



### BODY ART BOOTH HAND WASHING STATION

The following is required for each hand washing station: 5-gallons or more of water accessible via spigot, liquid soap, single-use towels and a wastewater collector/ holding tank. Up to two booths may share a hand washing station. The location of shared facilities must be approved by the local enforcement agency.

Number of hand washing stations: \_\_\_\_\_ Hand washing stations will be provide by:  Event Sponsor  Body Art Operator

Service Provider Name: \_\_\_\_\_

Service Provider Address: \_\_\_\_\_

### PUBLIC TOILET FACILITIES

Number of Toilets: \_\_\_\_\_ For multi-day events, how often will toilet facilities be cleaned? \_\_\_\_\_ times/day

Number of hand washing sinks: \_\_\_\_\_ Warm water available?  Yes  No

### WASTE DISPOSAL

Number of trash containers per booth: \_\_\_\_\_ How often are trash containers emptied? \_\_\_\_\_ times/day

Number of sharp containers per booth: \_\_\_\_\_

Provide a copy of the agreement with the company responsible for proper removal and disposal of all sharps waste containers. Provide the sharps waste hauler information. If mail back systems are being used, list company name and information.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

### EVENT SPONSOR ACKNOWLEDGEMENT

- I understand I shall provide a list of all booth operators participating in the event; to have back-up supplies available for purchase; and post in a conspicuous place the name, telephone number, and directions to an emergency room near the event.
- I understand that it is the sponsor's responsibility to ensure that all body art practitioners who will be participating in the event must have a valid Practitioner Registration from a California jurisdiction.
- I have completed the application to the best of my ability. I understand that I may be asked to provide additional information in order for the application to be approved and that the information provided is considered part of the application. I understand that failure to provide required information will delay or prevent approval of the event.
- I understand that failure to meet the conditions approved in this application and/or failure to comply with requirements set forth in The Safe Body Art Act (California Health and Safety Code commencing with Section 119300) and Santa Clara County Ordinance Code B11 may result in the suspension of approval to operate the event, suspension of the approval to operate the affected body art booths, and/or may result in an administrative fine.
- I understand that I am responsible for obtaining approval from all applicable agencies.
- I hereby certify that all statements made in the application and information in the attached event sponsor check list are true and correct.
- I authorize investigation of all matters contained in this application.
- I agree to operate this temporary event in accordance with all applicable state and local regulations regarding body art procedures and permit requirements.
- I understand that once the application is reviewed, the application fee is non-refundable.

Print Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**County of Santa Clara  
Department of Environmental Health  
Hazardous Materials Compliance Division  
Solid Waste Programs**



1555 Berger Drive, Suite 300  
San Jose, CA 95112-2716  
(408)918-3400 FAX (408)280-6479  
[www.sccwaste.org](http://www.sccwaste.org)

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**BODY ART TEMPORARY EVENT FACILITY APPLICATION  
EVENT SPONSOR CHECK LIST**

This check list is provided to guide the temporary event sponsor/organizer to obtain the temporary event permit and demonstration booth permits that will meet public health and safety requirements established in California's H&S Code, Safe Body Art Act Section 119317 and 119318. This application package is required to be submitted a **minimum of 30 days** prior to the date of the planned event.

- A Schematic Drawing of the Temporary Event Facility Floor Plan:** The schematic must show the general layout of the facility to include: the demonstration booth locations, assigned number and company name, potable water supply, booth waste water discharge location, commercial hand washing stations, bathroom locations, posted information for the nearest emergency room, and if applicable the decontamination/sterilization area. The decontamination/sterilization area shall show the locations of the autoclave, ultrasonic cleaner, and a sink for cleaning equipment and hand washing.
- Participating Practitioner/Company List:** The list shall be comprised of each company, the corresponding booth number, mailing address including postal zip code, email and name of responsible party for each company within the booth.
- Body Art Event Organizer Application:** A written application to address sponsor requirements as specified in CA H&SC Section 119317 and 119318. The application shall address the following items:
- Demonstration Booth Requirements:** Provide a schematic drawing showing the booth dimensions, partition height, booth number, (the booth shall provide at least 50 sq. ft. of floor space for each participating practitioner within the booth) and meet requirements of CA H&SC Section 119317)(a)through (k).
- Decontamination/Sterilization:** CA H&SC Section 119318 (c) (7): Provide contact information for the decontamination/ sterilization booth contractor. Provide the Blood-borne Pathogen Training Certificate and/or Body Art Practitioner Registration for the booth operators. Discuss the operational procedures of this booth for compliance with sterilization standards of CA H&SC Section 119315 (a)(b)(1) (2)(3)(4)(5) (the location should be indicated on the event schematic plan). Complete a biological spore test after set-up and submit sample to a laboratory for analysis. Maintain a log book of sterilization cycles including the date of the cycle, list of the contents of the load, exposure time and temperature, Class V integrator results, and biological spore test results.
- Hand Wash Facilities:** CA H&SC Section 119317 (g) (1) (2): Indicate type of hand washing stations provided. Indicate hand wash station locations on the temporary event floor plan. Hand washing stations shall be equipped with single dispensed paper towels and liquid soap. Provide the method and frequency that will be utilized to remove waste water and recharge potable water for the hand wash stations or hand wash equipment in the booth.
- Restrooms:** CA H&SC Section 119318(c) (2): Discuss available rest room facilities for compliance with this section.
- Sharps Disposal:** Provide a copy of the disposal agreement from an approved disposal service for the sharps if applicable. Provide properly labeled, portable sharps containers in each demonstration booth and in the decontamination station.
- Trash Removal Frequency:** CA H&SC Section 119318(c) (5): Provide method of removal and disposal of trash from the demonstration booths.
- Backup Supplies:** CA H&SC Section 119318(c)(8): Discuss the availability of single use supplies for practitioner purchase and use.
- Forms and Documents:** CA H&SC Section 119318(c) (8) (I): Discuss availability of all necessary forms (i.e., Client Consent, Medical History, Aftercare Instructions, Client Procedure Log, Single-use Instrument Use Log, and Sterilization Log).