Update 2008-5: Common Place Handbook

The Work Number

Background

“The Work Number” is an agency contracted by employers to provide employment and wage verification to other agencies requesting this information. Information provided is based on the type of service contracted and paid for by the employer and is therefore limited. Verification received from “The Work Number” is treated in the same manner as information received from the employer.

Previously, eligibility staff were prohibited from using “The Work Number” directly. With the changes implemented to the Work Participation Rates (WPR) with the Deficit Reduction Act (DRA), it has become necessary for and clarification was received that eligibility staff now have access to “The Worker Number.”

[Refer to “Employment Verification - The Work Number,” page 10-6]

Changes

Chapter 10 is updated to reflect this clarification of policy.

Implementation

This is currently being implemented as per verbal instructions.

Eligibility Work Supervisors

Eligibility Work (EW) Supervisors must review this update with their respective unit at their next unit meeting.

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