governing operations, and staff/inmate interviews. Additionally, we met with health care, inmate program and food services administrators and managers. As in past inspections, we interviewed custody administrators, managers, supervisory and line staff associated with the facilities. We also interviewed inmates to ensure they have the opportunity to receive programs afforded to them.

We want to express our appreciation to Captain Eric Taylor, Lieutenants Patrick Corso and James Jensen, Sergeants Arthur Candelaria and Victoria Solis, Deputies Allegra Aponte, Brett Bernal and Robert Mickanen for their support and availability throughout the inspections. Your agency was well prepared with information and documentation was readily available in anticipation of any questions or concerns we had.

The complete BSCC inspection report is enclosed and consists of: this transmittal letter; the "Inspection Information Worksheet"; Consolidated "Procedures Checklist" for the facilities outlining applicable Title 15 sections; "Physical Plant Evaluations" outlining Title 24 requirements for design¹ for each facility and, A "Living Area Space Evaluations" summarizing each facility's physical plant configurations.

Local Inspections:

In addition to a biennial inspection by the BSCC, inspections are also required annually by the County Health Officer and biennially by the State Fire Marshal or an authorized representative (Health and Safety Code Sections 101045 and 13146.1).

Fire Inspection

Detention Facility	BSCC #	Fire Inspection Date	Fire Clearance Granted
Main Jail	5120	06/20/2012	overdue
Elmwood (Men)	5150	09/07/2017	Yes
Elmwood (Female)	5180	09/17/2017	Yes

Court Holding Facility	BSCC #	Fire Inspection Date	Fire Clearance Granted
Hall of Justice	5206	04/28/04	Please forward fire report when it becomes available.
Family Justice Center	5200	09/21/2017	Pending please advise when corrections have been made.
South County	5208	07/27/2017	Pending please advise when corrections have been made

Health Inspection

The following table lists the dates of the health inspections for each detention facility. The following abbreviations were used in the table: EH (environmental health), MMH (medical/mental health) and NH (nutritional health).

Detention Facility	EH Inspection	MMH Inspection	NH Inspection
Main Jail	06/20/2017	06/20/2017	06/20/2017
Elmwood (Men)	09/19/2017	09/19/2017	09/19/2017
Elmwood (Female)	09/20/2017	09/20/2017	09/20/2017

Court Holding Facility	EH Inspection	MMH Inspection	NH Inspection
Hall of Justice	10/19/2016	10/19/2016	N/A
Family Justice Center	10/19/2016	10/19/2016	N/A
South County	09/26/2016	09/26/2016	N/A

¹ Facilities are assessed against Title 24 requirements in place at the time of design or significant remodel to the jail area.

Please consider our report in conjunction with the reports from the County Health Officer and the Fire Authority for a comprehensive perspective of your facility.

BSCC Inspection:

Title 15, CCR; Policy, Procedures & Practice

System Wide

This report addresses compliance issues with Title 15 and 24, California Code of Regulations (CCR) for the Santa Clara County Sheriff's Department. This report will address the detention facilities in one section of the report and the Court Services Division in a separate heading. I will be addressing my observations and documentations for each facility which led to non-compliance for a specific Title 15 and 24 CCR as required by 6031.1. PC.

Title 15, CCR; Policy and Procedures:

All three facilities operate as a system; therefore, policies and procedures reviewed are applicable to each. Staff members are constantly in the process of reviewing and revising policies. We informed your staff that there is a recently updated version of Title 15 Minimum Standards and that the facility should go through the new standards to ensure that the facility will remain in compliance with their policy and procedures manual. Please review the enclosed policy and procedures checklist.

As mentioned above, a desk audit of the Corrections Division's Policy and Procedures Manual was conducted prior to the on-site inspection. On-site BSCC continued its inspection by evaluating procedures at the facility and comparing them against policy. Those evaluations include a review of documentation related to jail operations including security logs, shift schedules, local inspection results, classification/housing assignments, incident reports, disciplinary actions, grievance actions and other records which give insight to the facility's operations. When applicable, special attention was given to those low-incidence but high-liability practices involving inebriated inmates, high-risk inmates and use of restraints and safety cells placement. BSCC sought to ensure that practices matched regulations and that written documents reflected actual events. BSCC interviewed staff to ensure that documented procedures were being performed according to policy. All documents reviewed were completed and well organized. We found no issues of non-compliance.

Staffing:

One key determination to be made during the inspection process is the adequacy of staffing. Title 15 Section 1027 requires each facility to maintain adequate on-duty staff to ensure the implementation of all programs and activities as required by regulation. Supervision of arrestees is the responsibility of correctional officers, supervised generally by a facility Manager. BSCC reviewed security check logs, incident reports and arrestee files to ensure that all required tasks were completed in a timely and safe manner. We found no issues of non-compliance.

Medical/Mental Health Services:

Medical care is provided by the Santa Clara Valley Medical Center to the inmates from the time of booking through release. All inmates are medically screened upon arrival and evaluated for medical and mental health conditions which could require continued care and treatment. Health professionals are on duty 24/7

and provide a full range of services including daily physician sick call, medication administration, treatments, dialysis, radiology services, dental care and psychiatric care.

Physical Plant Inspections

Santa Clara County Main Jail:

Sergeant Arthur Candelaria and Deputies Allegra Aponte and Brett Bernal accompanied us during our site inspection. The Main Jail was evaluated as a Type II Facility under the 1963, 1980, and 1988 Standards that were in effect at the time of the original construction and when various areas were remodeled or added to the facility. With the completion of the current renovation project on living units 4A and 5A the Rated Capacity (RC) was decreased from 1356 to 1350. The facility has eight floors and utilizes "direct supervision" inmate management. Each living unit is supervised by one, two or three custody staff depending on the classification of the unit. The infirmary, which is located on the second floor, is staffed by nurses and doctors employed through the Valley Medical Center as well as custody staff. Additionally the jail houses acute mental health inmates, on the eighth floor, which is staffed with specially trained officers and Valley Medical Center staff.

The Main Jail South facility's recreation/exercise area (Sundeck) was remodeled (modified) by constructing an enclosed recreation yard inside the original recreation yard. These enclosures allow housing units flexibility to have more maximum-security inmates participate in recreation at the same time, in order to meet and satisfy Title 15, Section 1065, Exercise and Recreation. The recreation enclosure space is adequate to allow inmates to run, perform large muscle exercises and throw/bounce a ball.

The "Living Area Space Evaluation" has been updated on numerous occasions to reflect changes throughout the years. The facility has a BSCC rated capacity of 1356 with 1549 actual beds. There were 768 males and 5 females in custody on the day of the inspection. The facility as a whole was clean and appeared well maintained. The old South Jail was half empty in anticipation of being torn down and replaced. The new construction will begin later this year. The physical plant complies with applicable standards with the following exceptions:

1231.2.2, Temporary Holding Cells: Each holding cell has a RC, which is based on the size of the cells and the bench space. The maximum number of inmates in any holding cell cannot go over 16. On the day of the inspection there were 26 inmates in the holding cell T4.

Elmwood Complex – Men's Facility:

Sergeant Solis and Deputy Mickanen accompanied us during our site inspection. This facility was evaluated as a Type II Facility under the 1963, 1980, and 1991 standards that were in effect at the time of original construction, and when various areas were remodeled or added to the facility. As with the main jail, the "Living Area Space Evaluation" continues to be a work in progress. The facility continues to remodel, renovate and close several living areas. Barracks 11, 12, 15-21 were closed. The Rated Capacity was increased from 2176 with an overall 2989 beds available. On the date of the inspection, there were 2048 inmates in custody. The following non-compliance issue was noted:

1231.2.8 Dormitories contain a minimum of floor area per inmate for a double-bed unit:

- M2 (A) rated for 50, day of inspection 52

- M8 (A) rated for 56, day of inspection 65
- M8 (D) rated for 60, day of inspection 61

Elmwood Complex – Women’s Facility:

Sergeant Victoria Solis and Deputy Robert Mickanen accompanied us during our site inspection. This facility was evaluated as a Type II Facility under the 1963, 1980, and 1986 standards that were in effect at the time of the original construction and when various areas were remodeled or added to the facility. The rated capacity is 634; however, there are 720 beds available. The total count of inmates the day of the inspection was 411. The physical plant complies with applicable standards.

Court Security Services Division Inspections

Prior to the on-site portion of the inspection we reviewed relevant policy and procedures and supporting documentation where necessary. The Court Holding facilities have a consolidated manual applicable to all facilities. Post orders, specifically designed for the various facilities, provide guidance to staff at those facilities. There were no items of noncompliance with Title 15. Please refer to the Procedures Checklist for further comments/discussion.

Lieutenant James Jensen escorted BSCC to each facility as we conducted the physical plant evaluation. During the on-site portion of the inspections, we compared the manuals against the practices of staff at each facility. Staff we interviewed were well prepared and engaged in the inspection process. We also reviewed samples of safety checks logs, inmate records, classification records, and incident reports, among other documentation. All forms were complete and conformed with the department’s policies and procedures including operational requirements as set forth in Title 15.

Hall of Justice:

Completed in 1991, the Hall of Justice Court Holding is evaluated using 1980 physical plant standards in place at the time of original construction. No issues of non-compliance with Title 24 standards were identified.

Juveniles who are attending adult court will be held in a holding cell in the basement detention area. The Sheriff’s deputies ensure separation between adults and juveniles. We reiterated the federal and state laws and regulations regarding separation of adults and minors.

Family Justice Center:

The new Family Justice Center Courthouse opened to the public on August 15, 2016. The facility is evaluated using 2010 physical plant standards. At the time of the inspection there were 33 inmates in custody. No issues of non-compliance with Title 24 standards were identified. Juveniles who are attending adult court will be held in the juvenile holding area, separate from adult prisoners. The Sheriff’s deputies ensure separation between adults and juveniles.

South County Courthouse:

The facility is evaluated using 2001 physical plant standards. At the time of the inspection there were 23 inmates in custody. No issues of non-compliance with Title 24 standards were identified.

Compliance Issues

Although there were no compliance issues, please inform and forward the results to BSCC when the fire inspection for each facility is completed.

Corrective Action:

If you decide to correct the deficiencies that were noted in the report, please advise BSCC of the status by September 7, 2018. We are always available to provide any technical assistance you might request. Upon correction, we will update our records to reflect compliance.

This concludes our inspection report for the 2016–2018 inspection cycle. We would like to thank everyone involved in the inspection process, and we recognize the added burden an inspection creates. We appreciate the active participation of all of the staff involved, from the pre-inspection briefing and on throughout the inspection process. Their attentiveness to detail is noted. Staff's knowledge of their facilities is a valuable asset to the community in which they serve. Staff's professionalism and courtesy that was extended during our inspection was greatly appreciated and worthy of recognition.

If I could be of further assistance to you or your agency, please do not hesitate to call me at (916) 324-9861 or email me at michael.bush@bscc.ca.gov.

Sincerely,



MICHAEL J. BUSH

Field Representative

Facilities, Standards and Operations Division

Enclosures

cc: County Administrator, Santa Clara County*
Chair, Board of Supervisors, Santa Clara County*
Presiding Judge, Superior Court, Santa Clara County*
Grand Jury Foreman, Superior Court, Santa Clara County*
Eric Taylor, Santa Clara County Sheriff's Department, Main Jail
Christopher Grumvos, Santa Clara County Sheriff Department, Elmwood

* Copies of the complete report are available on request.

TYPE II AND III FACILITIES
Board of State and Community Corrections
PROCEDURES¹

BSCC 5120 5140 5180

FACILITY NAME: Santa Clara County Main Jail (MJ)	FACILITY TYPE: II	BSCC Code: 5120	DATE: 03/02/2016
PERSON(S) INTERVIEWED: Sergeant Arthur Candelaria, Deputies Allegra Aponte and Brett Bernal			
FACILITY NAME: Elmwood - Men's Facility (EMF)	FACILITY TYPE: II	BSCC Code: 5140	DATE: 03/01/2016
PERSON(S) INTERVIEWED: Sergeant Victoria Solis & Deputy Robert Mickanen			
FACILITY NAME: Elmwood - Women's Facility (EWF)	FACILITY TYPE: II	BSCC Code: 5180	DATE: 03/01/2016
PERSON(S) INTERVIEWED: Sergeant Victoria Solis & Deputy Robert Mickanen			
FIELD REPRESENTATIVE: Michael J. Bush			

TITLE 15 SECTION	MJ	EMF	EWF	P/P REFERENCE – COMMENTS
1020 CORRECTIONS OFFICER CORE COURSE² In addition to provisions of Penal Code Section 831.5, all custodial personnel have successfully completed the "Corrections Officer Core Course" as described in Section 179 of Title 15, CCR, within one year of assignment. Custodial personnel may substitute 832.3 PC training and the "Corrections Officer Basic Academy Supplemental Core Course" as described in Section 180, Title 15, CCR as an alternative.	Yes	Yes	Yes	6.03 II. Compliance with training sections 1020, 1023 and 1025 is based upon the most recent annual Standards Training for Corrections (STC) audit.
1021 JAIL SUPERVISORY TRAINING All supervisory custodial personnel have completed the STC or POST supervisory training within one year of assignment.	Yes	Yes	Yes	6.03 II, A, 1, b, 1, 2
All supervisory custodial personnel have completed the "Corrections Officer Core Course" identified in Section 1020. <i>(The intent is that core training be completed prior to assuming supervisory responsibilities.)</i>	Yes	Yes	Yes	

¹ This document is intended for use as a tool during the inspection process; this worksheet may not contain each Title 15 regulation that is required. Additionally, many regulations on this worksheet are SUMMARIES of the regulation; the text on this worksheet may not contain the entire text of the actual regulation. Please refer to the complete California Code of Regulations, Title 15, Minimum Standards for Local Facilities, Division 1, Chapter 1, Subchapter 4 for the complete list and text of regulations. The findings herein, as related to policy, do not constitute an "approval" for content, constitutional, or legal issues. We recommend agencies seek policy review through their legal advisor, risk manager, and other persons deemed appropriate.

² For STC participating agencies, consistency with training sections 1020, 1023 & 1025 is annually assessed by the STC Division. Unless otherwise indicated, the regulatory intent is for training to occur within one year from the date of assignment.

TITLE 15 SECTION	MJ	EMF	EWF	P/P REFERENCE – COMMENTS
<p>1023 JAIL MANAGEMENT TRAINING</p> <p>All jail management personnel have completed either the STC or the POST management course specified in Section 182, Title 15, CCR within one year of assignment.</p>	Yes	Yes	Yes	6.03 II, A, 1, C 1, 2
<p>1025 CONTINUING PROFESSIONAL TRAINING</p> <p>With the exception of any year that a core training module is successfully completed, all facility/system administrators, managers, supervisors and custody personnel have successfully completed the annual required training specified in Section 184, Title 15, CCR.</p>	Yes	Yes	Yes	6.03 B, 1
<p>1027 NUMBER OF PERSONNEL</p> <p>There are sufficient personnel on duty at all times (whenever there is an inmate in custody) to ensure the implementation and operation of all programs and activities required by these regulations.</p>	Yes	Yes	Yes	<p>6.03 B, 1 9.39 I, B</p> <p>Compliance with this section is predicated on the ability of staff to complete and document at least hourly inmate safety checks in addition to ensuring the implementation and operation of all programs and activities required by these regulations.</p> <p>We inspected samples of inmate safety check documentation covering each shift, in each area of the jails.</p> <p>All three facilities continue to improve on their “random” safety checks. We suggest continuous training and reminding staff the importance of random checks. Also, we suggest comparing video tapes against the safety checks logs to litigation purpose.</p>
<p>There is a written plan that includes the documentation of hourly safety checks.</p>	Yes	Yes	Yes	<p>9.37 I. A. 8. “Security/Welfare Checks” are recorded in a Post Log Book. Supervisors must sign the log once per shift ensuring accuracy and completeness.</p> <p>9.39 I. E. Requires observation of inmates “at least once every 60 minutes.”</p> <p>9.39 I. F. 4. Requires that a Sergeant be notified if the welfare check cannot be completed.</p> <p>9.39 IV. Rounds are to be made in the minimum-security unit “on an irregular basis every 60 minutes.”</p> <p>EMF: Safety (welfare) check documentation was found compliant. Officers, working in the barracks are still writing down safety check times on a 3 x 5 card and at the end of the shift enter those times in the computer. While not non-compliant, we do not encourage this practice and recommend that a process be developed to immediately record the checks after they are completed.</p>

TITLE 15 SECTION	MJ	EMF	EWf	P/P REFERENCE – COMMENTS
There is at least one employee on duty at all times, who shall be immediately available and accessible with the ability to respond to any inmate in the event of an emergency.	Yes	Yes	Yes	1.25 III. D. 1.
Whenever one or more female inmates are in custody, there is at least one female employee immediately available and accessible. <i>Note: Reference PC § 4021.</i>	Yes	Yes	Yes	1.25 III. D. 2. 9.39 II. D.
A staffing plan is available which indicates personnel assigned and their duties.	Yes	Yes	Yes	
1028 FIRE AND LIFE SAFETY STAFF Whenever there is an inmate in custody, there is at least one person on duty at all times who meets the BSCC training standards for general fire and life safety.	Yes	Yes	Yes	10.31
There is at least one person on duty who trained in fire and life safety procedures that relate specifically to the facility.	Yes	Yes	Yes	1.25 III. D. 3.
1029 POLICY AND PROCEDURES MANUAL³ There is a published manual of policies and procedures for the facility that addresses applicable regulations and includes:	Yes	Yes	Yes	Unless otherwise indicated, all policy references are cited from the Santa Clara County, Department of Correction Office of the Sheriff Custody Bureau Policy and Procedure Manual. Each facility has Post Orders. Any new or revised PO is forwarded to the Professional Compliance and Audit Unit (PCAU).
Table of organization, including channels of communications;	Yes	Yes	Yes	1.09
Inspections and operations reviews by the facility administrator/manager;	Yes	Yes	Yes	1.29 III. Watch Commanders
Use of force;	Yes	Yes	Yes	9.01
Use of restraint equipment, including the restraint of pregnant inmates; <i>Note: Reference PC § 6030(f)</i>	Yes	Yes	Yes	9.01 Use of Restraints (general) 9.01 IV. D. Restraint of pregnant inmates. 9.31 II. Also addresses restraint of pregnant inmates. 9.49 Use of Restraint Chair
Screening newly received inmates for release; <i>Note: Reference PC § 849(b)(2) and 853.6</i>	Yes	Yes	Yes	11.15 & 11.31 PC 849(b)(2) Releases are not allowed. If booked those charged with PC 647(f) are filed upon.
Security and control, including: Physical counts of inmates;	Yes	Yes	Yes	9.33 Conducted at the beginning of each shift and at 2300 hours. Post Orders
Searches of the facility;	Yes	Yes	Yes	9.03, 9.05 & Post Orders
Searches of inmates;	Yes	Yes	Yes	9.05
Contraband control; and,	Yes	Yes	Yes	9.05 & 9.09
Key control.	Yes	Yes	Yes	Post Orders

³ Procedures related to security and emergency response may be in a separate manual to ensure confidentiality by limiting general access.

TITLE 15 SECTION	MJ	EMF	EWF	P/P REFERENCE – COMMENTS
At least annually, the facility administrator reviews, evaluates and documents internal and external security measures.	Yes	Yes	Yes	As a practical matter, this is an ongoing process.
Emergency procedures, including: Escapes;	Yes	Yes	Yes	10.11
Disturbances;	Yes	Yes	Yes	10.25
Taking of hostages;	Yes	Yes	Yes	10.17
Civil disturbance;	Yes	Yes	Yes	10.15
Natural disasters;	Yes	Yes	Yes	10.05
Periodic testing of emergency equipment;	Yes	Yes	Yes	10.31 IV.
Storage, issue and use of weapons, ammunition, chemical agents; and,	Yes	Yes	Yes	9.19
Storage, issue and use of security devices.	Yes	Yes	Yes	9.19
Suicide prevention; and,	Yes	Yes	Yes	12.05
Segregation of inmates.	Yes	Yes	Yes	13.01, 13.03
The manual is available to all employees.	Yes	Yes	Yes	Online-Intranet
The manual is comprehensively reviewed and updated at least every two years.	Yes	Yes	Yes	1.01IV. Policy requires a more restrictive annual review. 1.02III. The PCAU are to establish a schedule identifying policies to be reviewed during specific months.
1032 FIRE SUPPRESSION PREPLANNING				10.03
There is a fire suppression pre-plan that has been developed in consultation with the responsible fire authority and includes: <i>Note: Reference PC § 6031.1</i>	Yes	Yes	Yes	
Monthly fire and life safety inspections by facility staff with a two-year retention of the inspection record;	Yes	Yes	Yes	10.31 III.
Fire prevention inspections at least once every two years; <i>Note: Reference Health and Safety Code Section 13146.1(a) and (b);</i>	Yes	Yes	Yes	Refer to letter.
An evacuation plan; and,	Yes	Yes	Yes	10.09
A plan for the emergency housing of inmates in the event of a fire.	Yes	Yes	Yes	10.33
1040 POPULATION ACCOUNTING				Section 2.4
The facility maintains an inmate demographics accounting system, which reflects the monthly average daily population of sentenced and unsentenced inmates by categories of male, female, and juvenile.	Yes	Yes	Yes	
The Jail Profile Survey information is provided to the BSCC.	Yes	Yes	Yes	Verified.

