Update 2012-35: Common Place
DFCS/DEBS Common Cases

Background
The Department of Employment and Benefits Services (DEBS) is in partnership with the Department of Family & Children's Services (DFCS) to increase the clients' chances for success. This requires coordination and cooperation among staff from Benefits, CalWORKs Employment Services (CWES) and DFCS.

Changes
Since the work required on common cases is a coordinated effort among staff from Benefits, CWES and DFCS, the DFCS/CWES Common Cases chapter 42 currently located in the CWES handbook is being transferred to the Common Place handbook.

[Refer to “DFCS/DEBS Common Cases,” page 27-1]

Implementation
The change is effective immediately.

Forms
New and revised forms are below:

SCD 1811A
The “Activity Tracking” (SCD 1811A) is a new form used by the Partnership EC to track the DFCS activities for Common Case clients.

SCD 1811
The “CalWORKs/DFCS Common Case Communication” (SCD 1811) is revised to include DFCS referral information for Common Cases.
Kudos to Lolita Castillo, Richard Ching, Carlos Munoz, Agnes Febles, and Rosa Villalobos for their input and pre-clearance. Special mention to Lolita Castillo and Richard Ching for their continuous efforts to explain and clarify processes, and to Agnes Febles for writing the Procedures in Identifying Common Cases - CWES.

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