Update 2010-24: Common Place Handbook
Statewide Fingerprint Imaging System (SFIS)

Background
SFIS is used as a tool for the prevention of duplicate aid issuance. All applicants for the CalWORKs and CalFresh programs are required to be fingerprint and photo imaged via SFIS.

Policy
Counties must clear the SFIS resolution queue when there is an unexpected outcome resulting from the imaging process. Identifying potential fraud by clearing the resolution queue is a high priority in maintaining program integrity and ensuring that applicants/recipient receive only those benefits for which they are eligible. When the resolutions remain unresolved or are not resolved in a timely manner, there is a greater chance for clients to fraudulently receive benefits.

The California Department of Social Services (CDSS) reviews the counties’ SFIS procedures as part their county Income and Eligibility Verification System (IEVS) review process. If it determined that a backlog of resolutions exist, CDSS will document the issue and recommend that the county initiate a corrective action plan.

[Refer to “Technical SFIS Information,” page 2-11 and “Resolution Screen,” page 2-15 in the Common Place Handbook.]

Implementation
This Update is effective immediately upon receipt.

Contact Person(s): Idelle Villarreal, CalWORKs Program Coordinator, (408) 491-6700.