TITLE 15 SECTION	MJ	EMF	EWf	P/P REFERENCE – COMMENTS
<p>1041 INMATE RECORDS</p> <p>There are written policies and procedures for the maintenance of individual inmate records which include intake information, personal property receipts, commitment papers, court orders, reports of disciplinary action taken, medical orders issued by the responsible physician and staff response, and non-medical information regarding disabilities and other limitations.</p>	Yes	Yes	Yes	7.03
<p>1044 INCIDENT REPORTS</p> <p>There are written policies and procedures for the maintenance of written records of all incidents that result in physical harm, or serious threat of physical harm, to an employee, inmate or other person. Such records include names of persons involved, a description of the incident, actions taken, and date and time of the occurrence.</p>	Yes	Yes	Yes	9.27
<p>Written record is prepared by appropriate staff and submitted within 24 hours of the incident.</p>	Yes	Yes	Yes	9.27 I. B.
<p>1045 PUBLIC INFORMATION PLAN</p> <p>The facility has suitable written policies and procedures for the dissemination of information to the public, government agencies and news media.</p>	Yes	Yes	Yes	1.41 VII. Maintained in the front lobbies.
<p>Title 15, CCR, Minimum Standards for Local Detention Facilities is available for review by the public and inmates.</p>	Yes	Yes	Yes	
<p>Facility rules and procedures affecting inmates as specified in this section are available to the public and inmates.</p>	Yes	Yes	Yes	1.13 III. E. Addresses unrestricted versus restricted policies and availability to the public at facility lobbies.
<p>1046 DEATH IN CUSTODY</p> <p>Written policy and procedures assure that there is a review of each in-custody death.</p>	Yes	Yes	Yes	12.09
<p>The review team includes the facility administrator and/or manager; the health administrator; the responsible physician; and other health care and supervision staff who are relevant to the incident.</p>	Yes	Yes	Yes	12.09 VII. & VIII.
<p>When a <u>minor</u> dies in a facility, the administrator of the facility provides the Board of State and Community Corrections with a copy of the death in custody report that is submitted to the Attorney General, within 10 days of the death. <i>Note: Reference Government Code § 12525</i></p>	NA	NA	NA	13.13 IV, G, I Minors are not held in these facilities.
<p>1050 CLASSIFICATION PLAN</p> <p>The facility has a written classification plan designed to properly assign inmates to housing units and activities.</p>	Yes	Yes	Yes	13.01
<p>Includes receiving screening performed at intake by trained personnel.</p>	Yes	Yes	Yes	
<p>Includes maintenance of a record of each inmate's classification level, housing restrictions and housing assignments.</p>	Yes	Yes	Yes	

TITLE 15 SECTION	MJ	EMF	EWf	P/P REFERENCE – COMMENTS
The facility has an actively functioning classification system and/or classification committee as specified.	Yes	Yes	Yes	
The classification plan includes a channel of appeal by the inmate to the facility manager.	Yes	Yes	Yes	
Inmates sentenced to more than 60 days may request a review no more than 30 days from the last review.	Yes	Yes	Yes	
1051 COMMUNICABLE DISEASES				11.05 I. B. 6.
There are written policies and procedures, which require that all inmates with suspected communicable diseases are segregated until a medical evaluation can be completed.	Yes	Yes	Yes	
In absence of medically trained personnel at the time of intake into the facility, an inquiry is made to determine if the inmate has or has had any communicable diseases, or has observable symptoms of communicable diseases, including but not limited to tuberculosis or other airborne diseases, or other special medical problems identified by the health authority.	NA	NA	NA	11.01 & 11.03 Medical Staff screen each inmate.
Inmate's response is noted on booking form and/or screening device.	Yes	Yes	Yes	11.03
1052 MENTALLY DISORDERED INMATES				13.17
There are written policies and procedures for the identification and evaluation of all mentally disordered inmates.	Yes	Yes	Yes	
An evaluation by health care staff occurs within 24 hours of identification or at the next daily sick call, whichever is earliest.	Yes	Yes	Yes	12.03 II, A, 1, b 13.03, 13.17, Mental Health Manual 4140 The Main Jail has an Acute Psychiatric Care Unit
Segregation may be used if necessary to protect the safety of the inmate or others.	Yes	Yes	Yes	13.17 III. Use of Seclusion Room (Safety Cell)
There are provisions for transfer of such inmates to a medical facility for diagnosis, treatment, and evaluation of such suspected mental disorder, pursuant to Section 1209, Title 15, CCR.	Yes	Yes	Yes	13.17
1053 ADMINISTRATIVE SEGREGATION				13.03
There are written policies and procedures that provide for administrative segregation of inmates who are determined to be prone to: escape; assault staff or other inmates; disrupt operations of the jail; or, are likely to need protection from other inmates.	Yes	Yes	Yes	
The administrative segregation consists of separate and secure housing with no deprivation of privileges other than those necessary to obtain the objective of protecting inmates and staff.	Yes	Yes	Yes	13.03 I. D.

TITLE 15 SECTION	MJ	EMF	EWf	P/P REFERENCE – COMMENTS
<p>1055 USE OF SAFETY CELL</p> <p>The safety cell, specified in Title 24, Part II, Section 1231.2.5, is used only to hold inmates who display behavior that results in the destruction of property or reveals an intent to cause physical harm to self or others.</p>	Yes	Yes	Yes	<p>9.47 I. A</p> <p>MJ: Booking area has three safety cells, none of which are used. The female booking area has a single safety cell which is rarely used.</p> <p>EMF: Two safety cells are located in the inmate processing area and are never used.</p> <p>EWf: Facility has two safety cells that are rarely used.</p>
There are written policies and procedures, written by the facility administrator in cooperation with the responsible physician, governing safety cell use.	Yes	Yes	Yes	9.47
Safety cells are not used for punishment or as a substitute for treatment.	Yes	Yes	Yes	9.47
Placement requires the approval of the facility manager or watch commander, or a designated physician.	Yes	Yes	Yes	9.47 I. B.
There are written procedures that assure necessary nutrition and fluids are administered.	Yes	Yes	Yes	9.47 III. C. Documentation is required on the log.
Inmates are allowed to retain sufficient clothing, or are provided with a “safety garment” to provide for personal privacy unless risks to the inmate's safety or facility security are documented.	Yes	Yes	Yes	9.47 II. E.
Direct visual observation is conducted at least twice every 30 minutes and is documented.	Yes	Yes	Yes	<p>9.47 III. A. An observation log is posted outside the Safety Cell.</p> <p>9.47 II B. 1. Inmate checks must occur at a minimum of 4 times per hour with such observations at least 10 minutes apart.</p>
Continued retention of inmate is reviewed a minimum of every eight hours.	Yes	Yes	Yes	<p>9.47 III B. 2. Supervisory continued retention review is required a minimum of once every hour.</p> <p>9.47 III C. The watch commander must approve the continued retention every 8 hours thereafter.</p>
A medical assessment is secured within 12 hours of placement in this cell or at the next daily sick call, whichever is earliest, and medical clearance for continued retention is secured every 24 hours thereafter.	Yes	Yes	Yes	9.47 III. B. Medical staff must assess at placement and observe an inmate once every hour thereafter. Medical clearance for continued retention is required every 24 hours thereafter.
A mental health opinion on placement and retention is secured within 24 hours of placement.	Yes	Yes	Yes	9.47 I. C.

TITLE 15 SECTION	MJ	EMF	EWF	P/P REFERENCE – COMMENTS
<p>1056 USE OF SOBERING CELL</p> <p>The sobering cell, specified in Title 24, Part II, Section 1231.2.4, is used for holding inmates who are a threat to their own safety or the safety of others due to their state of intoxication and pursuant to written policies and procedures.</p>	Yes	NA	Yes	<p>11.05 I. B. 2.</p> <p>MJ: The sobering cell is rarely used for its intended purpose. Inmates requiring sobering are seated in the common booking area and are under constant supervision by custody and medical staff.</p> <p>EWF: No reported use during the cycle.</p>
<p>Intermittent direct visual observation of inmates in sobering cells conducted no less than every half hour.</p>	Yes	NA	Yes	<p>9.39 I E. 2. Requires inmate observation (Welfare Check) “every 30 minutes.”</p> <p>11.05 II. B. Requires direct visual observation no less than every half hour.</p> <p>Documented on a Sobering Cell Observation Log.</p> <p>Policy Amendment dated 11/9/2007 requires “welfare checks...every 15 minutes.”</p>
<p>An evaluation by a medical staff person or by custody staff, pursuant to written medical procedures in accordance with Section 1213 of these regulations, occurs whenever any inmate is retained in a sobering cell for more than six hours.</p>	Yes	NA	Yes	11.05 II. A. 2.
<p>Such inmates are removed from the sobering cell when they are able to continue with processing.</p>	Yes	NA	Yes	11.05 II. A. 2.
<p>1057 DEVELOPMENTALLY DISABLED INMATES</p> <p>There are written procedures for identification and evaluation of all developmentally disabled inmates.</p>	Yes	Yes	Yes	12.01, 12.03 Medical Protocols
<p>A contact to the regional center occurs within 24 hours when an inmate is suspected or confirmed to be developmentally disabled.</p>	Yes	Yes	Yes	18.11
<p>1058 USE OF RESTRAINT DEVICES</p> <p>There are written policies and procedures for the use of restraint devices that include:</p> <p>acceptable restraint devices;</p> <p>signs or symptoms which should result in immediate medical/mental health referral;</p> <p>availability of CPR equipment;</p> <p>protective housing of restrained persons;</p> <p>provisions for hydration and sanitation needs; and</p> <p>exercising of extremities.</p> <p>Restraints are used only to hold inmates who display behavior that results in the destruction of property or reveals an intent to cause physical harm to self or others.</p>	Yes	Yes	Yes	<p>9.49 Use of Restraint Chair</p> <p>MJ: We suggest custody and health care managers continue to jointly review the documentations of restraints placement at regular intervals to ensure that practice and documentations are consistent with regulations standards.</p> <p>9.49</p>

TITLE 15 SECTION	MJ	EMF	EWf	P/P REFERENCE – COMMENTS
Restraints are not used as discipline or as a substitute for treatment.	Yes	Yes	Yes	9.49 I. D.
Inmates are placed in restraints only with approval of the facility manager, watch commander, or the designated physician.	Yes	Yes	Yes	9.49 I. F.
All inmates in restraints are housed alone or in a specified area for restrained inmates.	Yes	Yes	Yes	9.49 I. I.
Direct visual observation is conducted and documented at least twice every 30 minutes.	Yes	Yes	Yes	9.49 II. F. Observation and documentation is required 4 times per hour with such observations at least 10 minutes apart.
Continued retention in such restraints is reviewed every <u>two</u> hours.	Yes	Yes	Yes	9.49 I. D. Policy limits placement to 2 hours.
A medical opinion on placement and retention shall be secured as soon as possible but no later than <u>four</u> hours from the time of placement.	Yes	Yes	Yes	9.49 II. D.
Medical review for continued retention in restraint devices occurs at a minimum of every <u>six</u> hours.	Yes	Yes	Yes	9.49 II. D. Requires medical review every hour.
A mental health consultation is secured as soon as possible, but no later than <u>eight</u> hours from the time of placement.	Yes	Yes	Yes	9.49 I. C. 2.
1059 USE OF REASONABLE FORCE TO COLLECT DNA SPECIMENS, SAMPLES, IMPRESSIONS Policy and procedures describe the use of reasonable force to collect blood specimens, saliva samples, or thumb/palm print impressions from individuals who are required to provide them, but refuse written or oral requests to do so. Policies and procedures address: <i>Note: Reference PC § 296</i>	Yes	Yes	Yes	13.05 IV. Note: 13.05 IV. D. 2. The requirement to notify BSCC when force is used is no longer in effect.
The use of reasonable force is preceded by documented efforts to secure voluntary compliance, including advisement of the legal obligation to provide the specimen, sample or impression, and the consequences of failing to do so.	Yes	Yes	Yes	13.05 IV
Supervisory authorization is obtained prior to use of reasonable force.	Yes	Yes	Yes	13.05 IV
If the use of reasonable force includes cell extraction, the extraction is audio-and video-taped and retained by the department, as required by statute.	Yes	Yes	Yes	9.01, 9.55
1061 INMATE EDUCATION PROGRAM Facility administrator has planned and requested an inmate education program from appropriate public officials. When such services are not made available by the appropriate public official, then the facility manager shall develop and implement an educational program with available resources.	Yes	Yes	Yes	18.03 Educational 18.04 Vocational
Voluntary academic and/or vocational education is available to sentenced and pretrial inmates.	Yes	Yes	Yes	

TITLE 15 SECTION	MJ	EMF	EWf	P/P REFERENCE – COMMENTS
1062 VISITING Facility administrator has developed and implemented written policies and procedures for inmate visiting.	Yes	Yes	Yes	17.01
(TYPE II ONLY) All inmates in Type II facilities are allowed at least two visits totaling at least one hour per week.	Yes	Yes	Yes	17.01 I. A.
(TYPE III ONLY) Inmates in Type III facilities are allowed at least one visit totaling at least one hour per week.	NA	NA	NA	
Visitation procedures include provisions for visitation by minor children of the inmate.	Yes	Yes	Yes	17.01 II. B. 4.
Types and availability of visitation, including: <i>Note: Reference PC § 6031.1 (June 2017)</i> Mode of visitation;	N/A	N/A	N/A	In person only. All visitors must be approved for inmate visiting prior to signing up for visits. Visitors to Main Jail North may schedule up to 2 weeks in advance but no less than one hour before a visit. Visitors to Main Jail South may schedule visits up to 3 days in advance but no less than one hour before a visit. Elmwood (Men) Mon-Thurs evenings 7-1030 Fri evenings 8-1030 Sat – Sun morning 8-1030 & afternoon 1-4:30. Elmwood (Female) Sun – Sat Mornings 7-1000 & afternoon 2-900 pm.
Visitation hours;				Days: Sunday, Monday, Tuesday, Friday, Saturday (closed Wednesdays) Times: 7:00 am – 11:00 am; 1:00 pm – 3:00 pm
Time inmates are allowed for visitation; and,				Inmates may have two 60-minute visits per week.
Any restrictions on inmate visitation.				
1063 CORRESPONDENCE The facility administrator has developed written policies and procedures for inmate correspondence. The policy and procedures provide that:	Yes	Yes	Yes	17.13 Postcards
There is no limitation placed on the volume of mail an inmate may send or receive.	Yes	Yes	Yes	17.13 I. C.
Mail may be read where there is a valid security reason and the facility manager or designee approves.	Yes	Yes	Yes	17.13 I. G.
Jail staff does not review inmate correspondence to or from state and federal courts, any member of the State Bar or holder of public office, and the State Corrections Standards Authority; however, jail staff may open and inspect such mail only to search for contraband, cash, checks, or money orders in the presence of the inmate.	Yes	Yes	Yes	14.01 I. C. 4.17. 13 I. F., 17.13 III. C., 17.13 IV.

TITLE 15 SECTION	MJ	EMF	EWF	P/P REFERENCE – COMMENTS
Confidential correspondence with the facility administrator and/or manager is permitted.	Yes	Yes	Yes	14.01 I. C. 4.
Inmates without funds are permitted at least two postage-paid letters each week to family and friends.	Yes	Yes	Yes	17.13 I. D.
Inmates without funds are permitted unlimited postage-paid correspondence with his/her attorney and the courts.	Yes	Yes	Yes	17.13 I. D.
<p>1064 LIBRARY SERVICES</p> <p>The facility administrator has developed and implemented written policies and procedures for inmate library service which include access to legal reference materials, current information on community services and resources, religious, educational and recreational reading material.</p>	Yes	Yes	Yes	<p>18.05</p> <p>Jail Programs (chaplain) operates a library cart. Private vendor provides legal reference for pro per inmates. No legal reference services for represented inmates.</p>
<p>1065 EXERCISE AND RECREATION</p> <p>There are written policies and procedures regarding exercise and recreation.</p>	Yes	Yes	Yes	18.07
An exercise and recreation program is available to inmates in an area designed for recreation.	Yes	Yes	Yes	
<p>The program allows a minimum of three hours of exercise distributed over a period of seven days.</p>	Yes	Yes	Yes	<p>18.07 I. C.</p> <p>New computerized system. Assure written documented time matches computerized time.</p> <p>MJ: The Main Jail - South facility's Recreation/Exercise area (Sundeck) was remodeled (modified) by constructing an enclosed recreation yard inside the original recreation yard. These enclosures allow the housing units the flexibility to have more maximum-security inmates participate in recreation.</p> <p>Elmwood (men) Facility exceeds the regulated minimum access to recreation for minimum classifications inmates.</p>
<p>1066 BOOKS, NEWSPAPERS, PERIODICALS, AND WRITINGS</p> <p>There are written policies and procedures which permit inmates to purchase, receive and read any book, newspaper, periodical, or writing accepted by the United States Post Office except for specified types of publications as determined by the facility administrator.</p>	Yes	Yes	Yes	17.13 VII.
<p>1067 ACCESS TO TELEPHONE</p> <p>There are written policies and procedures that allow reasonable access to a telephone beyond those telephone calls required by Section 851.5 PC.</p>	Yes	Yes	Yes	17.05

TITLE 15 SECTION	MJ	EMF	EWf	P/P REFERENCE – COMMENTS
1068 ACCESS TO COURTS				14.01
There are written policies and procedures to ensure that inmates have access to the courts. Such access shall consist of the following:	Yes	Yes	Yes	
Unlimited mail as provided in Section 1063(f) of these regulations.	Yes	Yes	Yes	14.01, 17.13
Confidential consultation with attorneys.	Yes	Yes	Yes	14.01 I. B. 4., 17.11 I. G.
1069 INMATE ORIENTATION				1.21 I. C.
There are written policies and procedures for the implementation of a program reasonably understandable to inmates designed to orient a newly received inmate at the time of placement in a living area.	Yes	Yes	Yes	Agency provides an inmate handbook to all inmates at housing.
The program shall be published.	Yes	Yes	Yes	
The program shall include but not be limited to:				
Rules regarding correspondence, visiting, and telephone usage;	Yes	Yes	Yes	
Inmate rules and disciplinary procedures;	Yes	Yes	Yes	
Grievance procedures;	Yes	Yes	Yes	
Programs and activities availability and method of application;	Yes	Yes	Yes	
Medical services;	Yes	Yes	Yes	
Classification and housing assignments; and,	Yes	Yes	Yes	
Court appearance where scheduled, if known.	Yes	Yes	Yes	
1070 INDIVIDUAL/FAMILY SERVICE PROGRAMS				18.11
There are written policies and procedures to facilitate cooperation with appropriate public or private agencies for individual and/or family social service programs for inmates. Such a program utilizes available community services and resources either by establishing a resource guide or actual service delivery.	Yes	Yes	Yes	
1071 VOTING				14.11 & Corresponding Policy Amendment
There are written policies and procedures whereby the county registrar allows qualified voters to vote in local, state, and federal elections pursuant to the elections code.	Yes	Yes	Yes	Inmates are informed in orientation about the ability to register.
1072 RELIGIOUS OBSERVANCES				18.09
There are written policies and procedures to provide opportunities for inmates to participate in religious services and counseling on a voluntary basis.	Yes	Yes	Yes	
1073 INMATE GRIEVANCE PROCEDURE				14.05
Any inmate may appeal and resolve grievances relating to any condition of confinement. There are written policies and procedures that include:	Yes	Yes	Yes	

TITLE 15 SECTION	MJ	EMF	EFW	P/P REFERENCE – COMMENTS
A grievance form or instructions for registering a grievance.	Yes	Yes	Yes	14.05 I. D. BSCC reviewed a sampling of grievances and did not note any unexpected complaints or issues.
Resolution at lowest appropriate staff level.	Yes	Yes	Yes	14.05 I. F. & II. A.
Provisions for resolving questions of jurisdiction within the facility.	Yes	Yes	Yes	14.05 III. A. 2.
Provisions for appeal to next level of review.	Yes	Yes	Yes	14.05 V.
Written reasons for denial at each level of review.	Yes	Yes	Yes	14.05 V. D.
Provisions for response in a reasonable time limit.	Yes	Yes	Yes	14.05 IV. A. 3. (30 days) MJ: Much improved in their response. A grievance box along with grievance forms are placed in all units. Supervisors are required to pick up grievances 3 x a day. A normal response has been 5-10 days instead of 35-45
1080 RULES AND DISCIPLINARY PENALTIES				15.01, 13.15, 11.21
There are established rules and disciplinary penalties to guide inmate conduct.	Yes	Yes	Yes	
Rules are written and posted in housing units and booking area or issued to each inmate. Verbal instructions are provided for inmates with disabilities that limit their ability to read, illiterate inmates and others unable to read English, or material is provided in an understandable form.	Yes	Yes	Yes	15.01, 13.15, 11.21 Rules are listed in the orientation handbook and repeated on the electronic tablets.
1081 PLAN FOR INMATE DISCIPLINE				15.01
The facility administrator has developed and implemented written policies and procedures for inmate discipline, which address the following.	Yes	Yes	Yes	
A designated subordinate, not involved in the charges, acts on all formal charges.	Yes	Yes	Yes	15.01 I. A. 3. Designated Hearing Officer (DHO) The facility lieutenant is the hearing officer.
Minor acts of non-conformance or minor violations are handled informally by staff.	Yes	Yes	Yes	15.01 I. D. 2. We reviewed a sampling of 15 disciplinary cases suitable for major disciplinary outcomes. In all cases, all regulated events were timely and inmates had been served with written notifications in time to prepare their case
When there is temporary loss of privileges, there is written documentation and a policy of review and appeal to the supervisor.	Yes	Yes	Yes	15.01 I. D. 2. b.
Major violations and repetitive minor violations being handled as major violations are referred to the disciplinary officer in writing by the staff member observing the act(s).	Yes	Yes	Yes	15.01 I. D. 1.

TITLE 15 SECTION	MJ	EMF	EWf	P/P REFERENCE – COMMENTS
Inmate is informed of charges in writing.	Yes	Yes	Yes	15.01 II. A. 3.
A disciplinary hearing is held no sooner than 24 hours after the report has been submitted to the disciplinary officer and the inmate served with a copy of charges. The inmate may waive the 24-hour limitation.	Yes	Yes	Yes	15.01 II. C. 1. b.
Violation(s) acted on no later than 72 hours from the time the inmate is informed of the charge(s) in writing unless waived by the inmate or for good cause.	Yes	Yes	Yes	15.01 II. C. 1. b.
The inmate is permitted to appear on his/her behalf at the time of the disciplinary hearing.	Yes	Yes	Yes	15.01 II C. 1. & 15.01 II. E.
The facility manager or designee reviews all disciplinary actions taken.	Yes	Yes	Yes	15.01
The inmate is advised in writing of the action taken in the disciplinary proceedings.	Yes	Yes	Yes	
Pending the disciplinary proceedings, the inmate may be removed from the general population or program for specified reasons.	Yes	Yes	Yes	13.01 B. 3. 15.01 I. A. 5.
1082 FORMS OF DISCIPLINE				
The degree of punitive actions taken by the disciplinary officer is directly related to the severity of the rule infractions as specified in this section.	Yes	Yes	Yes	
1083 LIMITATIONS ON DISCIPLINARY ACTIONS				
No inmate is continued on disciplinary isolation status beyond 30 consecutive days without review by facility manager. Part of this review includes consultation with health care staff. Such reviews continue at least every fifteen days thereafter until isolation status has ended.	Yes	Yes	Yes	13.15 I. D. b. 15.01 IV. C. 2. We reviewed a sampling of disciplinary outcomes and noted them to be consistent, within the limitations imposed by policy and proportional to the offense.
Disciplinary isolation cells have the minimum furnishings and space specified in Title 24, Section 1231.2. Inmates are issued clothing and bedding as specified in Articles 12 and 13 of these regulations.	Yes	Yes	Yes	15.01 IV. C. 2. a.
Disciplinary cell occupants who destroy bedding and/or clothing may be deprived of such articles. The decision to deprive inmates of such articles is reviewed by the facility manager or designee every 24 hours.	Yes	Yes	Yes	15.01 IV. C. 2. b.
No inmates exercise the right of punishment over other inmates. <i>Note: Reference PC § 4019.5</i>	Yes	Yes	Yes	15.01 IV. C. 3.
A safety cell, as specified in Section 1055 of these regulations, or any restraint device is not used for disciplinary purposes.	Yes	Yes	Yes	15.01 IV. C. 4.
No inmate is deprived of implements necessary to maintain an acceptable level of hygiene as specified in Section 1265.	Yes	Yes	Yes	15.01 IV. C. 5.
Food is not withheld as a disciplinary measure.	Yes	Yes	Yes	15.01 IV. C. 6.
Disciplinary isolation diet described in Section 1247 of these regulations is only utilized for major violations of institution rules.	Yes	Yes	Yes	13.15 IV. C. No disciplinary diets were imposed during our inspections.

