Update 2015-7: Common Place Handbook

Medi-Cal Application & Redetermination Informational Packet

Cover Letter

Changes

In addition to the actual Medi-Cal (MC) application or redetermination forms that are filled out, clients must also be provided with certain informational forms that do not require the client to complete and/or return. These sets of informational forms are referred to as the “informational packet.”

The following cover letters must be included in the appropriate informational packet:

<table>
<thead>
<tr>
<th>Form #</th>
<th>Form Name</th>
<th>Informational Packet</th>
</tr>
</thead>
<tbody>
<tr>
<td>MC 018</td>
<td>Medi-Cal Information for Applicants</td>
<td>Application</td>
</tr>
<tr>
<td>MC 019</td>
<td>Medi-Cal Information for Beneficiaries</td>
<td>Redetermination</td>
</tr>
</tbody>
</table>

For additional information regarding the MC Application Informational packet, refer to “Medi-Cal Intake Informational Packet,” page 24-11 of the Common Place Handbook.


Implementation

The information contained in this MC Update is effective immediately upon receipt.

Informational packets, sent by the print vendor (DFS), will include the MC 19 beginning with MC RDs due July 2015.
Forms

Both the MC 018 and MC 019 are available on the intranet on the DEBS Forms Library.

Other Programs

The information contained in this MC Update only pertains to the MC program.

Clerical

CSS and OMCs must ensure that all in-house assembled Medi-Cal application and redetermination packets contain the appropriate cover letter mentioned in this MC Update.

DENISE BOLAND, DIRECTOR,
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