Update 2015-1: Common Place Handbook
New Eyes Voucher Program

Background
New Eyes is a 501 (c)(3) not-for-profit, non-sectarian organization founded in 1932 whose purpose is to improve the vision of the poor. This organization purchases new prescription eyeglasses through a voucher program for children and adults in the United States who cannot afford glasses on their own. Eligible clients can apply for a voucher through a social service agency, health clinic, primary care doctor, or a school nurse. Clients can present a New Eyes voucher to any participating local optical dispenser, who fits the client with the proper prescription eyeglasses. The dispenser then receives reimbursement directly from New Eyes.

Policy
The New Eyes Application Process requires applications to be submitted on behalf of clients through a social service agency (Employment Counselor, Eligibility Worker or Social Worker), health clinic, primary care doctor, or a school nurse.

New Eyes Application Process
The application must be fully completed by both the social service agency and the applicant.

- Refer to ["Eligibility Requirements," page 26-7] for client eligibility requirements.
- Refer to ["Application Process," page 26-7] for the application process.

Implementation
This Update is effectively immediately upon receipt.
Forms

New Eyes has provided a form to request a voucher for a pair of eyeglasses.

SCD 2395

“New Eyes Eyeglass Voucher Application Form” (SCD 2395) has been provided by New Eyes to process a client request for a voucher. This form is available in the DEBS Forms Library.

Supervisors

Employment Program Supervisors and Eligibility Work Supervisors must review the information contained in this Update with staff at their next unit meeting.

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