TITLE 15 SECTION	MJ	EMF	EWF	P/P REFERENCE – COMMENTS
The facility manager approves the initial placement on the disciplinary isolation diet and ensures that medical staff is notified.	Yes	Yes	Yes	13.15 IV. C. 2.
In consultation with medical staff, the facility manager approves any continuation of the diet every 72 hours after the initial placement.	Yes	Yes	Yes	13.15 IV. C. 3.
Correspondence privileges are not withheld except where correspondence regulations have been violated. Decision to withhold correspondence privilege is reviewed every 72 hours.	Yes	Yes	Yes	13.15 IV. A. 2., 15.01 IV. C. 8.
Access to courts and legal counsel is not suspended as a disciplinary measure.	Yes	Yes	Yes	13.15 IV. A. 2., 3., 15.01 IV. C. 9.
<p>1084 DISCIPLINARY RECORDS</p> <p>A record of all disciplinary infractions and punishment administered is maintained. <i>Note: Reference PC § 4019.5</i></p>	Yes	Yes	Yes	15.01 V.
DETENTION OF MINORS				
<p>Are minors held in this facility? If yes, the following sections including those summarizing the regulations identified in Title 15, Article 8 apply (Minors in Jails). <i>Note: Reference PC § 207.1(b), 207.6, 707.1</i></p>	No	No	No	

**PHYSICAL PLANT EVALUATION
BOARD OF STATE AND COMMUNITY CORRECTIONS - BIENNIAL INSPECTION
ADULT TYPE I, II, III AND IV FACILITIES**

**APPLICABLE REGULATIONS: 3/80; 8/86; 5/88; 1/91
Title 24, California Code of Regulations (CCR)**

BSCC Code: 5120

FACILITY NAME: Santa Clara Main Jail				FACILITY TYPE: II	
APPLICABLE REGULATIONS (Check All That Apply):	3/80: X	8/86:	5/88: X	1/91:	OTHER: 1963 & 2005
FIELD REPRESENTATIVE: Michael J. Bush				DATE : 03/28/2018	

ARTICLE/SECTION	YES	NO	N/A	COMMENTS
Temporary Holding Cells (2.2)		X		Holding cell T4 is rated for 16 inmates, on the day of inspection the holding cell contained 26 inmates.
Contain 10 square feet of floor per inmate				
Limited to no more than 16 inmates	X			
No smaller than 40 square feet	X			
Contain sufficient seating to accommodate all inmates	X			
Toilet accessible	X			
Water fountain accessible	X			
Wash basin accessible	X			
Provides clear visual supervision	X			
Telephone accessible	X			
Weapons Locker (3.12)				
External to the security area and equipped with individual compartments, locks and keys	X			
Temporary Staging Cell or Room (2.3)				
1-91: Added provision for temporary staging cells-rooms			X	No cells of this type in the facility. Remainder of checklist deleted from this regulation.
Holds inmates classified and segregated per Title 15 § 1050 and § 1053				
Sobering Cells (2.4)				
Contain 20 square feet of floor per inmate	X			See additional comments under sobering cell. LASE updated to reflect conversion of cells.
Limited to no more than 8 inmates	X			
No smaller than 60 square feet	X			
Contain toilet	X			
Contain washbasin	X			
Contain drinking fountain	X			
Partitions or handrails located next to toilet fixture to provide support	X			
Provide easy, unobstructed visual observation	X			
Padding on the floor	X			
Shower-Delousing Room (3.4)				
Available in reception/booking	X			2 showers located in dress in/out area.
Secure Vault or Storage Space (2.1)				
Available for inmate valuables	X			

ARTICLE/SECTION	YES	NO	N/A	COMMENTS
Telephone (2.1) Available for inmate use per Penal Code § 851.5	X			
Safety Cells (2.5) Contain 48 square feet with one floor dimension at least 6 feet and ceiling height of at least 8 feet	X			
Limited to no more than one inmate	X			
Contain flush ring toilet with controls located outside the cell	X			
Padded floor, door and walls	X			
Equipped with variable intensity, security light, inaccessible to occupant	X			
Vertical view panel not more than 4 inches wide and at least 24 inches long, in or adjacent to the door	X			
Provide a food pass with lockable shutter no more than 4 inches high and located at least 30 inches above the floor	X			
Single Occupancy Cells (2.6) Maximum capacity of one inmate	X			LASE indicated some of the single cells in the old or south jail were granted a variance to double bunk. It states the variance was granted on 11-09-76 (unable to locate copy in file). No variance granted for newer cells. Some Double cells on the 4 th and 5 th floor was remodel into ADA single cells (2018)
Contain a minimum of 60 square feet of floor area in Type I facilities and 70 square feet in Type II and III facilities	X			Cells in "south jail" meet the 1963 physical plant requirements.
Have a minimum ceiling height of 8 feet		X		Remodel cells on 4 th and 5 th floor ceiling heights 7'.6".
Contain toilet, washbasin and drinking fountain	X			
Contain a bunk, desk and seat (Desk and seat not required in Type I in later, less restrictive 1986 standards)		X		Some cells with desks do not have seats. This was for cells in the main (newer portion) jail.
Multiple Occupancy Cells (8227) 8-86: Deleted provision for multiple occupancy cells		X		The Multiple Occupancy Cells in "2" and "3" East and cell 207, 2 west contain more inmates than the standards for square footage allow.
Contain 35 square feet per person			X	1963 standards did not set a cap.
Limited to no more than 8 inmates			X	
No smaller than 100 square feet			X	
Minimum ceiling height of 8 feet			X	
Water closet separate from washbasin and drinking fountain			X	There are not sufficient washbasins and toilets to support the capacity in many of the multiple-occupancy cell, using 1:8 ratio.
Sufficient bunks to accommodate each occupant	X			
Provide storage space for each occupant's personal items			X	
Multiple Occupancy Rooms (8229) 8-86: Deleted provision for multiple occupancy rooms			X	No cells of this type in the facility. The remainder of the regulation was deleted from this checklist.
Limited to housing persons in Type III and IV facilities and workers in Type I and II facilities				
Double Occupancy Cells (2.7) 5-88: Added provision for double occupancy cells			X	No cells of this type in facility. There were single cells in the older portion that were granted variances to double-bunk. The remainder of the checklist deleted from this regulation.
Maximum capacity of two inmates				

ARTICLE/SECTION	YES	NO	N/A	COMMENTS
Dormitories (2.8) 8-86: Provision for dormitories added Contain 50 square feet of floor area per inmate and a minimum of 8 feet ceiling height		X		All dorms fall under 1963 standards. Requirement was 500 cubic feet per inmates. Dorms are over their RC.
Be designed for no fewer than 8 and no more than 64 inmates	X			1963 called for 4 – 50 inmates.
Facilities having a total rated capacity of 80 inmates or less, may design dormitories for no fewer than 4 inmates			X	
Access to toilets separate from washbasins (ratio 1:8) and drinking fountains		X		Dorms are over their RC.
Provide storage space for each inmates' personal items			X	
Dayrooms (2.9) 8-86: Added requirement for 3 foot wide corridors in front of cells-rooms			X	Requirement deleted 2/99. Some units fall under 1963, whereas other under 1980 standards.
35 square feet of floor area per inmate	X			
Contain tables and seating to accommodate the maximum number of inmates served	X			
Access to toilets, washbasins and drinking fountains	X			
Available to all inmates in Type II and III facilities (excluding special use cells) and to workers in Type I facilities	X			
Shower (3.4) Available on a ratio of 1:16	X			Several pods and dorms will be out of compliance with showers if they exceed their RC.
Lighting (3.6) Sufficient to permit easy reading. Night lighting is sufficient to allow good supervision. 8-86: Specifies at least 20 foot-candles at desk level and in grooming areas, with night lighting not to exceed 5 foot-candles	X			
Beds-Bunks (3.5) 30 inches wide and 76 inches long	X			
Comfortable Living Environment [102(c)6] A comfortable living environment is maintained through an adequate heating and cooling system.	X			
Exercise Area -Type II, III and WA IV (2.10) At least one exercise area must contain a minimum of 900 square feet	X			
8-86: Outdoor exercise area provided			X	
8-86: Clear height of 15 feet with required surface area meeting a formula of: 80% of maximum rated inmate population and number of one-hour exercise periods per day = required surface area			X	
Program Space - Type II and III (2.11) Sufficient area and furnishings to meet the needs of the facility programs	X			

ARTICLE/SECTION	YES	NO	N/A	COMMENTS
Dining Facilities (2.17) 15 square feet per inmate being fed	X			Some inmates eat in their cells. Inmates in the south jail eat in the chow hall.
Toilets, washbasins and showers are not in the same room or not in view of inmate dining	X			
Visiting (2.18) Sufficient visiting area	X			
Contact visits whenever possible for minimum security inmates			X	
Attorney Interviews (2.26) Provide for confidential attorney consultation	X			
Safety Equipment Storage (2.19) Adequate space is provided for storage of equipment such as fire extinguishers, SCBA, emergency lights, etc.	X			
Janitor Closet (2.20) Located in security areas lockable, containing a mop sink and storage space	X			Each floor and each Mod has closet space.
Storage Rooms (2.21) Sufficient space to accommodate inmate property, bedding and supplies	X			
Audio or Video Monitoring System -NA Type IV (2.22) Audio monitoring system capable of alerting staff in a central control	X			
Video monitoring in corridors, main entries and/or exits and programs or activity areas	X			
Fire Detection and Alarm System [102(c)6] Automatic fire alarm system capable of alerting staff in a central control point	X			
Emergency Power (2.24) Available to provide minimal lighting, maintain communications, alarm, fire, life and security systems	X			
Provide Space for: Barber/beauty shop(2.15) 8-86: Limit requirement to Type II and III facilities (Deleted 2/99)			X	
Canteen (2.16) 8-86: Added for II, III & IV facilities	X			
Confidential Interview Rooms (2.25) 8-86: Added for Type II facilities	X			

**BOARD OF STATE AND COMMUNITY CORRECTIONS - BIENNIAL INSPECTION
ADULT DETENTION FACILITY
LIVING AREA SPACE EVALUATION**

BSCC Code: 5120

FACILITY: Santa Clara County Main Jail	TYPE: II	RC: 1350
FIELD REPRESENTATIVE: Michael J. Bush		DATE: 03/28/2018

ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
Court Movement Area - see notes under individual cells. Changed applicable standards from 1980 to 1988 to reconcile RC with space and/or facility requirements.												
T1, 2	Holding	1988	2	-	(16)	(32)	19.0' x 9.5'	1	-	1	1	-
<u>Notes:</u> Less 15 sq. ft.; two 14' benches (c 28 feet of bench) "T" denotes transportation room. Prior LASE listed applicable standards of 1980. Unclear how RC was established, as 1980 standard for toilets is 1:8. However, by applying 1988, later less restrictive standards, it allows for a 1:16 toilet ratio.												
T3, 4	Holding	1988	2	-	(16)	(32)	18.5' x 10.0'	1	-	1	1	-
<u>Notes:</u> Two 13.8' benches (c 27.67 feet of bench) – (prior LASE said 30 – re-measured 98-00). Prior LASE listed applicable standards of 1980. Unclear how RC was established, as 1980 standard for toilets is 1:8. However, by applying 1988, later less restrictive standards, it allows for a 1:16 toilet ratio. Changed applicable standards this inspection cycle so consistent with RC. 2016-2018 – 26 inmates were held in T4												
T5, 6, 7	Holding	1988	3	-	(8)	(24)	10.0' x 9.6'	1	-	1	1	-
<u>Notes:</u> Each cell has two – 6 foot benches (total 12' feet of bench per cell) - seating and facilities limit RC. Cells 6 and 7 temporarily used as storage during 2004/06 inspection.												
T8, 9,10	Holding	1988	3	-	(4)	(12)	8.5' x 7.2'	1	-	1	1	-
<u>Notes:</u> Cells 8 – 10 each have one 7.2' bench (prior LASE listed 8 feet – re-measured 98-00); seating limits RC.												
T11	Holding	1988	1	-	(3)	(3)	8.5' x 7.2'	1	-	1	1	-
<u>Notes:</u> 5 foot bench (prior LASE listed bench space of 8' > re-measured 98-00). On prior LASE, this cell was grouped with T8-14, each listed as having RC of 4. After re-measuring, RC changed to 3. Seating limits RC.												
INTAKE A – Male Booking/Receiving Area - see notes under individual cells. Changed applicable standards from 1980 to 1988 to reconcile RC with space and/or facility requirements. No impact on other cells.												
A-B-C	Safety	1988	3	-	(1)	(3)	5.8' x 8.8'	1	-	-	-	-
<u>Notes:</u> Three safety cells. Variable light (switch located in pipe chase adjacent to cell). Grates in A, B & C to be replaced due to grid size. During the 2012-2014 cycle we found that cells A and C were converted to storage and C is not used.												
I-1	Holding	1988	1	-	(8)	(8)	15.6' x 6.9'	1	-	1	1	-
<u>Notes:</u> Dimensions are irregular; 12 foot bench. – cell slightly larger, dimensions reflect depth to partition of alcove containing W/F and T units. Seating limits capacity. Outside security.												
I-2	Holding	1988	1	-	(12)	(12)	15.5' x 9.5'	1	-	1	1	-
<u>Notes:</u> Irregular room. One 8 foot bench, and one ten foot-eleven inch bench (approx. 19 ft bench) Bench limits capacity (last LASE appears to have used sq. ft to establish RC of 14, changed to 12). Prior LASE listed applicable standards of 1980. Unclear how RC was established, as 1980 standard for toilets/wash basins is 1:8. However, by applying 1988, later less restrictive standards, it allows for a 1:16 toilet ratio. Footage requirements the same. Changed applicable standards this inspection cycle so consistent with RC.												
I-3	Sobering	1988	1	-	(7)	(7)	15.4' x 9.6'	1	-	1	1	-
<u>Notes:</u> Padded floor; three wall-mounted phones; seating added; they have been using it as a holding cell; depth of 15'4" to back wall, however, it is 11.8' to the padded partition that separates the room from the alcove with W/F and T facilities in it.												

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets (), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
I-4	Holding	1988	1	-	(14)	(14)	15.4' x 9.8'	1	-	1	1	-
<p><u>Notes:</u> Approx. 22' of bench (two benches, each 10'11"). Padded floor. Seating limits capacity. Prior LASE listed 24' bench, re-measured 98-00. Prior LASE listed applicable standards of 1980. Unclear how RC was established, as 1980 standard for toilets/wash basins is 1:8. However, by applying 1988, later less restrictive standards, it allows for a 1:16 toilet ratio. Footage requirements the same. Changed applicable standards this inspection cycle so consistent with RC.</p>												
I-6	Holding	1988	1	-	(5)	(5)	8.8' x 8.0'	1	-	1	1	-
<p><u>Notes:</u> 8' bench; less 8 square feet; prior LASE listed 9' bench, re-measured 98-00.</p>												
I-7	Holding	1988	1	-	(4)	(4)	8.6' x 6.5'	1	-	1	1	-
<p><u>Notes:</u> 6.4' bench, irregular shaped room; prior LASE listed 9 ft bench, re-measured 98-00</p>												
I-8 to I-10	Holding	1988	3	-	(4)	(12)	8.8' x 6.9'	1	-	1	1	-
<p><u>Notes:</u> 6.6' bench in each cell (prior LASE listed 9', re-measured 98-00)</p>												
I-11	Holding	1988	1	-	(2)	(2)	Not measured	1	-	1	1	-
<p><u>Notes:</u> Irregular shape (not measured); 4' bench Dimensions are irregular.</p>												
<p>INTAKE B – Female Booking/Receiving Area Note: Restroom available in lobby area for inmate use</p>												
I-12	Holding	1988	1	-	*	*	10.3' x 7.4'	1	-	1	1	-
<p><u>Notes:</u> Two wall-mounted phones; partition was padded since last inspection; floor padded, grates' grid space large suggested replacement if use as Sobering (same as with Intake A safety cells); round pillar extends into room about 2.3' making square footage slightly less than calculated from dimensions. Prior LASE listed RC as (4) – was based on fact there was a 6' bench in cell. Listed as Holding Cell on last LASE, however does not meet the physical plant standards for one. Does meet those for Sobering Cell > changed this cycle. If department wishes to utilize this as a holding cell, will need to install seating. If used as Sobering, RC would be (4). During the 2012-2014 cycle this cell was closed for restroom use only.</p>												
I-13	Holding	1988	1	-	*	*	10.3' x 7.6'	1	-	1	1	-
<p><u>Notes:</u> Same as I-12 except no pillar in room. Prior LASE listed RC as (7), as room used to contain a 12' bench. If used as Sobering, RC would be (4).</p>												
I-14	Holding	1988	1	-	(7)	(7)	10.3' X 7.3'	1	-	1	1	-
<p><u>Notes:</u> 12' bench, partition (not padded), two wall-mounted phones, sq. ft limits capacity</p>												
D	Safety	1988	1	-	(1)	(1)	8.3' X 6.3'	1	-	-	-	-
<p><u>Notes:</u> Has dimmer switch; less 10 square feet</p>												
<p>CLASSIFICATION – see notes under individual cells. Changed applicable standards from 1980 to 1988 to reconcile RC with space and/or facility requirements. No impact on other cells.</p>												
C-A	Holding	1988	1		(8)	(8)	(not measured)	1	-	1	1	-
<p><u>Notes:</u> 8 chairs (not fixed seating); Irregular dimensions; approximately 234 square; 2 phones; RC appears based on the number of seats not footage (2010). Prior LASE listed applicable standards of 1980. 1980 standard for toilets/wash basins are 1:8. By applying 1988, later less restrictive standards, it allows for a 1:16 toilet ratio. Footage requirements the same. Changed applicable standards this inspection cycle so consistent with RC.</p>												
C-B	Holding	1988	1		(7)	(7)	(not measured)	1	-	1	1	-
<p><u>Notes:</u> 7 chairs (not fixed seating); Irregular dimensions; approximately 131 square feet. RC appears based on Seat not footage (2010). Prior LASE listed applicable standards of 1980. 1980 standard for toilets/wash basins are 1:8. By applying 1988, later less restrictive standards, it allows for a 1:16 toilet ratio. Footage requirements the same. Changed applicable standards this inspection cycle so consistent with RC.</p>												
C-1	Holding	1988	1	-	(3)	(3)	(not measured)	1	-	1	1	-
<p><u>Notes:</u> 6' bench; Irregular dimensions; approximately 50 square feet.</p>												

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ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
C-2, 3	Holding	1988	2	-	(4)	(8)	8.9' x 6.0'	1	-	1	1	-
<u>Notes:</u> 6' bench; seating limits capacity												
H-1	Holding	1988	1	-	(4)	(4)	8.8' x 7.2'	1	-	1	1	-
<u>Notes:</u> 6' bench; seating limits capacity (prior LASE listed RC of 5)												
H-2	Holding	1988	1	-	(4)	(4)	(not measured)	1	-	1	1	-
<u>Notes:</u> 6' bench; Irregular dimensions; seating limits capacity (prior LASE listed RC of 5)												
C-4	Holding	1988	1	-	(15)	(15)	17.5' x 10.0'	1	-	1	1	-
<u>Notes:</u> One 14.1' bench and one 8.75' bench = 22.85 feet of bench (prior LASE listed bench as 16'); seating limits capacity. Prior LASE listed applicable standards of 1980. Appears RC was established using bench space; however, 1980 standard for toilets/wash basins are 1:8. By applying 1988, later less restrictive standards, it allows for a 1:16 toilet ratio. Footage requirements the same. Changed applicable standards this inspection cycle so consistent with RC.												
C5 - 9	Holding	1988	5	-	(4)	(20)	10.0' x 7.0'	1	-	1	1	-
<u>Notes:</u> 6' bench; seating limits capacity.												
NOTE: Two (2) showers for receiving area are located in dress-out room. There are two more in a second room that was also used for dress-out but was converted to a SRT tactical room, these showers are not accessible to inmates (prior LASE indicated 4 showers, however, now there are only 2).												
2nd MEDICAL FLOOR - consists of 3 housing areas												
2-C - Infirmary - contains a bathroom area with 1-tub, and 2-showers for all 2D inmates												
M-1	Multiple	1980	1	4	-	Not rated	(not measured)	1	-	1	1	-
<u>Notes:</u> Primarily used for female inmates.												
M-2, 3	Single	1980	2	1	-	Not rated	(not measured)	1	-	1	1	-
<u>Notes:</u> Negative pressure rooms												
M4-7	Single	1980	4	1	-	Not rated	(not measured)	1	-	1	1	-
M8	Single	1980	1	-	-	-	(not measured)	-	-	-	-	-
<u>Notes:</u> Isolation room												
M9-10	Single	1980	2	1	-	Not rated	(not measured)	1	-	1	1	-
M-11	Multiple	1980	1	10	-	Not rated	(not measured)	1	-	1	1	-
2 -C – contains a bath area with 1-tub and 2-showers for 2C inmates												
M - 12	Multiple	1980	1	4	-	Not rated	(not measured)	1	-	1	1	-
M 13 - 19	Single	1980	7	1	-	Not rated	(not measured)	1	-	1	1	-
2-B Special Housing - contains a bath area with 1-tub and 2-showers for all 2B inmates; this is special housing for inmates using crutches, wheelchairs, artificial limbs, etc.												
S - 1	Single	1980	1	1	1	1	12.5' x 10.0'	1	-	1	1	-
<u>Notes:</u> Handicap cell, handrails by commode.												
S 2 - 5	Single	1980	4	1	1	4	12.3' x 6.0'	1	-	1	1	-
S - 6	Single	1980	1	1	1	1	12.3' x 10.0'	1	-	1	1	-
<u>Notes:</u> Handicap cell; handrails by commode.												
S 7 - 11	Single	1980	5	1	1	5	12.3' x 6.0'	1	-	1	1	-
S 12	Single	1980	1	1	1	1	12.3' x 10.0'	1	-	1	1	-

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ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
<u>Notes:</u> Handicap cell; handrails by commode.												
S 13 - 16	Single	1980	4	1	1	4	12.3' x 6.0'	1	-	1	1	-
S 17	Single	1980	1	1	1	1	12.3' x 10.0'	1	-	1	1	-
<u>Notes:</u> Handicap cell; handrails by commode.												
S 18 - 20	Single	1980	3	1	1	3	12.3' x 6.0'	1	-	1	1	-
S 21 - 22	Single	1980	2	1	1	2	(not measured)	1	-	1	1	-
<u>Notes:</u> Minimum 70 square feet. Handicap cell; handrails by commode.												
S 23 - 25	Single	1980	3	1	1	3	12.3' x 6.1'	1	-	1	1	-
S 26	Single	1980	1	1	1	1	12.3' x 9.0'	1	-	1	1	-
<u>Notes:</u> Handicap cell; handrails by commode.												
S 27 - 29	Single	1980	3	1	1	3	12.3' x 6.1'	1	-	1	1	-
S30	Single	1980	1	1	1	1	(not measured)	1	-	1	1	-
<u>Notes:</u> Handicap cell; irregular dimensions; handrails by commode.												
4th FLOOR												
4A Pod A was divided into three separate pods 2018 (MJB)												
4A1	Single	2005	14	1	1	14	12.3' X 6.0"	1	-	1	1	4
4A2	Single	2005	16	1	1	16	12.3' X 6.0"	1	-	1	1	
4A3	Single	2005	16	1	1	16	12.3' X 6.0"					
4B – housing area consists of three distinct pods												
4B1-16	Single	1980	16	1	1	16	12.3' X 6.0"	1	-	1	1	2*
<u>Notes:</u> Two showers in dayroom.												
4B 17 - 32	Single	1980	16	1	1	16	12.3' X 6.0"	1	-	1	1	*
<u>Notes:</u> Two showers in dayroom.												
4B 33 - 48	Single	1980	16	1	1	16	12.3' X 6.0"	1	-	1	1	*
4C – housing unit consists of three distinct pods												
4C 1 - 16	Single	1980	16	1	1	16	12.3' X 6.0"	1	-	1	1	2
4C 17 - 32	Single	1980	16	1	1	16	12.3' X 6.0"	1	-	1	1	
4C 33 - 48	Single	1980	16	1	1	16	12.3' X 6.0"	1	-	1	1	2*
5th FLOOR Pod A was divided into three separate pods 2018 (MJB)												
5A1	Single	2005	14	1	1	14	12.3' X 6.0"	1	-	1	1	4
5A2	Single	2005	16	1	1	16	12.3' x 6.0'	1	-	1	1	
5A3	Single	2005	16	1	1	16	12.3' x 6.0'	1		1	1	
5B												
B	Single	1980	32	32	1	32	12.3' X 6.0"	1	-	1	1	4
	Double	1980	16	2	2	32	12.3' X 6.0"	1	-	1	1	
5C												
C	Single	1980	32	32	1	32	12.3' X 6.0"	1	-	1	1	4

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ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
	Double	1980	16	2	2	32	12.3' X 6.0"	1	-	1	1	
6th FLOOR –There is a total of 2475 sq. ft. of dayroom space which limits the rated capacity in each pod to 70. (Pod A & B have 95 beds). MJB 10/12												
A	Single	1980	1	1	1	1	12.3' x 6.0'	1	-	1	1	4
	Double	1980	47	2		68	12.3' x 6.0'	1	-	1	1	
B	Single	1980	32	32	1	32	12.3' x 6.0'	1	-	1	1	4
	Double	1980	16	2	2	32	12.3' x 6.0'	1	-	1	1	
C	Single	1980	1	1	1	1	12.3' x 6.0'	1	-	1	1	4
	Double	1980	47	2		68	12.3' x 6.0'	1	-	1	1	
7th FLOOR – There is a total of 2475 sq. ft. of dayroom space which limits the rated capacity in each pod to 70. (All Pod have been double bunk). MJB 10/12												
7A 1- 48	Double	1980	48	96	2	70	12.3' x 6.0'	1	-	1	1	4
7B 1- 48	Double	1980	48	96	2	70	12.3' x 6.0'	1	-	1	1	4
7C 1- 48	Double	1980	48	96	2	70	12.3' x 6.0'	1	-	1	1	4
8th Floor Acute Psychiatric Unit – has 3 showers inside unit for all inmates housed in 8A												
8A 1, 3–44	Special Use	1980	43	1	1	(43)	12.3' X 6.0"	1	-	1	1	2
<u>Notes:</u> Special use cell type. 8A2 Office Acute Mental Health Unit. Originally 48 beds, it now contains 43 actual beds with 5 cells converted to office space.												
S1	Safety	1980	1	1	1	(1)	10.5' x 6.0'	1	-	-	-	-
S2	Seclusion Room	1980	1	1	1	(1)	10.5' x 6.0'	1	-	-	-	-
<u>Notes:</u> Safety cell converted to a 'seclusion room' in acute psychiatric care unit.												
Restraint Rm #1	Special Use	1980	1	-	-	-	Not measured	-	-	-	-	-
Restraint Rm #2	Special Use	1980	1	-	-	-	Not measured	-	-	-	-	-
8B 1 – 48	Single	1980	48	1	1	48	12.3' x 6.0'	1	-	1	1	4
<u>Notes:</u> mental health down-class from housing 8A.												
8C 1- 48	Single	1980	48	1	1	48	11.5' x 12.2'	1	-	1	1	4
SOUTH JAIL (Old Main Jail)												
2nd Floor - East												
250	-	1963	1	-	-	-	10' x 6.3' x 9.0'	-	-	-	-	-
<u>Notes:</u> There is a room in the hall opposite dorm E marked as room 250. It is not used as cell, it has no furnishings or facilities, used as interview room or for storage.												
E - Dorm > cells 250-255 operated as a dormitory (although none are specifically marked as 250-255). Has 5500 cubic airspace for a total rated capacity of 11 – equipped with 18 beds. Prior LASE lists E-dorm as the former juvenile housing area. Over capacity for space and facilities.												
250	-	1963	1	2	-	2*	10' x 6.3' x 9.0'	1	-	1	1	*
251	-	1963	1	2	-	2*	9.9' x 5.9' x 9.0'	1	-	1	1	*
252	-	1963	1	2	-	2*	10.0' x 6.0' x 9.0'	1	-	1	1	*

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ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
253	-	1963	1	2	-	2*	10.0' x 6.0' x 9.0'	1	-	1	1	*
254	-	1963	1	2	-	2*	9.2' x 6.8' x 9.0'	1	-	1	1	*
255	-	1963	1	2	-	1*	9.0' x 6.3' x 9.0'	1	-	1	1	*
Notes: E-dorm has two beds per cell + 6 (3 double bunks) in dayroom for total of 18 beds in unit ; three tables that seat 4, plus wooden table and 7 plastic chairs; one shower in the unit. Over capacity (space and facilities). RC of 11 based on total unit. Occupancy per room arbitrarily assigned.												
2nd West												
Dorm A	Dorm	1963	1	53	32	32	39.0' x 39.0' x 12.0'	3	2	4	1	4
Notes: 3 tables with seating for 26; two sides housing share has adjacent bath and dayroom areas; one side has 27 beds (13 dbl. bunks) and the other has 25 (13 double bunks and 1 single). Over capacity for space and facilities. As facilities limit RC to 32 (wash basins and toilets), it was changed from 36 to 32 98/00 cycle. (Footage allows for 36)												
201W – 203W	Multiple	1963	3	4	4	12	9.0' x 14.5' x 12.0'	1	-	1	1	*
Notes: Three cells; Each cell has T/W/F, 4 bunks, a table w/ 4 seats & phone; Cells 201-216 use the same shower area. 1963 cubic feet requirement yields RC of 3.132.												
204W	Dorm	1963	1	30	19	16	54.0' x 16.0' x 11.0'	3	-	3	1	2
Notes: Has attached dayroom w/ 2 tables (2 fixed w/ seating for 8), double bunks. Over capacity for space and facilities) 10-12 inspection cycle (MJB)												
205W – 206W	Multiple	1963	2	8	4	8	10.0' x 17.0' x 11.0'	1	-	1	1	*
Notes: Table for 4 in each cell; Cells 201-216 use the same shower area. 1963 cubic feet requirement yields RC of 3.74. Over capacity for space with beds.												
207W	Multiple	1963	1	8	4	4	9.5' x 17.0' x 11.0'	1	-	1	1	*
Notes: Table for 4; Cells 201-216 use the same shower area. 1963 cubic feet requirement yields RC of 3.553. Over capacity for space with beds.												
213-215	Multiple	1963	3	12	7	21	9.0' x 34.0' x 11.0'	1	-	1	1	*
Notes: Each cell w/ 12 beds & 1-table for 4; 3 cells; Cells 201-216 use the same shower area; 1963 cubic feet requirement yields RC of 6.732. Over capacity for space and facilities.												
216	Multiple	1963	1	29	14	14	19.0' x 34.0' x 11.0'	2	1	2	2	*
Notes: Cells 201-216 use the same shower area. Over capacity for space and facilities.												
--	Holding	1963	1	-	-	-	16 x 8.2	1	-	1	1	-
Notes: Holding cell adjacent to shower area utilized by 201-216. 6 shower heads. 10/12 inspection cycle MJB.												
Max Unit - cells in linear design; 1-secure shower in hall for unit												
218-221	Single	1963	4	1	1	4	6.0' x 7.8'	1	-	1	1	*
247	Holding	1963	1	-	-	-	Not measured	1	-	1	1	-
Notes: Measure bench length next inspection; was not listed on prior LASE												
Dorm F	Dorm	1963	1	4	4	4	16.11' x 14.0'	1		1	1	1
Dorm F was reconverted to a cell in 2013 after being used as a supervisor's office for many years. It is intended to house civil prisoners.												
EAST HOUSING – linear design, cells 202-209 in same corridor as 212-219 – 2 showers separates the room sequences												
202-209	Single	1963	8	2	1	8	6.0' x 10.8' x 10.0'	1	-	1	1	*
Notes: Prior LASE noted, "16 cells 202-219, 8 are singles. 11-09-76 variance for doubles." – unable to locate a copy of variance in file.												

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ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
212-219	Multiple	1963	8	2	1	8	6.0' x 10.8' x 10.0'	1	-	1	1	*
<u>Notes:</u> See notes for 202-209; perhaps listed as multiple due to variance – although unclear why RC remained as 1 per cell; table and 2 chairs per cell.												
239	Multiple	1963	1	14	8	8	23.5' x 20.0' x 10.0'	1	1	2	1	1
<u>Notes:</u> Dorm w/ a dayroom area part of the cell; 2 tables (ea. w/ 6 seats). Over capacity for space and facilities. The prior LASE listed the RC as 12+, adjusted to 8 during this inspection cycle to meet the facilities' limitations. Using 1/3 rule for urinals cannot count the existing urinal. If replace urinal with commode, would only be over for space requirements and could readjust RC to 12+.												
240	Multiple	1963	1	14	8	8	23.5' x 20.0' x 10.0'	1	1	2	1	1
<u>Notes:</u> 2 tables w/ 8 seats each. Over capacity for space and facilities. The prior LASE listed the RC as 12+, adjusted to 8 during this inspection cycle to meet the facilities' limitations. Using 1/3 rule for urinals cannot count the existing urinal. If replace urinal with commode, would only be over for space requirements and could readjust RC to 12+.												
242	Multiple	1963	1	14	8	8	23.5' x 20.0' x 10.0'	1	1	2	1	1
<u>Notes:</u> Tables (fixed) and seating for 10. Over capacity for space and facilities. The prior LASE listed the RC as 12+, adjusted to 8 during this inspection cycle to meet the facilities' limitations. Using 1/3 rule for urinals cannot count the existing urinal. If replace urinal with commode, would only be over for space requirements and could readjust RC to 12+.												
243-244	Multiple	1963	1	28	24	24	31.0' x 40.5' x 10'	2	1	3	1	2
<u>Notes:</u> Rooms marked as 243-244 are joined area; dorm-like with adjacent dayroom; 3 tables and seats for 26. Over capacity for space and facilities. Wash basins/toilets only support RC of 24, unclear how RC was established. As facilities limit RC to 32 (wash basins and toilets), it was changed from 28+ to 24 this cycle. (Footage allows for 25)												
245	Multiple	1963	1	24	24	24+	31.0' x 38.0' x 10'	2	1	3	1	2
<u>Notes:</u> 3 tables and seating for 26; dorm-like housing with adjacent dayroom.												
234	Single	1963	1	1	1	1	6.0' x 9.0' x 10.0'	1	-	1	1	*
<u>Notes:</u> Cell contains desk and chair; uses shower on 2 West.												
246	Single	1963	1	1	1	1	6.0' x 9.0' x 10.0'	1	-	1	1	*
<u>Notes:</u> Uses shower on 2 West												
3 WEST												
"LITTLE MAX" – enclosed linear unit on 3 rd West w/ 5 cells (324-328); shower in unit for these cells; Prior LASE listed these cells as non-rated capacity of one per cell, stating this area was converted to a staging and recreation area. Prior inspection found 324 a bathroom area only; 3 living cells are being used as such, and 328 has recreation equipment in it. Prior LASE also noted, "11-9-76 variance to double cell" for cells 325-328. Unable to locate copy of variance in file.												
324	Single	1963	1	-	-	-	4.8' x 9.8' x 10.0'	1	-	1	1	-
<u>Notes:</u> Used as storage - This is a cell without furnishings, only a combo unit inside. It is marked as 324, which is a duplicate cell number – 324 also listed in north max – on prior LASE was marked as cell 325.4 with (non-rated) capacity of one.												
325	Single	1963	1	1	1	1	6.0' x 8.0' x 10.0'	1	-	1	1	-
326	Single	1963	1	1	1	1	6.0' x 8.0' x 10.0'	1	-	1	1	-
327	Single	1963	1	1	1	1	6.0' x 8.0' x 10.0'	1	-	1	1	-
328	Single	1963	1	1	1	1	6.0' x 8.0' x 10.0'	1	-	1	1	-
329	Single	1963	1	1	1	1	6.0' x 8.0' x 10.0'	1	-	1	1	-
<u>Notes:</u> This cell (329) is equipped with exercise equipment, no bunks/beds.												
SOUTH MAX												
301-312	Single	1963	12	1	1	12	6.0' x 8.0' x 10.0'	1	-	1	1	*

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets (), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
<p><u>Notes:</u> 11-9-76 variance to double cell. Unclear why still marked as RC of 1 per cell. Unable to locate copy of variance in file. Cells are single-bunked. These cells use one shower located in the unit.</p>												
NORTH MAX												
313-324	Single	1963	12	1	1	12	6.0' x 8.0' x 10.0'	1	-	1	1	*
<p><u>Notes:</u> 11-9-76 variance to double cell. Unclear why still marked as RC of 1 per cell. Unable to locate copy of variance in file. Cells are single-bunked. These cells use one shower located in the unit.</p>												
B Dorm	Dorm	1963	1	44	24	24	30.0' x 48.0' x 12.0'	2	2	3	1	3
<p><u>Notes:</u> B & C dorms share a dayroom; both open onto it but have their own separate bath areas. B-dorm contains 23 dbl.-bunks. Over capacity for space and facilities. Wash basins/toilets only support RC of 24.</p>												
C Dorm	Dorm	1963	1	44	22	22*	30.0' x 44.0' x 12.0'	2	2	3	1	3
<p><u>Notes:</u> See notes above; C-dorm contains 21 dbl -bunks.</p>												
<p><u>Notes:</u> Converted to attorney visiting.</p>												
331	Multiple	1963	1	6	6	6	13.5' x 20.0' x 11.0'	1		2	-	*
<p><u>Notes:</u> Three showers available for 331-335; verify if fountain accessible and location next cycle.</p>												
332-335	Multiple	1963	4	4	4	16	9.5' x 20.0' x 11.0'	1	-	1	2	*
<p><u>Notes:</u> Three showers available for 331-335.</p>												
336-338	Multiple	1963	3	16	12	36	19.5' x 33.0' x 11.0'	2	-	2	2	1
<p><u>Notes:</u> Three cells; each with 8-dbl bunks; seating for 12 in 336 & 337. Over capacity for space.</p>												
3 EAST												
302-309, 312-319	Single	1963	16	2	1	16	11.5' x 6.0' x 10.0'	1	-	1	1	*
<p><u>Notes:</u> 11-9-76 variance to double bunk. Unclear why still marked as RC of 1 per cell. Unable to locate copy of variance in file. 310-311 are showers. All cells are part of an enclosed linear unit; table w/ 2 seats in each cell; double-bunked.</p>												
339	Multiple	1963	1	10	8	8	24.0' x 23.5' x 10.0'	1	1	2	1	1
<p><u>Notes:</u> Seating for 10. Over capacity for facilities. Toilets only support RC of 8. Using 1/3 rule for urinals cannot count the existing urinal. As facilities limit RC to 8, it was changed from 12+ to 8 this cycle. If replace urinal with commode, would be in compliance and the RC could be readjust 12+.</p>												
340	Multiple	1963	1	12	8	8	24.0' x 20.5' x 10.0'	1	1	2	-	1
<p><u>Notes:</u> Over capacity for space and facilities. Toilets only support RC of 8. Using 1/3 rule for urinals cannot count the existing urinal. As facilities limit RC to 8, it was changed from 11+ to 8 this cycle. If replace urinal with commode, would only be over for space requirements and RC could be readjusted to 11. Table and chairs for 10. 10/12 inspection cycle. MJB</p>												
341	Multiple	1963	1	14	8	8	24.0' x 20.5' x 10.0'	1	1	2	1	1
<p><u>Notes:</u> Seating for 12. Over capacity for space and facilities. Toilets only support RC of 8. Using 1/3 rule for urinals cannot count the existing urinal. As facilities limit RC to 8, it was changed from 11+ to 8 this cycle. If replace urinal with commode, would only be over for space requirements and RC could be readjusted to 11+.</p>												
342	Multiple	1963	1	14	8	8	24.0' x 24.0' x 10.0'	1	1	2	1	1
<p><u>Notes:</u> Seating for 10. Over capacity for space and facilities. Toilets only support RC of 8. Using 1/3 rule for urinals cannot count the existing urinal. As facilities limit RC to 8, it was changed from 12+ to 8 this cycle. If replace urinal with commode, would only be over for space requirements and RC could be readjusted to 12+.</p>												
344	Multiple	1963	1	20	16	16	28.0' x 37.5' x 10.0'	2	1	2	1	2

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets (), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
<p><u>Notes:</u> Prior LASE listed 344-355 with combined capacity of 35+ and a notation of 17/18 beds; this cell has 21 beds and seating for 16. Over capacity for space and facilities. Wash basins only support RC of 16, unclear how RC was established. As facilities limit RC to 16, it was changed from 17 to 16 this cycle. Table and Chairs for 16. 10/12 inspection cycle. MJB</p>												
345	Multiple	1963	1	20	16	16	28.0' x 37.5' x 10.0'	2	1	2	1	2
<p><u>Notes:</u> Prior LASE listed 344-355 with combined capacity of 35+ and a notation of 17/18 beds; this cell has 20 beds and seating for 20. Over capacity for space and facilities. Wash basins only support RC of 16, unclear how RC was established. As facilities limit RC to 16, it was changed from 18 to 16 this cycle. Table and chairs for 20. 10/12 inspection cycle. MJB</p>												
346	Multiple	1963	1	10	8	8	28.0' x 17.0' x 10.0'	1	1	2	1	1
<p><u>Notes:</u> 1963 cubic feet requirement yields RC of 9.52. Over capacity for facilities. Toilets only support RC of 8. Using 1/3 rule for urinals cannot count the existing urinal. As facilities limit RC to 8, it was changed from 10 to 8 this cycle. If replace urinal with commode, would be in compliance and the RC could be readjust 10.</p>												
347	Multiple	1963	1	14	8	8	No measurements	1	1	2	-	1
<p><u>Notes:</u> 4559 cubic feet. Over capacity for space and facilities. Toilets only support RC of 8. Using 1/3 rule for urinals cannot count the existing urinal. As facilities limit RC to 8, it was changed from 9 to 8 this cycle. If replace urinal with commode, would only be over for space requirements and RC could be readjusted to 9.</p>												
333	Single	1963	1	1	1	1	7.0' x 9.0' x 10.0'	1	-	1	1	*
334	Single	1963	1	1	1	1	6.0' x 9.0' x 10.0'	1	-	1	1	*
349	Single	1963	1	1	1	1	5.5' x 9.0' x 10.0'	1	-	1	1	*
350	Single	1963	1	1	1	1	7.0' x 9.0' x 10.0'	1	-	1	1	*
<p><u>Notes:</u> Prior LASE noted, "11-9-76 variance to double bunk; now single." Cells are single-bunked. Cells 333-334 & 349-350 are escorted to Max tier to shower.</p>												
351	Single	1963	1	1	1	1	7.0' x 9.0' x 10.0'	1	-	1	1	-
<p><u>Notes:</u> Prior LASE noted, "11-9-76 variance to double bunk; now single." Cell is single-bunked. Escorted to Max tier to shower.</p>												
<p>*Total RC was increased by 220 beds 11-3-03 after a review of dayroom space square footage space and fire exits and corridor widths to ensure acceptable egress.</p>												

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets (), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

**PHYSICAL PLANT EVALUATION
BOARD OF STATE AND COMMUNITY CORRECTIONS - BIENNIAL INSPECTION
ADULT TYPE I, II, III AND IV FACILITIES**

Applicable Title 24 Regulations: 3/80; 8/86; 5/88; 1/91

BSCC: 5140

FACILITY NAME: Elmwood Complex – Men’s Facility				FACILITY TYPE: II	
APPLICABLE REGULATIONS (Check All That Apply):	3/80: X	8/86:	5/88:	1/91: X	OTHER: 1963
FIELD REPRESENTATIVE: Michael J. Bush				DATE: 03/01/2018	

TITLE 24 SECTION	YES	NO	N/A	COMMENTS
Temporary Holding Cells (2.2)	X			
Contain 10 square feet of floor per inmate				
Limited to no more than 16 inmates	X			
No smaller than 40 square feet	X			
Contain sufficient seating to accommodate all inmates	X			
Toilet accessible	X			
Water fountain accessible	X			
Wash basin accessible	X			
Provides clear visual supervision	X			
Telephone accessible	X			
Weapons Locker (3.12)	X			
External to the security area and equipped with individual compartments, locks and keys				
Temporary Staging Cell or Room (2.3)			X	
1-91: Added provision for temporary staging cells-rooms				
Holds inmates classified and segregated per Title 15 § 1050 and § 1053				
Limited to holding inmates up to 4 hours			X	
Maximum capacity of no more than 80 inmates			X	
Contains 10 square feet of floor space per inmate and has a ceiling height of at least 8 feet			X	
No smaller than 160 square feet			X	
Contains seating to accommodate all inmates			X	
Contains water closet, wash basin and drinking fountain			X	
Provides unobstructed visual supervision of inmates by staff			X	
Detoxification/Sobering Cells (2.4)			X	No cells of this type in the facility.
01: Name change to “sobering cell”				
Contain 20 square feet of floor per inmate				
Shower-Delousing Room (3.4)	X			
Available in reception/booking				

TITLE 24 SECTION	YES	NO	N/A	COMMENTS
Telephone (2.1) Available for inmate use per Penal Code § 851.5			X	
Safety Cells (2.5) Contain 48 square feet with one floor dimension at least 6 feet and ceiling height of at least 8 feet	X			Was previous marked as N/A. There are two safety cells in receiving. However, they are used for storage.
Limited to no more than one inmate	X			
Contain flush ring toilet with controls located outside the cell	X			
Padded floor, door and walls	X			
Equipped with variable intensity, security light, inaccessible to occupant	X			
Vertical view panel not more than 4 inches wide and at least 24 inches long, in or adjacent to the door	X			
Provide a food pass with lockable shutter no more than 4 inches high and located at least 30 inches above the floor	X			
Single Occupancy Cells (2.6) Maximum capacity of one inmate	X			In previous inspections, some cells in M4 double bunked beyond capacity and would be non-compliant when used. However, during 2016-2018 cycle, a shower was added to each M4 living unit.
Contain a minimum of 60 square feet of floor area in Type I facilities and 70 square feet in Type II and III facilities	X			
Have a minimum ceiling height of 8 feet	X			
Contain toilet, washbasin and drinking fountain	X			
Contain a bunk, desk and seat (Desk and seat not required in Type I in later, less restrictive 1986 standards)	X			
Multiple Occupancy Cells (8227) 8-86: Deleted provision for multiple occupancy cells			X	No cells of this type.
Contain 35 square feet per person				
Limited to no more than 8 inmates				
No smaller than 100 square feet				
Minimum ceiling height of 8 feet				
Water closet separate from washbasin and drinking fountain				
Sufficient bunks to accommodate each occupant				
Provide storage space for each occupant's personal items				
Multiple Occupancy Rooms (8229) 8-86: Deleted provision for multiple occupancy rooms	X			
Limited to housing persons in Type III and IV facilities and workers in Type I and II facilities				
Contain 50 square feet of floor area per person and a minimum of 8 feet ceiling height	X			During previous inspections cycle marked as non-compliance. However, during 2014/2016 cycle they are in compliance.
Limited to no more than 16 persons	X			During previous inspections cycle marked as non-compliance. However, during 2014/2016 cycle they are in compliance.
Access to toilets separate from washbasins (ratio 1:8) and drinking fountains	X			During previous inspections cycle marked as non-compliance. However, during 2014/2016 cycle they are in compliance.
Provide storage space for each occupant's personal items	X			

TITLE 24 SECTION	YES	NO	N/A	COMMENTS
Double Occupancy Cells (2.7) 5-88: Added provision for double occupancy cells Maximum capacity of two inmates	X			
Contain a minimum of 60 square feet of floor space in Type I facilities and 70 square feet in Type II and III facilities	X			
Have a minimum ceiling height of 8 feet and one floor dimension at least 6 feet	X			
Contain toilet, washbasin and drinking fountain	X			
Contain 2 bunks, 1 desk and seat (Desk and seat not required in Type I facilities)	X			
Dormitories (2.8) 8-86: Provision for dormitories added Contain 50 square feet of floor area per inmate and a minimum of 8 feet ceiling height	X			During previous inspections cycle marked as non-compliance. However, during 2014/2016 cycle they are in compliance.
Be designed for no fewer than 8 and no more than 64 inmates	X			
Facilities having a total rated capacity of 80 inmates or less, may design dormitories for no fewer than 4 inmates			X	
Access to toilets separate from washbasins (ratio 1:8) and drinking fountains 01: Ratio changed to 1:10	X			During previous inspections cycle marked as non-compliance. However, during 2014/2016 cycle they are in compliance.
Provide storage space for each inmates' personal items	X			
Dayrooms (2.9) 8-86: Added requirement for 3 foot wide corridors in front of cells-rooms 99: Corridor requirement deleted	X			
35 square feet of floor area per inmate	X			
Contain tables and seating to accommodate the maximum number of inmates served	X			
Access to toilets, washbasins and drinking fountains	X			
Available to all inmates in Type II and III facilities (excluding special use cells) and to workers in Type I facilities	X			
Shower (3.4) Available on a ratio of 1:16 01: Ratio changed to 1:20	X			
Lighting (3.6) Sufficient to permit easy reading. Night lighting is sufficient to allow good supervision. 8-86: Specifies at least 20 foot-candles at desk level and in grooming areas, with night lighting not to exceed 5 foot-candles	X			
Beds-Bunks (3.5) 30 inches wide and 76 inches long	X			

TITLE 24 SECTION	YES	NO	N/A	COMMENTS
Comfortable Living Environment [102(c)6] A comfortable living environment is maintained through an adequate heating and cooling system.	X			
Exercise Area -Type II, III and WA IV (2.10) At least one exercise area must contain a minimum of 900 square feet	X			
8-86: Outdoor exercise area provided	X			
8-86: Clear height of 15 feet with required surface area meeting a formula of: 80% of maximum rated inmate population and number of one-hour exercise periods per day = required surface area	X			
Program Space - Type II and III (2.11) Sufficient area and furnishings to meet the needs of the facility programs	X			
Dining Facilities (2.17) 15 square feet per inmate being fed	X			
Toilets, washbasins and showers are not in the same room or not in view of inmate dining	X			
Visiting (2.18) Sufficient visiting area	X			
Contact visits whenever possible for minimum security inmates	X			
Attorney Interviews (2.26) Provide for confidential attorney consultation	X			
Safety Equipment Storage (2.19) Adequate space is provided for storage of equipment such as fire extinguishers, SCBA, emergency lights, etc.	X			
Janitor Closet (2.20) Located in security areas lockable, containing a mop sink and storage space	X			
Storage Rooms (2.21) Sufficient space to accommodate inmate property, bedding and supplies	X			
Audio or Video Monitoring System -NA Type IV (2.22) Audio monitoring system capable of alerting staff in a central control	X			
Video monitoring in corridors, main entries and/or exits and programs or activity areas	X			

TITLE 24 SECTION	YES	NO	N/A	COMMENTS
Fire Detection and Alarm System [102(c)6] Automatic fire alarm system capable of alerting staff in a central control point	X			
Emergency Power (2.24) Available to provide minimal lighting, maintain communications, alarm, fire, life and security systems	X			
Provide Space for: Barber/beauty shop(2.15) 8-86: Limit requirement to Type II and III facilities 99: Requirement deleted	X			
Canteen (2.16) 8-86: Added for II, III & IV facilities	X			
Confidential Interview Rooms (2.25) 8-86: Added for Type II facilities	X			

X

**BOARD OF STATE AND COMMUNITY CORRECTIONS - BIENNIAL INSPECTION
ADULT DETENTION FACILITY
LIVING AREA SPACE EVALUATION**

BSCC Code: 5140

FACILITY: Elmwood Complex – Men’s Facility	TYPE: II	RC: 2399
FIELD REPRESENTATIVE: Michael J. Bush		DATE: 03/01/2016

ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
INMATE PROCESSING												
206	Holding	1991	1		(4)	(4)	55 sq. ft.	1		1	1	
207	Holding	1991	1		(4)	(4)	55 sq. ft.	1		1	1	
<u>Notes:</u> Benches in 206 and 207 measure 78 inches limiting capacity to 4.												
Room 4	Holding	1991	1		(6)	(6)	72 sq. ft.	1		1	1	
<u>Notes:</u> Two benches totaling 109 inches limit capacity to 6.												
223, 224	Safety	1991	2		(1)	(2)	6.0' x 8.11' x 9.1'	1				
<u>Notes:</u> Safety Cells are not used.												
225	Holding	1991	1		(5)	(5)	60 sq. ft.	1		1	1	
<u>Notes:</u> Two benches totaling 106 inches limit capacity to 5.												
Unit Note: Although this inmate processing area was completed in 1991 it was not added to the LASE until the 2012-14 inspection cycle. The area is operated 24/7 exclusively for receiving inmates transferred from the Main Jail.												
BARRACKS HOUSING												
Barracks 1	Dorm	1963	1	120	56	56	44.0' x 38.0' x 11.0'	5	3	8	1	4
<u>Notes:</u> Building with two housing areas (one on each end) and central/common dayroom and bathroom areas. 60 beds each side. Dimensions reflect that of only one of the housing areas. Formerly A & 1A. Dayroom has five tables (4 seats each), extra plastic chairs and a long picnic-style table. It appears the RC was established using the cubic feet requirement. Toilet/urinal fixtures only support a total of 56 for the barracks, as we can only count the urinals as one using the 1/3 formula. Over capacity space and facilities.												
Barracks 2	Dorm	1963	1	120	56	56	44.0' x 38.0' x 11.0'	5	3	8	1	5
<u>Notes:</u> Building with two housing areas (one on each end) and central/common dayroom and bathroom areas. 74 beds each side (14 triple-bunks and 16 double-bunks on each side). Dimensions reflect that of only one of the housing areas. Dayroom has five tables (4 seats each) and a long picnic-style table. It appears the RC was established using the cubic feet requirement. Toilets and wash basins only support a total of 48 for the barracks, as we can only count the urinals as one using the 1/3 formula. Over capacity space and facilities.												
Barracks 3	Dorm	1963	1	50	40	40	29.0' x 65.7' x 12.0'	4	2	5	1	6
<u>Notes:</u> Prior LASE indicated this housing area was being held in reserve, and only utilized when the facility population increased. It is in use this inspection cycle. Barracks consists of a single housing area. Bathroom urinal is five feet in length (prior LASE listed it as six). Urinal counted as one, as it can only represent 1/3 of the total toilets required. It appears the RC was established using the cubic feet requirement, however, the T/U only support 40. Over capacity (space and facilities).												
Barracks 4	Dorm	1963	1	60	48	48	27.0' x 90.0' x 12.0'	5	2	8	1	4
<u>Notes:</u> Dorm housing with 28-double bunks & 4 singles. Dorms 4 & 5 are in a two-story building. Dorm 4 is downstairs with Dorm 5 upstairs. Toilet/urinal fixtures limit the RC to 56. Over capacity (space and facilities). Footage (cubic) supports 58. If requested the RC can be increased from 48 to 56.jm												

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets (), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
Barracks 5	Dorm	1963	1	66	48	48	27.0' x 90.0' x 12.0'	6	2	8	1	4
<p><u>Notes:</u> Dorm housing with 30-double bunks & 4 singles. Dorms 4 & 5 are in a two-story building. Dorm 4 is downstairs with Dorm 5 upstairs. Prior LASE listed only 5 toilets, this inspection reflects the addition of a 6th toilet. Footage (cubic) supports 58. If requested the RC can be increased from 48 to 58. Over capacity (space and facilities).jm</p>												
Barracks 6	Dorm	1963	1	62	56	56	120.0' x 27.0' x 12.0'	6	2	8	1	4
<p><u>Notes:</u> Dorm housing. Dorms 6 & 7 are in a two-story building. Dorm 6 is downstairs with Dorm 7 upstairs. Toilets/wash basins/showers limit space for 64. Contains 19-double and 12-triple bunks. Prior LASE indicated there were only 4T, 3U and 7W. Increased toilets and additional wash basin can support 64, if agency requested re-evaluation. Over capacity (facilities). Footage would support RC of 77. Over capacity (facilities).jm</p>												
Barracks 7	Dorm	1963	1	62	56	56	120.0' x 27.0' x 12.0'	6	2	8	1	4
<p><u>Notes:</u> Dorm housing. Dorms 6 & 7 are in a two-story building. Dorm 6 is downstairs with Dorm 7 upstairs. Toilets/wash basins/showers limit space for 64. Contains 30-double and 5-single bunks. Prior LASE indicated there were only 4T and 3U. Increased toilets can support 64, if agency requested re-evaluation. Over capacity (facilities). Footage would support RC of 77. Over capacity (facilities).jm</p>												
Barracks 8	Dorm	1963	1	120	56	56	44.0' x 38.0' x 11.0'	5	3	8	1	5
<p><u>Notes:</u> Building with two housing areas (one on each end) and central/common dayroom and bathroom areas. 60 beds each side. Dimensions reflect that of only one of the housing areas. Formerly 8 & 8A. It appears the RC was established using the cubic feet requirement. Toilet/urinal fixtures only support a total of 56 for the barracks, as we can only count the urinals as one using the 1/3 formula. Over capacity space and facilities. RC from 72 to 56 98/00 cycle. If replace one urinal with a toilet, RC could be increased to 64.jm.</p> <p>Dorm closed during the 2014/2016 cycle (MJB).</p>												
Barracks 9	Dorm	1963	1	120	56	56	44.0' x 38.0' x 11.0'	5	3	8	1	5
<p><u>Notes:</u> Building with two housing areas (one on each end) and central/common dayroom and bathroom areas. 60 beds each side. Dimensions reflect that of only one of the housing areas. Formerly 9 & 9A. It appears the RC was established using the cubic feet requirement. Toilet/urinal fixtures only support a total of 56 for the barracks, as we can only count the urinals as one using the 1/3 formula. Over capacity space and facilities. RC from 72 to 56 98/00 cycle. If replace one urinal with a toilet, RC could be increased to 64.jm</p>												
Barracks 10	Dorm	1963	1	57	32	32	26.0' x 79.0' x 11.0'	4	2	4	1	6
<p><u>Notes:</u> Barracks 10 & 11 are in the same building. They share the same central/common bathroom area. Prior LASE indicated these barracks would be replaced with new M-8, however they remain in use. Contains 26-triple and 5 single bunks. Prior LASE listed separate toilet facilities for each Barracks 10 & 11 instead of the combined area. Footage would support RC of 45, limited by facilities. Over capacity (space and facilities). Wash basin/shower fixtures support 64 – split between the two makes for 32 each barrack.</p> <p>Dorm closed during the 2014/2016 cycle (MJB).</p>												
Barracks 11	Dorm	1963	1	57	32	32	26.0' x 79.0' x 11.0'	4	2	4	1	6
<p><u>Notes:</u> Barracks 10 & 11 are in the same building. They share the same central/common bathroom area. Contains 26-triples and 5 singles bunks. Prior LASE listed plumbing fixtures for this unit separate from bldg. 10, however, bathroom is common/shared area. Footage would support RC of 45, limited by facilities. Over capacity (space and facilities). Wash basin/shower fixtures support 64 – split between the two makes for 32 each barrack. Jm</p> <p>Dorm closed during the 2014/2016 cycle (MJB).</p>												
Barracks 12	Dorm	1963	1	120	56	56	20.0' x 44.0' x 12.0'	5	3	8	1	5
<p><u>Notes:</u> Prior LASE listed "12 & 13 were formerly the medium security dorm (north & south) now divided. A & B rooms as dimensioned plus 20' x 30' x 12' in C-room. Remainder (40 x 44) minus (20 x 30) is dayroom." Building 12 has two housing areas (one on each end) and central/common dayroom and bathroom areas. 60 beds each side. Prior LASE listed RC as 60+, unclear how this was established as</p>												

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets (), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
fixtures and footage (based on prior LASE language) support 56. Over capacity (space and facilities). RC changed from 60+ to 56 98/00 cycle. (Unclear what C-room refers to. Jm)												
Barracks 13	Dorm	1963	1	120	56	56	20.0' x 44.0' x 12.0'	5	3	8	1	5
<u>Notes:</u> Prior LASE listed "12 & 13 were formerly the medium security dorm (north & south) now divided. A & B rooms as dimensioned plus 20' x 30' x 12' in C-room. Remainder (40 x 44) minus (20 x 30) is dayroom." Building 13 has two housing areas (one on each end) and central/common dayroom and bathroom areas. 60 beds each side. Prior LASE listed RC as 60+, unclear how this was established as fixtures and footage (based on prior LASE) support 56. RC changed from 60+ to 56 98/00 cycle. (Unclear what C-room refers to. Jm)												
Barracks 14 - side N	Multiple	1980	2	28	8	16	17.3' x 29.5'	2	2	2	1	2
<u>Notes:</u> Formerly barracks 18. This is one building with 2 separate and distinct sides. Both sides are self-contained. Each side is made up of two cubicles; dimensions are for one cubicle. This side has 32 beds (6-dbl + 20 single) and facilities of 2/1/2/1/2. On prior LASE, it was listed all under barracks 14 - with 4 cubicles and categorized as a dorm. Dorms were not allowed under 1980 standards, therefore changed to reflect multiple-occupancy room this inspection. Number of beds represents total for this side of the barracks (not per cubicle). Over capacity (space and facilities). RC changed from 10 to 8, per cubicle, 98/00 cycle. Combined total changed from 20 to 16. Fixtures limit capacity. Footage supports 10 per cubicle. jm.												
Demotion during 2014/2016 cycle (MJB).												
Barracks 14 - side S	Multiple	1980	2	28	10	20	17.3' x 29.5'	2	2	2	1	2
<u>Notes:</u> Formerly barracks 18. This is one building with 2 separate and distinct sides. Both sides are self-contained. Each side is made up of two cubicles; dimensions are for one cubicle. This side has 35 beds (11-dbl + 13 single) and facilities of 2/1/3/1/2. On prior LASE, it was listed all under barracks 14 - with 4 cubicles and categorized as a dorm. Dorms were not allowed under 1980 standards, therefore changed to reflect multiple-occupancy room this inspection. Number of beds represents total for this side of the barracks (not per cubicle). Over capacity (space and facilities). jm												
Demotion during 2014/2016 cycle (MJB).												
Barracks 15 - side 1	Multiple	1980	2	23	8	16	17.3' x 29.5'	2*	1*	2*	1*	2*
<u>Notes:</u> Formerly barracks 19. This is one building with 2 separate and distinct sides. Both sides are self-contained. Each side is made up of two cubicles; dimensions are for one cubicle. This side has 29 beds (5-dbl + 19 single) and facilities of 2/1/2/1/2. On prior LASE, it was listed all under barracks 15 - with 4 cubicles and categorized as a dorm. Dorms were not allowed under 1980 standards, therefore changed to reflect multiple-occupancy room this inspection. Number of beds represents total for this side of the barracks (not per cubicle). Over capacity (space and facilities). RC changed from 10 to 8, per cubicle, 98/00 cycle. Combined total changed from 20 to 16. Fixtures limit capacity. Footage supports 10 per cubicle.												
Demotion during 2014/2016 cycle (MJB).												
Barracks 15 - side 2	Multiple	1980	2	23	8	16	17.3' x 29.5'	2*	1*	2*	1*	2*
<u>Notes:</u> Formerly barracks 19. This is one building with 2 separate and distinct sides. Both sides are self-contained. Each side is made up of two cubicles; dimensions are for one cubicle. This side has 30 beds (6-dbl + 18 single) and facilities of 2/1/2/1/2. On prior LASE, it was listed all under barracks 15 - with 4 cubicles and categorized as a dorm. Dorms were not allowed under 1980 standards, therefore changed to reflect multiple-occupancy room this inspection. Number of beds represents total for this side of the barracks (not per cubicle). Over capacity (space and facilities). RC changed from 10 to 8, per cubicle, 98/00 cycle. Combined total changed from 20 to 16. Fixtures limit capacity. Footage supports 10 per cubicle. jm 23 Beds each side during 2012-2014 cycle.												
T.B.	Dorm	1980	(4)	-	(10)	(40)	17.3' x 29.5'	-	-	-	-	-
<u>Notes:</u> Transition barracks. Closed by fire department. Not in use this inspection cycle. Due to the fact it is off-line, it is not being included in the RC. jm reaffirmed during 10/12 (MJB)												
Bldg. 20	Dorm	1980	1	80	36	36	108.0' x 32.7'	10	-	7	-	10

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets (), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
<p>Notes: Large dorm housing (unclear why listed as multiple); one building with two sides of housing sharing a common/central bathroom; 40-double bunks in Bldg. 20 side. Other side is listed on prior LASE as Bldg. 21 (unclear what the rationale was for listing them separately, as other similar units were not), continued this cycle. No fountain, verify dimensions next cycle. RC appears to have been calculated using combined dayroom and space per inmate requirement of 85 square feet. Over capacity (space and facilities). RC changed from 41 to 36 98/00 cycle. Fixtures limit capacity. Footage supports 41 for Bldg. 20.jm</p> <p>Dorm turned into storage space during the 2014/2016 cycle (MJB).</p>												
Bldg. 21	Dorm	1980	1	40	36	36	128.5' x 32.7'	*	*	*	*	*
<p>Notes: Converted barn; Large dorm housing (unclear why listed as multiple); one building with two sides of housing sharing a common/central bathroom; 20-double bunks in Bldg. 20 side. Other side is listed on prior LASE as Bldg. 20 (unclear what rationale was for listing separate, as other similar units were not). Four isolation cells (7 x 12.3) that were not rated listed prior LASE, not used – confirm next cycle. No fountain, verify dimensions next cycle. RC appears to have been calculated using combined dayroom and space per inmate requirement of 85 square feet. Over capacity (space and facilities). RC changed from 48 to 36 98/00 cycle. Fixtures limit capacity. Footage supports 48 for Bldg. 20.jm</p> <p>Dorm turned into storage space during the 2014/2016 cycle (MJB).</p>												
<p>Note: Two dayrooms 476 sq. ft = 952 Total sq ft. RC 27.2 inmates in not used for medical inmates due to dayroom space. 529 sq. ft. Rec Yard with comby-unit. Will be opened later this year (2018) MJB</p>												
BUILDING M-1 – Medical and Discipline Housing												
313-316	Dorm	1980	4	10	(10)	(40)	20.6 x 18.0 x 9	1		1		
318-319	S	1980	2	1	(1)	(2)	105 sq ft.	1		1		1
321-222	S	1980	2	1	(1)	(2)	105 sq ft.	1		1		1
324-325	S	1980	2	1	(1)	(2)	105 sq ft.	1		1		1
327-328	S	1980	3	1	(1)	(2)	105 sq ft.	1		1		1
330-331	S	1980	2	1	(1)	(2)	105 sq ft.	1		1		1
333-336	Dorm	1980	4	10	(10)	(40)	20.6 x 18.0 x 9	1		1		
338-339	Dorm	1980	2	10	(10)	(20)	20.6 x 18.0 x 9	1		1		
BUILDING M-2												
<p>Consists of four separate housing areas designated as units A, B, C & D.) Prior LASE states, “Variance 9-16-81 for 1/20 shower ratio. Excess housing space allocated to dayrooms.” M-2 is a rectangular-shaped bldg. with two housing areas at each end, for a total of four. (During 10/12 cycle, each housing unit will be counted as one living space, meaning cubicle reference does not apply). For historical reference please refer to previous LASE. Dorms appears to have enough space to house 64 inmates, however, each unit only has 3 showers, which will limit there RC to 60. (MJB) – 5/2012. During the 2016-18 cycle, “A” only had 5 toilets. RC is limited to 50. BCD RC 60.</p>												
A	Multiple	1980	3	68	48	50		5		6	1	3
B	Multiple	1980	3	68	48	60		6		6	1	3
C	Multiple	1980	3	68	48	60		6		6	1	3
D	Multiple	1980	3	70	48	60		6		6	1	3
BUILDING M-3												
<p>Consists of four separate housing areas designated as units A, B, C & D.) Prior LASE states, “Variance 9-16-81 for 1/20 shower ratio. Excess housing space allocated to dayrooms.” M-3 is a rectangular-shaped bldg. with two housing areas at each end, for a total of four. (During 10/12 cycle, each housing unit will be counted as one living space, meaning cubicle reference does not apply). By using the current dormitory measurements each dorm has enough space to house 64 inmates; however, each unit only has 3 showers, which will limits there RC to 60. (MJB) – 5/2012. For historical reference please refer to previous LASE.</p>												

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets (), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
A	Multiple	1980	3	68	60	60	4080 sq. ft	6		6	1	3
B	Multiple	1980	3	68	60	60	4080 sq. ft	6		6	1	3
C	Multiple	1980	3	68	60	60	4080 sq. ft	6		6	1	3
D	Multiple	1980	3	68	60	60	4080 sq. ft.	6		6	1	3
M-4 HOUSING												
Podular housing design. Bldg. has 4 pods titled A-D. Each pod has two tiers with 24 cells on each tier, for a total of 48 cells per pod. Visiting facilities located inside the bldg. Four holding cells in the bldg. Dayroom space 3,648 for each pod. For historical reference please refer to previous LASE. MJB 10/12 cycle.												
A	Single	1980	7	1	1	7	6.9' x 11.5'	1		1	1	5
	Double	1980	31	2	2	62	6.9' x 11.5'	1		1	1	
<u>Notes:</u> Pod A has dbl-bunked the bottom tier and single-bunked top tier, for a total of 64 beds. During 2016-18 inspections 17 single bunks was turned into double bunks + added a shower. (MJB)												
B	Double	1980	24	2	2	48	6.9' x 11.5'	1	-	1	1	5
	Double	1980	24	2	2	48	6.9' x 11.5'	1		1	1	
<u>Notes:</u> Pod B is dbl-bunked on both tiers for a total of 96 beds. All sleeping cells double bunk 2016-2018 + added a shower. (MJB)												
C	Double	1980	24	2	1	48	6.9' x 11.5'	1	-	1	1	5
	Double	1980	24	2	2	48	6.9' x 11.5'	1		1	1	
<u>Notes:</u> Pod C is dbl-bunked on both tiers for a total of 96 beds. All sleeping cells double bunk 2016-2018 + added a shower. (MJB)												
D	Double	1980	48	2	1	48	6.9' x 11.5'	1	-	1	1	5
	Double	1980	24	2	2	48	6.9' x 11.5'	1		1	1	
<u>Notes:</u> Pod D is dbl-bunked on both tiers for a total of 96 beds. All sleeping cells double bunk 2016-2018 + added a shower. (MJB)												
Holding	Holding	1980	4	-	(6)	(24)	11.0' x 7.0'	1	-	1	1	-
<u>Notes:</u> two 5.6' benches in cell for c11' bench space; footage minus 8.48'.												
M-5 HOUSING												
Podular housing design. Bldg. has 4 pods titled A-D. Each pod has two tiers with 24 cells each on tier 48 in pod. Four holding cells in bldg. Dayroom space 3,648 for each pod. For historical reference please refer to previous LASE. MJB 10/12 cycle.												
A	Double	1980	48	2	2	96	6.9' x 11.5'	1	-	1	1	5
<u>Notes:</u> Pod A is dbl-bunked on both tiers for a total of 96 beds.												
B	Double	1980	48	2	2	96	6.9' x 11.5'	1	-	1	1	5
C	Double	1980	48	2	2	96	6.9' x 11.5'	1	-	1	1	5
D	Double	1980	48	2	2	96	6.9' x 11.5'	1	-	1	1	5
Holding	Holding	1980	4	-	(6)	(24)	11.0' x 7.0'	1	-	1	1	-
<u>Notes:</u> two 5.6' benches in cell for c11' bench space; footage minus 8.48'												
SPECIAL HOUSING												
The following housing units are located in the same bldg. and have a common/shared bath area. Prior LASE listed "Four isolation cells 7' x 12.25' <u>not counted in capacity.</u> " Not included on facility count sheet during 2012-2014 inspection.												
	Multiple	1980	+2	8	8	16	17.5' x 18.5'	2		2	1	1

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ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
Notes: "Variance granted 5/18/83 to permit 16 capacity." Housing consists of two cubicles with 8 beds each.												
M-8 HOUSING												
Consists of four housing pods; East has Pods A-D; West has Pods E-H												
POD A: Irregular shaped housing unit with upper and lower tiers; top tier has four cubicles numbered 1-4; 5-8 are downstairs; dimensions are for each cubicle; there is a centralized dayroom in addition to cubicles 7 & 8 being used as dayroom space for a total of 3312.4 sq ft. A Total of 68 beds in this pod but space limits RC to 48. Exercise area attached to pod. For historical reference please refer to previous LASE. (MJB) – 5/2012.												
	Dorm	1991	4	9	8	32	24.5' x 16.9' x 9.6'					
	Dorm	1991	2	16	8	16	24.5' x 16.9' x 9.6'	4	3	6	1	3
POD B: Irregular shaped housing unit with upper and lower tiers; top tier has four cubicles numbered 1-4; 5-8 are downstairs; dimensions are for each cubicle; there is a centralized dayroom in addition to cubicles 7 & 8 being used as dayroom space for a total of 3312.4 sq ft. A Total of 68 beds in this pod but space limits RC to 48. Exercise area attached to pod. For historical reference please refer to previous LASE. (MJB) – 5/2012.												
	Dorm	1991	4	9	8	32	24.5' x 16.9' x 9.6'	4	3	6	1	3
	Dorm	1991	2	16	8	16	24.5' x 16.9' x 9.6'					
POD C: Irregular shaped housing unit with upper and lower tiers; top tier has four cubicles numbered 1-4; 5-8 are downstairs; dimensions are for each cubicle; there is a centralized dayroom in addition to cubicles 7 & 8 being used as dayroom space for a total of 3312.4 sq ft. A Total of 68 beds in this pod but space limits RC to 48. Exercise area attached to pod. For historical reference please refer to previous LASE. (MJB) – 5/2012.												
	Dorm	1991	4	9	8	32	24.5' x 16.9' x 9.6'	4	3	6	1	3
	Dorm	1991	2	16	8	16	24.5' x 16.9' x 9.6'					
POD D: Irregular shaped housing unit with upper and lower tiers; top tier has four cubicles numbered 1-4; 5-8 are downstairs; dimensions are for each cubicle; there is a centralized dayroom in addition to cubicles 7 & 8 being used as dayroom space for a total of 3312.4 sq ft. A Total of 68 beds in this pod but space limits RC to 48. Exercise area attached to pod. For historical reference please refer to previous LASE. (MJB) – 5/2012.												
	Dorm	1991	4	9	8	32	24.5' x 16.9' x 9.6'	4	3	6	1	3
	Dorm	1991	2	16	8	16	24.5' x 16.9' x 9.6'					
A-D		1991	1				7.1 x 8.1 x 9.0	1		1		
Note: Otherwise a holding cell this is considered non-rated space as no fountain is installed on the porcelain sink. Bench space of 85 inches would limit capacity to 4 in the event a fountain is added.												
POD E: Irregular shaped housing unit with upper and lower tiers; top tier has four cubicles numbered 1-4; 5-8 are downstairs; dimensions are for each cubicle; there is a centralized dayroom in addition to cubicles 7 & 8 being used as dayroom space for a total of 3312.4 sq ft. A Total of 68 beds in this pod but space limits RC to 48. Exercise area attached to pod. For historical reference please refer to previous LASE. (MJB) – 5/2012.												
	Dorm	1991	4	9	8	32	24.5' x 16.9' x 9.6'	4	3	6	1	3
	Dorm	1991	2	16	8	16	24.5' x 16.9' x 9.6'					
POD F: Irregular shaped housing unit with upper and lower tiers; top tier has four cubicles numbered 1-4; 5-8 are downstairs; dimensions are for each cubicle; there is a centralized dayroom in addition to cubicles 7 & 8 being used as dayroom space for a total of 3312.4 sq ft. A Total of 68 beds in this pod but space limits RC to 48. Exercise area attached to pod. For historical reference please refer to previous LASE. (MJB) – 5/2012.												
	Dorm	1991	4	9	8	32	24.5' x 16.9' x 9.6'	4	3	6	1	3
	Dorm	1991	2	16	8	16	24.5' x 16.9' x 9.6'					

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets (), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
POD G: Irregular shaped housing unit with upper and lower tiers; top tier has four cubicles numbered 1-4; 5-8 are downstairs; dimensions are for each cubicle; there is a centralized dayroom in addition to cubicles 7 & 8 being used as dayroom space for a total of 3312.4 sq ft. A Total of 68 beds in this pod but space limits RC to 48. Exercise area attached to pod. For historical reference please refer to previous LASE. (MJB) – 5/2012.												
	Dorm	1991	4	9	8	32	24.5' x 16.9' x 9.6'	4	3	6	1	3
	Dorm	1991	2	16	8	16	24.5' x 16.9' x 9.6'					
POD H: Irregular shaped housing unit with upper and lower tiers; top tier has four cubicles numbered 1-4; 5-8 are downstairs; dimensions are for each cubicle; there is a centralized dayroom in addition to cubicles 7 & 8 being used as dayroom space for a total of 3312.4 sq ft. A Total of 68 beds in this pod but space limits RC to 48. Exercise area attached to pod. For historical reference please refer to previous LASE. (MJB) – 5/2012.												
	Dorm	1991	4	9	8	32	24.5' x 16.9' x 9.6'	4	3	6	1	3
	Dorm	1991	2	16	8	16	24.5' x 16.9' x 9.6'					
E-H		1991	1				7.1 x 8.1 x 9.0	1		1		
Notes: Otherwise a holding cell, this is considered non-rated space as no fountain is installed on the porcelain sink. Bench space of 85 inches would limit capacity to 4 in the event a fountain is added. Space added to LASE during 2012-2014 inspection cycle.												
M-8 COURT STAGING												
1	Holding	1991	1		(4)	(4)	10.11 x 7.5 x 9.1	1		1	1	
Notes: Bench space of 74 inches limits capacity to 4.												
2	Holding	1991	1		(4)	(4)	10.11 x 8.11 x 9.1	1		1	1	
Notes: Bench space of 74 inches limits capacity to 4.												
3	Holding	1991	1		(4)	(4)	10.11 x 7.4 x 9.1	1		1	1	
Notes: Bench space of 74 inches limits capacity to 4.												
4		1991					(Not measured)	1		1	1	
Notes: This area was originally intended as a holding cell; however, the area is instead used for storage.												
5		1991					Approx. 270 sq. ft.	1		2	1	
Notes: Intended as a staging area it is considered non-rated space as no benches are present in this cell.												
6-8	1991	1991	3		(4)	(12)	10.10 x 7.4 x 9.1	1		1	1	
Notes: These cells each contain 74 inches of bench space limiting capacity to 4 each.												
Area Note: In existence since 1991, the Court Staging area was added to LASE during the 2012-2014 inspection cycle.												

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets (), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

**PHYSICAL PLANT EVALUATION
BOARD OF STATE AND COMMUNITY CORRECTIONS - BIENNIAL INSPECTION
ADULT TYPE I, II, III AND IV FACILITIES**

Applicable Title 24 Regulations: 3/80; 8/86; 5/88; 1/91

BSCC Code: 5180

FACILITY NAME: Elmwood Complex Women's Facility				FACILITY TYPE: II	
APPLICABLE REGULATIONS (Check All That Apply):	3/80: X	8/86: X	5/88:	1/91:	OTHER: 1963
FIELD REPRESENTATIVE: Ron Bertrand				DATE: 03/01/2015	

TITLE 24 SECTION	YES	NO	N/A	COMMENTS
Temporary Holding Cells (2.2)	X			
Contain 10 square feet of floor per inmate				
Limited to no more than 16 inmates	X			
No smaller than 40 square feet	X			
Contain sufficient seating to accommodate all inmates	X			
Toilet accessible	X			
Water fountain accessible	X			
Wash basin accessible	X			
Provides clear visual supervision	X			
Telephone accessible	X			
Weapons Locker (3.12)	X			
External to the security area and equipped with individual compartments, locks and keys				
Temporary Staging Cell or Room (2.3)	X			A Court Staging Cell has existed for years; however, it was added to the LASE during 2010-2014 inspection cycle.
1-91: Added provision for temporary staging cells-rooms				
Holds inmates classified and segregated per Title 15 § 1050 and § 1053				
Limited to holding inmates up to 4 hours	X			
Maximum capacity of no more than 80 inmates	X			
Contains 10 square feet of floor space per inmate and has a ceiling height of at least 8 feet	X			
No smaller than 160 square feet	X			
Contains seating to accommodate all inmates	X			
Contains water closet, wash basin and drinking fountain	X			
Provides unobstructed visual supervision of inmates by staff	X			
Sobering Cells (2.4)	X			
01: Name change to "sobering cell"				
Contain 20 square feet of floor per inmate				
Limited to no more than 8 inmates	X			
No smaller than 60 square feet	X			
Contain toilet	X			
Contain washbasin	X			
Contain drinking fountain	X			

TITLE 24 SECTION	YES	NO	N/A	COMMENTS
Padding on the floor	X			
Shower-Delousing Room (3.4) Available in reception/booking	X			
Secure Vault or Storage Space (2.1) Available for inmate valuables	X			
Telephone (2.1) Available for inmate use per Penal Code § 851.5	X			
Safety Cells (2.5) Contain 48 square feet with one floor dimension at least 6 feet and ceiling height of at least 8 feet	X			Two safety cells in W3/ Intake area are under 1980 standards: two safety cells in W-1 are under 1963 Standards.
Limited to no more than one inmate	X			
Contain flush ring toilet with controls located outside the cell	X			
Padded floor, door and walls	X			
Equipped with variable intensity, security light, inaccessible to occupant	X			Applies to W3 cells only.
Vertical view panel not more than 4 inches wide and at least 24 inches long, in or adjacent to the door	X			Applies to W3 cells only.
Provide a food pass with lockable shutter no more than 4 inches high and located at least 30 inches above the floor	X			Applies to W3 cells only.
Single Occupancy Cells (2.6) Maximum capacity of one inmate	X			
Contain a minimum of 60 square feet of floor area in Type I facilities and 70 square feet in Type II and III facilities	X			
Have a minimum ceiling height of 8 feet	X			
Contain toilet, washbasin and drinking fountain	X			
Contain a bunk, desk and seat (Desk and seat not required in Type I in later, less restrictive 1986 standards)	X			This does not apply to the old cells.
Multiple Occupancy Cells (8227) 8-86: Deleted provision for multiple occupancy cells			X	
Contain 35 square feet per person				
Limited to no more than 8 inmates			X	
No smaller than 100 square feet			X	
Minimum ceiling height of 8 feet			X	
Water closet separate from washbasin and drinking fountain			X	
Sufficient bunks to accommodate each occupant			X	
Provide storage space for each occupant's personal items			X	
Multiple Occupancy Rooms (8229) 8-86: Deleted provision for multiple occupancy rooms			X	
Limited to housing persons in Type III and IV facilities and workers in Type I and II facilities				
Contain 50 square feet of floor area per person and a minimum of 8 feet ceiling height			X	
Limited to no more than 16 persons			X	

TITLE 24 SECTION	YES	NO	N/A	COMMENTS
Access to toilets separate from washbasins (ratio 1:8) and drinking fountains				
Provide storage space for each occupant's personal items			X	
Double Occupancy Cells (2.7) 5-88: Added provision for double occupancy cells			X	
Maximum capacity of two inmates				
Contain a minimum of 60 square feet of floor space in Type I facilities and 70 square feet in Type II and III facilities			X	
Have a minimum ceiling height of 8 feet and one floor dimension at least 6 feet			X	
Contain toilet, washbasin and drinking fountain			X	
Contain 2 bunks, 1 desk and seat (Desk and seat not required in Type I facilities)			X	
Dormitories (2.8) 8-86: Provision for dormitories added	X			
Contain 50 square feet of floor area per inmate and a minimum of 8 feet ceiling height				
Be designed for no fewer than 8 and no more than 64 inmates	X			
Facilities having a total rated capacity of 80 inmates or less, may design dormitories for no fewer than 4 inmates			X	
Access to toilets separate from washbasins (ratio 1:8) and drinking fountains 01: Ratio changed to 1:10	x			
Provide storage space for each inmates' personal items	X			
Dayrooms (2.9) 8-86: Added requirement for 3 foot wide corridors in front of cells-rooms 99: Corridor requirement deleted			X	Requirement deleted in 1999.
35 square feet of floor area per inmate	X			
Contain tables and seating to accommodate the maximum number of inmates served	X			
Access to toilets, washbasins and drinking fountains	X			
Available to all inmates in Type II and III facilities (excluding special use cells) and to workers in Type I facilities				
Shower (3.4) Available on a ratio of 1:16 01: Ratio changed to 1:20	X			
Lighting (3.6) Sufficient to permit easy reading. Night lighting is sufficient to allow good supervision. 8-86: Specifies at least 20 foot-candles at desk level and in grooming areas, with night lighting not to exceed 5 foot-candles	X			
Beds-Bunks (3.5) 30 inches wide and 76 inches long	X			

TITLE 24 SECTION	YES	NO	N/A	COMMENTS
Comfortable Living Environment [102(c)6] A comfortable living environment is maintained through an adequate heating and cooling system.	X			
Exercise Area -Type II, III and WA IV (2.10) At least one exercise area must contain a minimum of 900 square feet	X			
8-86: Outdoor exercise area provided	X			
8-86: Clear height of 15 feet with required surface area meeting a formula of: 80% of maximum rated inmate population and number of one-hour exercise periods per day = required surface area	X			
Program Space - Type II and III (2.11) Sufficient area and furnishings to meet the needs of the facility programs	X			
Dining Facilities (2.17) 15 square feet per inmate being fed			X	Inmates eat in their housing units.
Toilets, washbasins and showers are not in the same room or not in view of inmate dining	X			
Visiting (2.18) Sufficient visiting area	X			
Contact visits whenever possible for minimum security inmates	X			
Attorney Interviews (2.26) Provide for confidential attorney consultation	X			
Safety Equipment Storage (2.19) Adequate space is provided for storage of equipment such as fire extinguishers, SCBA, emergency lights, etc.	X			
Janitor Closet (2.20) Located in security areas lockable, containing a mop sink and storage space	X			
Storage Rooms (2.21) Sufficient space to accommodate inmate property, bedding and supplies	X			
Audio or Video Monitoring System -NA Type IV (2.22) Audio monitoring system capable of alerting staff in a central control	X			
Video monitoring in corridors, main entries and/or exits and programs or activity areas	X			

TITLE 24 SECTION	YES	NO	N/A	COMMENTS
Fire Detection and Alarm System [102(c)6] Automatic fire alarm system capable of alerting staff in a central control point	X			
Emergency Power (2.24) Available to provide minimal lighting, maintain communications, alarm, fire, life and security systems	X			
Provide Space for: Barber/beauty shop(2.15) 8-86: Limit requirement to Type II and III facilities 99: Requirement deleted	X			
Canteen (2.16) 8-86: Added for II, III & IV facilities	X			
Confidential Interview Rooms (2.25) 8-86: Added for Type II facilities	X			

**BOARD OF STATE AND COMMUNITY CORRECTIONS - BIENNIAL INSPECTION
ADULT DETENTION FACILITY
LIVING AREA SPACE EVALUATION**

BSCC Code: 5180

FACILITY: Elmwood Complex – Women’s Facility	TYPE: II	RC: 634
FIELD REPRESENTATIVE: Michael J. Bush		DATE: 03/01/2018

ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
W-3 INTAKE – (not currently utilized)												
Department ceased processing new bookings at this facility a few years ago. These are handled at the main jail. This facility does process transfers from main jail and commits. Holding areas 6 & 7 are lobby-style seating areas. Prior LASE stated the other holding cells were used for staging. However, in practice they may hold bookings as described above.												
1 & 2	Safety	1980	2	-	(1)	(2)	6.5' x 8.5'	1	-	-	-	-
3	Sobering	1980	1	-	(4)	(4)	10.2' x 8.9'	1	-	1	1	-
<u>Notes:</u> Prior LASE listed RC as 5, however, footage limits is to (4) – changed 98/00 inspection.												
4	Holding	1980	1	-	(4)	(4)	7.9' x 9.0'	1	-	1	1	-
<u>Notes:</u>												
5	Holding	1980	1	-	(4)	(4)	7.1' x 9.0'	1	-	1	1	-
<u>Notes:</u> Prior LASE states 7' bench limits capacity.												
8	Holding	1980	1	-	(4)	(4)	7.0' x 11.7'	1	-	1	1	-
<u>Notes:</u> 7-foot bench limits capacity.												
W-1 – (not currently utilized) used for minimum security housing												
	Safety	1963	1	-	1	(1)	7.0' X 8.0'	1	-	-	-	-
Dorm 1	Dorm	1963	1	42	26	26	18.5' X 66.0 X 11.0'	6	-	7	1	4
<u>Notes:</u> Unclear how RC was established, cubic foot requirement limits capacity to 26.												
Dorm 2	Dorm	1963	1	40	26	26	18.5' X 66.0 X 11.0'	6	-	7	1	4
<u>Notes:</u> Unclear how RC was established, cubic foot requirement limits capacity to 26. jm												
SPECIAL USE SOUTH –(not currently utilized) enclosed area												
C 1-6	Single	1963	6	1	1	6	7.5' X 8.5' X 11.0'	1	-	1	1	*
<u>Notes:</u> Single occupancy cells. One shower in unit for these six cells' use. Prior LASE indicated these cells were double bunked. They were single bunked 98/00 cycle.												
SPECIAL USE (Felony West)												
	Safety	1963	1	-	(1)	(1)	7.0' X 8.0'	1	-	-	-	-
<u>Notes:</u> Flush ring toilet.												
C 1-14	Single	1963	14	1	1	14	7.5' X 8.5' X 11.0'	1	-	1	1	*
<u>Notes:</u> Variance for double-occupancy denied 9-13-78. P.C. Housing. Cell #s duplicate the C1-6 above. Two showers available in unit for occupants. Prior LASE listed these cells as being double bunked. They were single bunked 98/00 cycle.												

*T = Toilets; U = Urinals; W = Wash Basins; F =// Fountains; S = Showers in unit; If "Total RC" appears in brackets (), it is not part of //the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
WDD OBSERVATION (not currently utilized)												
Obs	Single	1963	3	1	(1)	(3)	7.4' X 8.5' X 10.0'	1	-	1	1	-
Notes: Prior LASE listed there being 4 single observation cells. There are only 3 in this area.												
	Holding	1963	1	-	5	(5)	7.3' X 7.4' X 10.0'	1	-	1	1	-
Notes: Prior LASE listed 18" bench – no bench in cell; did contain 6 plastic chairs												
	Holding	1963	1	-	5	(5)	8.2' X 7.6' X 10.0'	1	-	1	1	-
Notes: 20 foot bench; verify seating next cycle – currently used for storage.												
	Holding	1963	1	-	5	(5)	8.2' X 6.4' X 10.0'	1	-	1	1	-
Notes: 20 foot bench; verify seating next cycle – currently used for storage.												
WOMEN'S MINIMUM												
MW-South	Dorm	1986	1	30	11	11	17.3' X 33.0'	6	-	6	1	3
Notes: Prior LASE indicated it was used as a classroom, but had included it as part of the rated capacity. 98/00 cycle used for housing. Unclear how RC was established. Under either 1980 multiple occupancy room or 1986 dorm-housing standards, required footage per inmate is 50 sq. ft. Based on dimensions above, RC should be 11. The footage does not address dayroom requirements. Additionally, 1980 standards did not provide for dorm housing. As housing footage requirement is the same per inmate under 1980 Multiple and 1986 Dorm, changed listing from 1980 Dorm to 1986 Dorm this cycle. This is based on the maximum capacity for multiple (16) versus dorm (64), and the previously assigned RC. jm												
MW-North	Dorm	1986	1	30	11	11	17.3' X 33.0'	6	-	6	1	3
Notes: Unclear how RC was established. Under either 1980 multiple occupancy room or 1986 dorm-housing standards, required footage per inmate is 50 sq. ft. Based on dimensions above, RC should be 11. The footage does not address dayroom requirements. Additionally, 1980 standards did not provide for dorm housing. As housing footage requirement is the same per inmate under 1980 Multiple and 1986 Dorm, changed listing from 1980 Dorm to 1986 Dorm this cycle. This is based on the maximum capacity for multiple (16) versus dorm (64), and the previously assigned RC. jm												
W4 – building consists of 3 housing areas; A-C												
W4 A-Housing – exercise yard adjacent to unit												
A	Single	1980	32	1	1	32	7.0' X 11.0'	1	-	1	1	2
	Double	1980	16	2	2	32	7.0' X 11.0'					
A-Iso	Single	1980	2	1	1	2	7.0' X 11.9'	1	-	1	1	2
Notes: Can use showers in general A-Housing area.												
B	Single	1980	48	1	1	32	7.0' X 11.0'	1	-	1	1	4
	Double	1980	16	2	2	32	7.0' X 11.0'	1	-	1	1	
B-Iso	Single	1980	2	1	1	2	7.0' X 11.9'	1	-	1	1	4
Notes: Can use showers in general A-Housing area.												
W4 C-Housing – contains 3 separate and distinct housing areas (1-3)												
C1	Single	1980	16	1	1	16	6.9' X 10.3'	1	-	1	1	2
Notes: Dayroom has 1 shower upstairs; 1 shower downstairs.												

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets (), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
C2	Single	1980	16	1	1	16	6.9' X 10.3'	1	-	1	1	2
C3	Single	1980	16	1	1	16	6.9' X 10.3'	1	-	1	1	2
COURT STAGING												
	Staging	1980	1		(16)	(16)	410 sq ft	1		1	1	
<p><u>Notes:</u> Add to the LASE during 2012-2014 cycle, this Court staging cell has 2 exits and contains of 6 benches at 108 inches each. The single toilet limits capacity to 16.</p>												
W-2 HOUSING												
<p><u>Notes:</u> Building has 2 sides for housing; each side contains 3 pods each. Side 1 contains pods A-C; Side 2 contains pods D-F. RC raised by adding living area to dayroom space. Each dormitory measure 5,716 sq ft. Although each dormitory can housed up to 64 RC is limited to 60 do to shower ratio. For historical reference please refer to previous LASE. MJB 10/12 cycle.</p>												
STATION 1												
A	Dorm	1986	1	72	60	60	5716 sq ft	6	-	7	1	3
B	Dorm	1986	1	74	60	60	5716 sq ft	6	-	7	1	3
C	Dorm	1986	1	62	60	60	5716 sq ft	6	-	7	1	3
STATION 2												
D	Dorm	1986	1	84	60	60	5716 sq ft	6	-	7	1	3
E	Dorm	1986	1	84	60	60	5716 sq ft	6	-	7	1	3
F	Dorm	1986	1	84	60	60	5716 sq ft	6	-	7	1	3
SPECIAL USE – cells located in the W2 building												
	Holding	1980	2	-	3	(6)	8.5' X 5.7'	2	-	2	2	-
<p><u>Notes:</u> One located near each housing workstation. 5.6' bench. Seating limits capacity. Prior LASE listed RC as (4) per cell, changed to (3) 98/00 cycle.</p>												

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets (), it is not part of //the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

COURT HOLDING FACILITIES
Board of State and Community Corrections
PROCEDURES¹

FACILITY NAME: Santa Clara County Family Court (SCF)	FACILITY TYPE: CH	BSCC CODE: 5200
PERSON(S) INTERVIEWED: Lieutenant James Jenson		
FACILITY NAME: Santa Clara County Hall of Justice (HOJ)	FACILITY TYPE: CHJ	BSCC CODE: 5206
PERSON(S) INTERVIEWED: Lieutenant James Jenson		
FACILITY NAME: Santa Clara County South County Court Holding (SCS)	FACILITY TYPE: CHJ	BSCC CODE: 5208
PERSON(S) INTERVIEWED: Lieutenant James Jenson		
FIELD REPRESENTATIVE: Michael J. Bush		DATE: 02/26/2018

TITLE 15 SECTION	HOJ	SCF	SCS	P/P REFERENCE – COMMENTS
1024 COURT HOLDING AND TEMPORARY HOLDING FACILITY TRAINING All personnel who are responsible for supervising inmates, and supervisors with custodial responsibilities, complete the eight hours of specialized training outlined in this regulation within six (6) months of assignment. Successful completion of training, pursuant to Section 1020 of these regulations, may be substituted for the initial eight hours of training.	Yes	Yes	Yes	C1.10 B. 2. Training includes the use of Court Training Officers (CTO). C6.00 Jail Operations is a Basic Academy subject and refresher training is conducted within two years of graduation from the Basic Academy or within six months upon return to the Court Security Division from other divisions of the department.
Eight hours of refresher training is completed every two years. Successful completion of training, pursuant to Section 1025 of these regulations, may be substituted for the eight hour refresher.	Yes	Yes	Yes	Agency refers to this refresher training as the Title 15 Class.
1027 NUMBER OF PERSONNEL There are sufficient personnel on duty at all times (whenever there is an inmate in custody) to ensure the implementation and operation of activities required by these regulations.	Yes	Yes	Yes	Compliance with this section is predicated on the ability of staff to complete and document hourly safety checks and to ensure the implementation of operation and all other activities required by Title 15.

¹ This document is intended for use as a tool during the inspection process; this worksheet may not contain each Title 15 regulation that is required. Additionally, many regulations on this worksheet are SUMMARIES of the regulation; the text on this worksheet may not contain the entire text of the actual regulation. Please refer to the complete California Code of Regulations, Title 15, Minimum Standards for Local Facilities, Division 1, Chapter 1, Subchapter 4 for the complete list and text of regulations.

TITLE 15 SECTION	HOJ	SCF	SCS	P/P REFERENCE – COMMENTS
There is a written plan that includes the documentation of hourly safety checks.	Yes	Yes	Yes	C5.13 A. 5. Requires checks every 30 minutes. Our discussion with staff resulted in revision of C3.50 B.1. to reflect safety checks be conducted at approximately 30-minute intervals. Our review of safety check documentation revealed that checks are generally conducted hourly. Each facility has done better this inspection cycle by completing random hourly safety checks.
There is at least one employee on duty at all times, who shall be immediately available and accessible with the ability to respond to any inmate in the event of an emergency.	Yes	Yes	Yes	C5.10 D. 1. a.
Whenever one or more female inmates are in custody, there is at least one female employee immediately available and accessible. <i>Note: Reference PC § 4021.</i>	Yes	Yes	Yes	C3.50 A. 2.
A staffing plan is available which indicates personnel assigned and their duties.	Yes	Yes	Yes	Staffing plans were available for review.
1028 FIRE AND LIFE SAFETY STAFF				This requirement is met during initial training.
Whenever there is an inmate in custody, there is at least one person on duty at all times who meets the BSCC training standards for general fire and life safety.	Yes	Yes	Yes	
There is at least one person on duty who trained in fire and life safety procedures that relate specifically to the facility.	Yes	Yes	Yes	
1029 POLICY AND PROCEDURES MANUAL ²				Unless otherwise indicated, all references noted are contained within the County of Santa Clara - Office of the Sheriff - Court Security Division Procedures Manual
There is a published manual of policies and procedures for the facility that addresses applicable regulations and includes:	Yes	Yes	Yes	
Table of organization, including channels of communications;	Yes	Yes	Yes	C2.00 Organizational Chart Page 4
Inspections and operations reviews by the facility administrator/manager;	Yes	Yes	Yes	C3.15
Use of force;	Yes	Yes	Yes	Department General Order 12.00
Use of restraint equipment, including the restraint of pregnant inmates; <i>Note: Reference PC § 6030(f)</i>	Yes	Yes	Yes	C5.00 Policy recently revised to include PC 6030(f) provisions.
Security and control, including: Physical counts of inmates;	Yes	Yes	Yes	C3.50 B. 1. a. Counts are conducted at each safety check.
Searches of the facility;	Yes	Yes	Yes	C3.50 C. 3.
Searches of inmates;	Yes	Yes	Yes	C3.50 C. 6. & C5.10 A. 4. (Remands)
Contraband control; and,	Yes	Yes	Yes	C3.50 C. 3.
Key control.	Yes	Yes	Yes	C3.50 C. 2.

² Procedures related to security and emergency response may be in a separate manual to ensure confidentiality by limiting general access.

TITLE 15 SECTION	HOJ	SCF	SCS	P/P REFERENCE – COMMENTS
At least annually, the facility administrator reviews, evaluates and documents internal and external security measures.	Yes	Yes	Yes	
Emergency procedures, including: Escape;	Yes	Yes	Yes	C9.10
Disturbances;	Yes	Yes	Yes	C9.40
Taking of hostages;	Yes	Yes	Yes	C9.70
Civil disturbance;	Yes	Yes	Yes	C9.40
Natural disasters;	Yes	Yes	Yes	C9.12
Periodic testing of emergency equipment;	Yes	Yes	Yes	This occurs during the monthly fire/life safety inspections.
Storage, issue and use of weapons, ammunition, chemical agents; and,	Yes	Yes	Yes	C3.50
Storage, issue and use of security devices.	Yes	Yes	Yes	C3.50
Suicide prevention; and,	Yes	Yes	Yes	C5.40
Segregation of inmates.	Yes	Yes	Yes	C3.50
The manual is available to all employees.	Yes	Yes	Yes	Intranet and hard copy in each Sergeant's office.
The manual is comprehensively reviewed and updated at least every two years.	Yes	Yes	Yes	C1.30 B. Requires a more restrictive annual update. Last update 12/22/2015.
1032 FIRE SUPPRESSION PREPLANNING				C9.60
There is a fire suppression pre-plan that has been developed in consultation with the responsible fire authority and includes: <i>Note: Reference PC § 6031.1</i>	Yes	Yes	Yes	
Monthly fire and life safety inspections by facility staff with a two-year retention of the inspection record;	Yes	Yes	Yes	Verified at each facility.
Fire prevention inspections at least once every two years; <i>Note: Reference Health and Safety Code Section 13146.1(a) and (b);³</i>	No	No	No	Refer to Attachment A. CCA – Overdue HOJ – Overdue SCC – Overdue
An evacuation plan; and,	Yes	Yes	Yes	C9.10
A plan for the emergency housing of inmates in the event of a fire.	Yes	Yes	Yes	County Jail.
1044 INCIDENT REPORTS				C6.30
There are written policies and procedures for the maintenance of written records and reporting of all incidents that result in physical harm, or serious threat of physical harm, to an employee, inmate or other person. Such records include names of persons involved, a description of the incident, actions taken, and date and time of the occurrence.	Yes	Yes	Yes	
Written record is prepared by appropriate staff and submitted to the facility manager or his/her designee.	Yes	Yes	Yes	C6.35

³ Effective 1/1/05, statute was changed to require fire inspections every two years rather than annually.

TITLE 15 SECTION	HOJ	SCF	SCS	P/P REFERENCE – COMMENTS
1046 DEATH IN CUSTODY Written policy and procedures assure that there is a review of each in-custody death.	Yes	Yes	Yes	C5.40.1 Policy is currently being developed specific to the court holdings to address this issue. Jail policy would prevail in the event of an in-custody death.
The review team includes the facility administrator and/or manager; the health administrator; the responsible physician; and other health care and supervision staff who are relevant to the incident.	Yes	Yes	Yes	
When a <u>minor</u> dies in a facility, the administrator of the facility provides the Board of State and Community Corrections with a copy of the death in custody report that is submitted to the Attorney General. <i>Note: Reference Government Code § 12525</i>	Yes	Yes	Yes	C5.40.2.C.
1050 CLASSIFICATION PLAN There is a written plan to provide for the safety of staff and inmates, and segregation, to extent possible, of unusual-risk inmates. The plan also includes a method by which such information is received and transmitted.	Yes	Yes	Yes	C3.50 C. 5. C5.50 D. If the remanded individual has never been booked, he or she will be treated as a “walk-alone” and kept segregated from all other in-custody defendants/prisoners until the booking paperwork and medical questionnaire has been finished. The remand will be moved to Jail or Juvenile Hall as soon as possible.
1051 COMMUNICABLE DISEASES There are written policies and procedures specifying those symptoms that require segregation of an inmate until a medical evaluation can be completed.	Yes	Yes	Yes	C5.50 Processing Remands
An inquiry is made to determine if the inmate has or has had any communicable diseases, or has observable symptoms of communicable diseases, including but not limited to tuberculosis or other airborne diseases, or other special medical problems identified by the health authority.	Yes	Yes	Yes	
Inmate's response is noted on booking form and/or screening device.	Yes	Yes	Yes	Processing Deputies complete a Pre-booking Information Sheet #435.19 and Confidential Medical Information form #F435.19A.
1052 MENTALLY DISORDERED INMATES There are written policies and procedures for the identification and evaluation of all mentally disordered inmates.	Yes	Yes	Yes	C5.50
An evaluation by health care staff occurs within 24 hours of identification or at the next daily sick call, whichever is earliest.	Yes	Yes	Yes	At the County Jail.
Segregation may be used if necessary to protect the safety of the inmate or others.	Yes	Yes	Yes	
1053 ADMINISTRATIVE SEGREGATION There are written policies and procedures which provide for administrative segregation of inmates who are determined to be prone to: escape; assault staff or other inmates; disrupt operations of the jail; or, are likely to need protection from other inmates.	Yes	Yes	Yes	C3.50 C. 5. f.

TITLE 15 SECTION	HOJ	SCF	SCS	P/P REFERENCE – COMMENTS
The administrative segregation consists of separate and secure housing with no deprivation of privileges other than those necessary to obtain the objective of protecting inmates and staff.	Yes	Yes	Yes	
1057 DEVELOPMENTALLY DISABLED INMATES				C3.50
There are written procedures for identification and evaluation of all developmentally disabled inmates.	Yes	Yes	Yes	
1058 USE OF RESTRAINT DEVICES				C5.00 (Addresses the use of security restraints, not safety restraints as required by this section.)
There are written policies and procedures for the use of restraint devices that include:	Yes	Yes	Yes	We were informed that, in practice, any inmate requiring this type of restraint is immediately transported from the court to the jail. Remainder of section deleted.
1068 ACCESS TO COURTS				C3.50
There are written policies and procedures that ensure the inmate's right to confidential consultation with attorneys.	Yes	Yes	Yes	
DETENTION OF MINORS				
Are minors held in this facility? If yes, the following sections, including those summarized in Title 15, Article 10, apply (Minors in Court Holding Facilities.)	Yes	Yes	Yes	Most minors will attend court at the Hall of Justice. However, both Family Court and South Court are able to house minors if they attend court services.
1161 CONDITIONS OF DETENTION				C3.50 C. 5. f. C5.15 C.
Minors are separated from adults in accordance with Welfare and Institutions Code (WIC) § 208.	Yes	Yes	Yes	
Minors are segregated in accordance with an established classification plan.	Yes	Yes	Yes	
There is secure non-public access, movement within and egress. If both minors and adults use the same entrance/exit, movements are scheduled in such a manner that there is no opportunity for contact between adult prisoners and minors.	Yes	Yes	Yes	C5.15
1162 SUPERVISION OF MINORS				C3.50 B. 1. a.
A sufficient number of personnel are employed in each facility to permit unscheduled supervision of all minors at least twice every 30 minutes and to ensure the implementation and operation of the activities required by these regulations.	Yes	Yes	Yes	
There is a written plan that includes the documentation of routine safety checks.	Yes	Yes	Yes	C3.50 B. 1. d. Documentation required on a "Holding Cell Daily Log."

TITLE 15 SECTION	HOJ	SCF	SCS	P/P REFERENCE – COMMENTS
1163 CLASSIFICATION There is a written plan designed to provide for the safety of staff and minors held at the facility.	Yes	Yes	Yes	
The plan includes receiving and transmitting information regarding minors who represent a risk or hazard to self or others while confined at the facility.	Yes	Yes	Yes	C5.13 C. 3. Deputies are responsible for the transportation and supervision of “Direct File” minors. Security information is verbally transmitted to the responsible Deputy from the Juvenile Hall. While the process is compliant, we recommend that this process be documented. The Probation Department is responsible for the transportation and supervision of all other minors.
Minors are segregated to the extent possible within the limits of the court holding facility.	Yes	Yes	Yes	Excellent separation exists at SCC. HOJ, a facility never built with the intent of holding minors, presents challenges to staff well aware of the separation requirements. Unrated interview rooms are often used in order to accomplish the necessary separation.
Minors are separated from adult inmate(s) per WIC § 208.	Yes	Yes	Yes	
1047 SERIOUS ILLNESS OR INJURY OF A MINOR IN AN ADULT DETENTION FACILITY There are policies and procedures for notifying the court and the parent, guardian or person standing in loco parentis, in the event of a suicide attempt, serious illness, injury or death or a minor in custody.	Yes	Yes	Yes	C5.30

**ADULT COURT AND TEMPORARY HOLDING FACILITIES
PHYSICAL PLANT EVALUATION
BOARD OF STATE AND COMMUNITY CORRECTIONS**

Applicable Title 24 Regulations: 6/94; 2/99; 2001; 2005; 2008; 2010

BSCC Code: 5200

FACILITY NAME: Santa Clara County Family Justice Center				FACILITY TYPE: CHJ		
APPLICABLE REGULATIONS (Check All That Apply):	6/94:	2/99:	2001:	2005:	2008:	2010: X
FIELD REPRESENTATIVE: Michael J. Bush				DATE: 03/06/2018		

TITLE 24 SECTION	YES	NO	N/A	COMMENTS
Reception and Booking (2.1)				
Contains a weapons locker, designed as outlined in these regulations.	X			
Contains a cell or room for confinement pending booking	X			
Contains a detoxification cell (WA in TH; NA in CH) 01: Name changed to "sobering cell." 2-99: Two detoxification cells are provided if both male and female inmates are held.			X	
Contains safety cell(s) (WA in TH; NA in CH)			X	
Shower room available 2-99: Access to shower must be within the secure area			X	
Provides secure vault or storage for inmate valuables	X			
Telephone(s) available for inmate use (PC § 851.5)	X			
2-99: Unobstructed access to hot and cold running water	X			
Temporary Holding Cell or Room (2.2)				
Contains 10 square feet of floor area per inmate	X			
Holds no more than 16 inmates	X			
Is not smaller than 40 square feet and has a clear ceiling height of 8 feet or more	X			
Contains sufficient seating to accommodate all inmates	X			
Contains water closet (toilet), washbasin, and drinking fountain	X			
Provides for clear visual supervision by staff	X			
A bunk is provided if inmates are held 12 hours or more			X	Court Facility.
Temporary Staging Cell or Room (2.3)				
Holds inmates classified and segregated per Title 15 § 1050 and 1053			X	
Safety Equipment Storage (2.19)				
Adequate space is provided to store equipment such as fire extinguishers, SCBA, emergency lights, etc.	X			
Janitors' Closet (2.20)				
Lockable, containing a mop sink and storage space 01: Mop sink may be separate from janitors' closet	X			

TITLE 24 SECTION	YES	NO	N/A	COMMENTS
<p>Audio or Visual Monitoring (2.22) There is an audio monitoring system capable of alerting staff in a central control. When visual electronic surveillance is use, it is located primarily in corridors, elevators, or at points on the security perimeter such as entrances and exits. 2-99: Video monitoring option deleted. 10: Deleted language referring to central control point. 10: Terminate at a location where staff can respond immediately.</p>	X			
<p>Emergency Power (2.24) There is an emergency power source available and capable of providing minimal lighting in all areas and maintaining fire and life safety, security, communication and alarm systems.</p>	X			
<p>Attorney Interview Space (2.26) Available and provides for confidentiality</p>	X			
<p>Water Closets (Toilets)/Urinals (3.1) Provide for inmate privacy/modesty with staff being able to visual supervise; provided at a ratio of 1:16 in holding and staging cells. See regulation for calculations of urinal substitutions.</p>	X			
<p>Washbasins (3.2) Provide hot and cold or tempered water; provided at a ratio of 1:16 in holding and staging cells. See regulation for calculations of washbasin trough substitutions.</p>	X			
<p>Drinking Fountains (3.3) 2-99: Available in each temporary holding, staging and sobering cell.</p>	X			
<p>Water outlet (bubbler) is mechanically actuated and at an angle that prevents wastewater from flowing over the outlet (bubbler); there is a mouth guard on the water outlet (bubbler). 2-99: Mouth guard requirement deleted</p>	X			
<p>Lighting (3.6) Lighting is sufficient to permit easy reading by a person with normal vision, night lighting is sufficient for purposes of supervision. Lighting is centrally controlled and/or occupant controlled in housing cells or rooms. Light fixtures are of secure design.</p>	X			
<p>Windows (3.7) Windows that are accessible to inmates are no greater than 5 inches in on dimension.</p>	X			

TITLE 24 SECTION	YES	NO	N/A	COMMENTS
<p>Seating (3.10) Seating is designed to the level of security. When bench seating is used, eighteen inches of bench are provided per inmate. 2-99: In holding and staging cells, seating is securely fastened to the wall and/or floor.</p>	X			
<p>Weapons Locker (3.12) A secure weapons locker is located outside the security perimeter of the facility and no weapons are brought into the security area. Lockers have individual compartments, locks and keys.</p>	X			
<p>Design Requirements (102(c)6) Design requirements as specified in Title 24, Part 1, 102(c)6 are met. (See regulation for specific requirements. Note areas of non-compliance that are applicable to the facility type and construction date in the "comments" section.)</p>	X			

**ADULT DETENTION FACILITY
LIVING AREA SPACE EVALUATION
Board of State and Community Corrections**

BSCC Code: 5200

FACILITY: Santa Clara Family Justice Center	TYPE: CHJ	RC: (202)
FIELD REPRESENTATIVE: Michael Bush		DATE: 06/03/2016

ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
Basement (Juvenile Area)												
A1	H	2010	1			(5)	9.5 x 7.8 x 8.6	1		1	1	
Bench Space -- 91"												
A2	H	2010	1			(3)	9.5 x 9.5 x 8.6	1		1	1	
Bench Space -- 69 "												
A3	H	2010	1			(3)	9.5 x 9.2 x 8.6	1		1	1	
Bench Space -- 70"												
A4	H	2010	1			(3)	9.5 x 9.5 x 8.6	1		1	1	
Bench Space -- 62"												
B1	H	2010	1			(8)	7.9 x 11.3 x 8.6	1		1	1	
Bench Space -- 93" + 72" =165"												
B2	H	2010	1			(8)	7.11 x 7.10 x 8.6	1		1	1	
Bench Space -- 95" + 72 =167"												
B3	H	2010	1			(8)	7.11 x 7.10 x 8.6	1		1	1	
Bench Space -- 95" + 72 =167"												
B4	H	2010	1			(8)	7.11 x 7.10 x 8.6	1		1	1	
Bench Space -- 95" + 72 =167"												
B5	H	2010	1			(8)	7.11 x 7.10 x 8.6	1		1	1	
Bench Space -- 95" + 72 =167"												
B6	H	2010	1			(2)	9.01 x 7.3 x 8.6	1		1	1	
Bench Space --43 "												
B7	H	2010	1			(9)	9.1 x 9.9 x 8.6	1		1	1	

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit. If "Total RC" appears in brackets (), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
Bench Space – 46” + 117 = 163”												
B8	H	2010	1			(3)	9.1 x 6.5 x 8.6	1		1	1	
Bench Space – 66”												
B9	H	2010	1			(3)	7.11 x 10.6 x 8.6	1		1	1	
Bench Space – 61”												
C1	H	2010	1			(9)	11.3 x 7.10 x 8.6	1		1	1	
Bench Space – 94” + 72” = 166”												
C2	H	2010	1			(9)	11.3 x 7.10 x 8.6	1		1	1	
Bench Space – 94” + 72” = 166”												
C3	H	2010	1			(4)	11.4 x 9.8 x 8.6	1		1	1	
Bench Space – 75”												
C4	H	2010	1			(9)	10.5 x 8.8 x 8.6	1		1	1	
Bench Space – 61 “ + 104” = 165”												
C5	H	2010	1			(5)	10.5 x 7.7 x 8.6	1		1	1	
Bench Space – 91”												
C6	H	2010	1			(9)	7.7 x 12.1 x 8.6	1		1	1	
Bench Space – 70 “ + 91” = 161”												
C7	H	2010	1			(9)	10.5 x 8.8 x 8.6	1		1	1	
Bench Space – 61 “ + 104” = 165”												
C8	H	2010	1			(5)	10.5 x 7.7 x 8.6	1		1	1	
Bench Space – 91”												
2nd floor (South)												
2A	H	2010	1			(11)	12.9 x 9.0 8.6	1		1	1	
227Bench Space – 31” + 108” + 88” = 227”												
2B	H	2010	1			(9)	12.9 x 7.5 x 8.6	1		1	1	
Bench Space – 157 + 118” = 275”												

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit. If "Total RC" appears in brackets (), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
3rd floor(South)												
3A	H	2010	1			(11)	10.8 x 11.10 x 8.6	1		1	1	
Bench Space – 105” + 98” = 203												
3rd Floor (North)												
3B	H	2010	1			(11)	10.8 x 11.2 x 8.6	1		1	1	
Bench Space – 99” + 115” = 214												
4th Floor (South)												
4A	H	2010	1			(6)	9.7 x 10.7 x 8.6	1		1	1	
Bench Space – 118												
4th Floor (North)												
4B	H	2010	1			(10)	11.10 x 9.1 x 8.6	1		1	1	
Bench Space – 133 + 109 + 102 + 64 = 408												
5th Floor												
5A	H	2010	1			(10)	10.6 x 10.8 8.61	1		1	1	
NOTE: Interview Room on each floor.												

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit. If "Total RC" appears in brackets (), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

**PHYSICAL PLANT EVALUATION
BOARD OF STATE AND COMMUNITY CORRECTIONS - BIENNIAL INSPECTION
ADULT COURT AND TEMPORARY HOLDING FACILITIES**

**APPLICABLE REGULATIONS: 1/78
Title 24, California Code of Regulations (CCR)**

BSCC Code: 5206

FACILITY NAME: Santa Clara County Hall of Justice		FACILITY TYPE: CHJ
APPLICABLE REGULATIONS (Check All That Apply):	1/78: X	OTHER: 1988
FIELD REPRESENTATIVE: Michael J. Bush		DATE: 03/01/2018

ARTICLE/SECTION	YES	NO	N/A	COMMENTS
Temporary Holding Cells (2.2)				Inmates are moved either in the AM or PM based on scheduled court time.
Contain 10 square feet of floor per inmate	X			
Limited to no more than 16 inmates	X			
No smaller than 40 square feet	X			
Contain sufficient seating to accommodate all inmates	X			
Toilet accessible	X			
Wash basin accessible	X			
Drinking fountain accessible	X			
Provide for adequate visual supervision of inmates	X			
Bunk provided to inmates held between hours of 2400 and 0600 (Later, less restrictive 1994 standards only require a bunk if inmates are held longer than 12 hours)			X	
Weapons Locker (3.12)				There also are gun lockers located immediately adjacent to each courtroom.
External to the security area and equipped with individual compartments, locks and keys	X			
Sobering Cells (WA) (2.4)			X	There are no cells of this type in the court holding facilities. Text of this regulation is deleted from this checklist.
Safety Cells (WA) (2.5)			X	There are no cells of this type in the court holding facilities. Text of this regulation is deleted from this checklist.
Contain 48 square feet with one floor dimension at least 6 feet				
Shower-Delousing Room (3.4)			X	
Available				
Secure Vault or Storage Space (2.1)				Individuals remanded to jail are searched and property removed, inventoried and placed in a locked container for transport to the Jail with the inmate.
Available for inmate valuables	X			
Telephone (2.1)				Inmates will use phone when they return back to jail.
Available for inmate use per Penal Code § 851.5	X			
Audio Monitoring (2.22)				Cameras are in the hallways and monitors are located in the workstations. There are call buttons located in the attorney rooms. Each bailiff has a video-monitor that looks into the hallway of his or her holding area.
For facilities planned or constructed after 8-86	X			
Janitor Closet (2.20)				
	X			

ARTICLE/SECTION	YES	NO	N/A	COMMENTS
Available				
Storage Rooms (WA) (2.21) Available	X			
Emergency Power (2.24) Available to maintain fire and life safety, security, communications and alarm systems	X			
Attorney Interview Space (2.26) Available	X			

**BOARD OF STATE AND COMMUNITY CORRECTIONS - BIENNIAL INSPECTION
ADULT DETENTION FACILITY
LIVING AREA SPACE EVALUATION**

BSCC Code: 5206

FACILITY: Santa Clara County Hall of Justice	TYPE: CHJ	RC: 0
FIELD REPRESENTATIVE: Michael J. Bush		DATE: 2/04/2016

ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
WORK STATION #1												
Basement (Work Station 1) – no cell labeled I; no 2nd floor – the first accessible floor from the basement elevator is the 3rd floor												
A	Holding	1980	1	-	12	(12)	8.8' x 13.9'	1	-	1	1	-
<u>Notes:</u> 18' bench												
B	Holding	1980	1	-	1	(1)	6.0' x 6.8'	1	-	1	1	-
<u>Notes:</u> 2.5' bench												
C	Holding	1980	1	-	1	(1)	5.9' x 6.8'	1	-	1	1	-
<u>Notes:</u> 2.5' bench												
D	Holding	1980	1	-	1	(1)	5.8' x 6.8'	1	-	1	1	-
<u>Notes:</u> 2.5' bench												
E	Holding	1980	1	-	1	(1)	5.8' x 6.8'	1	-	1	1	-
<u>Notes:</u> 2.5' bench												
F	Holding	1980	1	-	1	(1)	6.1' x 6.8'	1	-	1	1	-
<u>Notes:</u> 2.5' bench												
G	Holding	1980	1	-	0	(0)	7.8' x 19.1'	1	-	1	1	-
<u>Notes:</u> 20.2' bench. During the 2006-2008 cycle the LASE was adjusted to reflect that cell G is now used for storage. Originally rated for 13												
H	Holding	1980	1	-	22	(22)	15.7' x 15.8'	2	-	1	1	-
<u>Notes:</u> 6.4' x 5.1' cutout; 34.3' bench												
J	Holding	1980	1	-	22	(22)	15.4 X 15.6	2	-	1	1	-
<u>Notes:</u> used for females; 33' bench												
K	Holding	1980	1	-	22	(22)	15.6' x 14.8'	2	-	1	1	-
<u>Notes:</u> 33' bench												
Third Floor (Work Station 1)												
	Holding	1978	1	-	5	(5)	8.7' x 5.5'	1	-	1	1	-
<u>Notes:</u> 4.5' + 3.3' bench												
Fourth Floor (Work Station 1)												
	Holding	1978	1	-	5	(5)	8.7' x 5.5'	1	-	1	1	-
<u>Notes:</u> 4.5' + 3.3' bench												
Fifth Floor (Work Station 1)												
	Holding	1978	1	-	5	(5)	8.7' x 5.5'	1	-	1	1	-
<u>Notes:</u> 4.5' + 3.3' bench												
Sixth Floor (Work Station 1)												

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets (), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
	Holding	1978	1	-	5	(5)	8.7' x 5.5'	1	-	1	1	-
<u>Notes:</u> 4.5' + 3.3' bench												
WORK STATION #2 – basement and 4 floors with holding cells												
Basement (Work Station 2) – six cells												
WBH1	Holding	1980	1	-	8	(8)	9.3' x 12.4'	1	-	1	1	-
<u>Notes:</u> handicap accessible, 9.3' + 3.6' bench												
WBH2	Holding	1980	1	-	8	(8)	9.3' x 8.4'	1	-	1	1	-
<u>Notes:</u> 12' bench												
WBH3	Holding	1980	1	-	16	(16)	19.5' x 8.6'	1	-	1	1	-
<u>Notes:</u> irregular; 12' + 15.3' bench; prior LASE listed RC of (17), changed this cycle to (16) due to holding cell capacity limit and facilities ratio												
WBH4	Holding	1980	1	-	16	(16)	17.6' x 9.7'	1	-	1	1	-
<u>Notes:</u> cutout 3.4' x 4.5'; 11.3' + 4.8' + 9' bench												
WBH5	Holding	1980	1	-	16	(16)	17.6' x 10.2'	1	-	1	1	-
<u>Notes:</u> outcropping – subtract 8.5' from square footage; 16.1' + 12.7 + 2.8' bench; prior LASE listed RC as (14), changed to (16) this cycle												
WBH6	Holding	1980	1	-	16	(16)	17.7' x 10'	1	-	1	1	-
<u>Notes:</u> 6' + 10.3 + 4.3' + 3.8' bench												
Third Floor (Work Station 2) – one holding cell												
	Holding	1980	1	-	5	(5)	9.8' x 8.8'	1	-	1	1	-
<u>Notes:</u> handicap accessible cell; 7.3' bench and one stool												
Fourth Floor (Work Station 2) – two holding cells												
	Holding	1980	1	-	5	(5)	8.8' x 7'	1	-	1	1	-
<u>Notes:</u> irregular shape; 7.3' bench and one stool; seating limits RC												
	Holding	1980	1	-	5	(5)	8.8' x 7'	1	-	1	1	-
<u>Notes:</u> irregular shape; 7.3' bench and one stool; seating limits RC												
Fifth Floor (Work Station 2) – two holding cells												
	Holding	1980	1	-	5	(5)	8.8' x 7'	1	-	1	1	-
<u>Notes:</u> irregular shape; 7.3' bench and one stool; seating limits RC												
	Holding	1980	1	-	5	(5)	8.8' x 7'	1	-	1	1	-
<u>Notes:</u> irregular shape; 7.3' bench and one stool; seating limits RC												
Sixth Floor (Work Station 2) – two holding cells												
	Holding	1980	1	-	5	(5)	8.8' x 7'	1	-	1	1	-
<u>Notes:</u> irregular shape; 7.3' bench and one stool; seating limits RC												
	Holding	1980	1	-	5	(5)	8.8' x 7'	1	-	1	1	-
<u>Notes:</u> irregular shape; 7.3' bench and one stool; seating limits RC												
WORK STATION #3 – basement and 5 floors with holding cells												
Basement (Work Station 3)												
EBH1	Holding	1980	1	-	8	(8)	9' x 10.3'	1	-	1	1	-
<u>Notes:</u> 8.9' + 3.5' bench												
EBH2	Holding	1980	1	-	8	(8)	9.8' x 9'	1	-	1	1	-

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ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
<u>Notes:</u> irregular shaped; 8.9' + 3.1' bench												
EBH3	Holding	1980	1	-	16	(16)	19.3' x 8.6'	1	-	1	1	-
<u>Notes:</u> irregular shaped; used for females; 15' and 12.6' bench												
EBH4	Holding	1980	1	-	16	(16)	17.3' x 9.3'	1	-	1	1	-
<u>Notes:</u> 9' + 13.1' + 4.4' bench												
EBH5	Holding	1980	1	-	16	(16)	21.4' x 10.9'	1	-	1	1	-
<u>Notes:</u> 15.4' + 11.5' + 4.1' + 3.1' bench												
EBH6	Holding	1980	1	-	16	(16)	17.3' x 10'	1	-	1	1	-
<u>Notes:</u> 13.8' x 8.7' + 4' bench												
Second Floor (Work Station 3) – 4 holding cells and 2 interview rooms (2E11 and 2E12)												
2EH1	Holding	1980	1	-	2	(2)	7.2' x 5.5'	1	-	1	1	-
<u>Notes:</u> 2' bench and one stool												
2EH2	Holding	1980	1	-	6	(6)	11.7' x 8.3'	1	-	1	1	-
<u>Notes:</u> 3.6' + 6.4' bench												
2EH3	Holding	1980	1	-	5	(5)	11.7' x 8.3'	1	-	1	1	-
<u>Notes:</u> 4.8' + 1.5' bench and one stool												
2EH4	Holding	1980	1	-	2	(2)	7.2' x 5.5'	1	-	1	1	-
<u>Notes:</u> 2' bench and one stool												
Third Floor (Work Station 3) – 2 holding cells and 2 interview rooms												
3EHC	Holding	1980	1	-	4	(4)	8.4' x 6.9'	1	-	1	1	-
<u>Notes:</u> 5.8' bench and one stool												
3EHD	Holding	1980	1	-	3	(3)	8.4' x 6.9'	1	-	1	1	-
<u>Notes:</u> 5.8' bench (no stool)												
Fourth Floor (Work Station 3) – 2 holding cells and 2 interview rooms												
4EHC	Holding	1980	1	-	4	(4)	8.4' x 6.9'	1	-	1	1	-
<u>Notes:</u> 5.8' bench and one stool												
4EHD	Holding	1980	1	-	4	(4)	8.4' x 6.9'	1	-	1	1	-
<u>Notes:</u> 5.8' bench and one stool												
Fifth Floor (Work Station 3) – 2 holding cells and 2 interview rooms												
5EHC	Holding	1980	1	-	4	(4)	8.4' x 6.9'	1	-	1	1	-
<u>Notes:</u> 5.8' bench and one stool												
5EHD	Holding	1980	1	-	4	(4)	8.4' x 6.9'	1	-	1	1	-
<u>Notes:</u> 5.8' bench and one stool												
Sixth Floor (Work Station 3) – 2 holding cells and 2 interview rooms												
6EHC	Holding	1980	1	-	4	(4)	8.4' x 6.9'	1	-	1	1	-
<u>Notes:</u> 5.8' bench and one stool												
6EHD	Holding	1980	1	-	4	(4)	8.4' x 6.9'	1	-	1	1	-
<u>Notes:</u> 5.8' bench and one stool												

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets (), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

**ADULT COURT AND TEMPORARY HOLDING FACILITIES
PHYSICAL PLANT EVALUATION
Board of State and Community Corrections**

Applicable Title 24 Regulations: 6/94; 2/99; 2001; 2005

BSCC Code: 5208

FACILITY NAME: South County Courthouse				FACILITY TYPE: CHJ	
APPLICABLE REGULATIONS (Check All That Apply):	6/94:	2/99:	2001: X	2005:	OTHER:
FIELD REPRESENTATIVE: Michael J. Bush				DATE: 03/02/2018	

TITLE 24 SECTION	YES	NO	N/A	COMMENTS
Reception and Booking (2.1)				
Contains a weapons locker, designed as outlined in these regulations.	X			
Contains a cell or room for confinement pending booking	X			
Contains a detoxification cell (WA in TH; NA in CH) 01: Name changed to "sobering cell." 2-99: Two detoxification cells are provided if both male and female inmates are held.			X	
Contains safety cell(s) (WA in TH; NA in CH)			X	
Shower room available 2-99: Access to shower must be within the secure area			X	
Provides secure vault or storage for inmate valuables	X			
Telephone(s) available for inmate use (PC § 851.5)	X			
2-99: Unobstructed access to hot and cold running water	X			
Temporary Holding Cell or Room (2.2)				
Contains 10 square feet of floor area per inmate	X			
Holds no more than 16 inmates	X			
Is not smaller than 40 square feet and has a clear ceiling height of 8 feet or more	X			
Contains sufficient seating to accommodate all inmates	X			
Contains water closet (toilet), washbasin, and drinking fountain	X			
Provides for clear visual supervision by staff	X			
A bunk is provided if inmates are held 12 hours or more			X	
Temporary Staging Cell or Room (2.3)				
Holds inmates classified and segregated per Title 15 § 1050 and 1053			X	
Sobering Cell (2.4)				
01: Name change to "sobering cell" Contains 20 square feet of floor area per inmate			X	
Safety Cell (2.5)				
Contains 48 square feet with one floor dimension of a least 6 feet and a clear ceiling height of 8 feet or more			X	
Safety Equipment Storage (2.19)				
Adequate space is provided to store equipment such as fire extinguishers, SCBA, emergency lights, etc.	X			

TITLE 24 SECTION	YES	NO	N/A	COMMENTS
Janitors' Closet (2.20) Lockable, containing a mop sink and storage space 01: Mop sink may be separate from janitors' closet	X			
Audio or Visual Monitoring (2.22) There is an audio monitoring system capable of alerting staff in a central control. When visual electronic surveillance is use, it is located primarily in corridors, elevators, or at points on the security perimeter such as entrances and exits. 2-99: Video monitoring option deleted.	X			
Emergency Power (2.24) There is an emergency power source available and capable of providing minimal lighting in all areas and maintaining fire and life safety, security, communication and alarm systems.	X			
Attorney Interview Space (2.26) Available and provides for confidentiality	X			
Water Closets (Toilets)/Urinals (3.1) Provide for inmate privacy/modesty with staff being able to visual supervise; provided at a ratio of 1:16 in holding and staging cells. See regulation for calculations of urinal substitutions.	X			
Washbasins (3.2) Provide hot and cold or tempered water; provided at a ratio of 1:16 in holding and staging cells. See regulation for calculations of washbasin trough substitutions.	X			
Drinking Fountains (3.3) 2-99: Available in each temporary holding, staging and sobering cell.	X			
Water outlet (bubbler) is mechanically actuated and at an angle that prevents wastewater from flowing over the outlet (bubbler); there is a mouth guard on the water outlet (bubbler). 2-99: Mouth guard requirement deleted	X			
Lighting (3.6) Lighting is sufficient to permit easy reading by a person with normal vision, night lighting is sufficient for purposes of supervision. Lighting is centrally controlled and/or occupant controlled in housing cells or rooms. Light fixtures are of secure design.	X			
Windows (3.7) Windows that are accessible to inmates are no greater than 5 inches in on dimension.	X			

TITLE 24 SECTION	YES	NO	N/A	COMMENTS
<p>Seating (3.10) Seating is designed to the level of security. When bench seating is used, eighteen inches of bench are provided per inmate. 2-99: In holding and staging cells, seating is securely fastened to the wall and/or floor.</p>	X			
<p>Weapons Locker (3.12) A secure weapons locker is located outside the security perimeter of the facility and no weapons are brought into the security area. Lockers have individual compartments, locks and keys.</p>	X			
<p>Design Requirements (102(c)6) Design requirements as specified in Title 24, Part 1, 102(c)6 are met. (See regulation for specific requirements. Note areas of non-compliance that are applicable to the facility type and construction date in the "comments" section.)</p>	X			

**ADULT DETENTION FACILITY
LIVING AREA SPACE EVALUATION
Board of State and Community Corrections**

CSA Code: 5208

FACILITY: Santa Clara County South County Morgan Hill Court Holding	TYPE: CHJ	RC: 0
FIELD REPRESENTATIVE: Michael J. Bush		DATE: 03/06/208

ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
BASEMENT												
1	Holding	2001	1		(10)	(10)	15.6 x 12.0 x 8.1	1		1	1	
Bench space – 15.6 Establishes capacity at 10 inmates (18" per inmate);												
2	Holding	2001	1		(1)	(6)	9.11 x 10.6 x 9.1	1		1	1	
Bench space – 10.6 Establishes capacity at 6 inmates (18" per inmate);												
3	Holding	2001	1		(4)	(4)	8.6 x 8.6 x 9.1	1		1	1	
Bench space – 71.90 Establishes capacity at 4 inmates (18" per inmate)												
4	Holding	2001	1		(5)	(5)	10.6 x 8.6 x 9.1	1		1	1	
Bench space – 88.9 Establishes capacity at 5 inmates (18" per inmate)												
5	Holding	2001	1		(7)	(7)	12.9 x 10.2 x 10.1	1		1	1	
Bench space 129.38 – Establish capacity at 7 inmates (18" per inmate) ADA Cell												
6	Holding	2001	1		(5)	(5)	9 x 9.1 x 9.1	1		1	1	
Bench space 81.1 – Establishes capacity at 5 (18" per inmate)												
7	Holding	2001	1		(5)	(5)	10.6 x 8.5 x 9.1	1		1	1	
Bench space 90.1 – Establishes capacity at 5 (18" per inmate)												
8	Holding	2001	1		(5)	(5)	10.6 x 8.3 x 9.1	1		1	1	
Bench space 87.98 – Establishes capacity at 5 (18" per inmates)												
9	Holding	2001	1		(5)	(5)	9.3 x 9.2 x 9.1	1		1	1	
Bench space 85.56 – Establishes capacity at 5 (18" per inmate)												
10	Holding	2001	1		(5)	(5)	10.6 x 9.1 x 9.1	1		1	1	
Bench space 96.46 – Establishes capacity at 5 (18" per inmate)												
11	Holding	2001	1		(5)	(5)	10.6 x 8.4 x 9.1	1		1	1	

*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit. If "Total RC" appears in brackets (), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
Bench space 89.04 – Establishes capacity at 5 (18" per inmate)												
12	Holding	2001	1		(5)	(5)	10.5 x 8.5 x 9.1	1		1	1	
Bench space – 89.25 Establishes capacity at 5 (18" per inmate)												
13	Holding	2001	1		(5)	(5)	10.6 x 8.9 x 9.1	1		1	1	
Bench space 94.34 – Establishes capacity at 5 (18" per inmate)												
14	Holding	2001	1		(6)	(6)	13.3 x 10.1 x 10.1	1		1	1	
Bench space 104.03 – Establishes capacity at 6 (18" per inmate)												
15	Holding	2001	1		(6)	(6)	13.1 x 10.2 x 10.1	1		1	1	
Bench space 103.02 – Establishes capacity at 6 (18" per inmate)												
16	Holding	2001	1		(6)	(6)	13.1 x 10.2 x 10.1	1		1		
Bench space 103.02 – Establishes capacity at 6 (18" per inmate),. This cell is used for minors.												
1ST FLOOR												
1	Holding	2001	1		(4)	(4)	10.6 x 7.0 x 8.4	1		1	1	
Bench space 74.2 – Establishes capacity at 4 (18" per inmate). Adjacent to Department 105.												
2	Holding	2001	1		(5)	(5)	10.6x 9.0 x 8.4	1		1	1	
Bench space 95.4 – Establishers capacity at 5 (18" per inmate). Adjacent to Department 106.												
2ND FLOOR												
1	Holding	2001	1		(4)	(4)	10.6 x 07.0 x 10.1	1		1	1	
Bench space 74.2 – Establishes capacity at 4 (18" per inmate). Adjacent to Department 107.												
2	Holding	2001	1		(5)	(5)	10.6 x 8.1 x 10.1	1		1	1	
Bench space 85.86 – Establishes capacity at 5 (18" per inmate). Adjacent to Department 108.												
1	Holding	2001	1		(4)	(4)	10.3 x 6.2 x 10.1	1		1	1	
Bench space 63.83 – Establishes capacity at 4 (18" per inmate). Adjacent to Department 109. Separate elevators provided.												
2	Holding	2001	1		(4)	(4)	10.4 x 6.2 x 10.1	1		1	1	
Bench space 64.48 – Establishes capacity at 4 (18" per inmate). Adjacent to Department 110. Separate elevators provided.												

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